

PORT OF MANCHESTER
MINUTES
September 9, 2024

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

1.0 Call to Order – Board President Strode called the meeting to order at 6:00pm. Commissioner Ballard, Commissioner Drotz, and Water District GM Tony Lang were present.

2.0 Approvals – Consent Agenda

2.1 Meeting minutes for August 12, 2024, Regular business meeting.

2.2 Approval of vouchers numbered 2024.110-2024.123 audited and certified by the Auditing Officer as required by RCW 42.24 in the total sum of \$5,519.34.

After discussion, Commissioner Drotz moved to approve the Consent Agenda as presented. Commissioner Ballard seconded, **the motion carried unanimously.**

3.0 Public Comment – No public comment.

4.0 Rental Property-

Commissioner Strode updated everyone on the status of the Daniels Loop property rental repairs. He stated the Port Orchard Paint & Build will be commencing exterior work on the trailer this Wednesday. Strode hopes to have the property rented by the end of this year. Some members of the public expressed that \$900/month is not enough. The Board agrees that the rental rate will be evaluated after the needed repairs are completed. The board is contemplating adding water and sewer rates into the rent.

5.0 Budget-

Commissioner Strode informed everyone that the board will be discussing and looking at the upcoming 2025 Budget next month.

After a brief discussion regarding the \$10 overnight parking fee, Commissioner Drotz made a motion to increase the overnight parking fee to \$12 effective Jan 1, 2025. Commissioner Ballard seconded, **the motion passed unanimously.**

6.0 Miscellaneous:

6.1 Financial Report –

Financial reports were presented. As of August 31, 2024, the Income & Expense Report showed a fund balance of \$68,094.82. The year-to-date Launch Fee Report shows total daily and overnight parking revenue totaling \$20,253.00

6.2 Commissioner Comments-

Strode discussed the two commissioner vacancies that will be up for election in 2025. He encourages citizens that are normally involved in Port discussions and Board meetings to run for the positions.

Ballard and Strode briefly discussed Kitsap County and the derelict vessel removal process that has become a hot topic around Sinclair Inlet.

7.0 Future meeting dates:

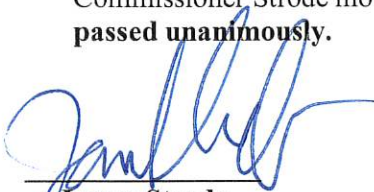
7.1 October 14, 2024, 6:00 p.m. – Regular Meeting, Manchester


7.2 November 11, 2024, 6:00 p.m. – Regular Meeting, Manchester Library

7.3 December 9, 2024, 6:00 p.m. – Regular Meeting, Manchester Library

8.0 Adjournment –

Commissioner Strode moved to adjourn at 6:38pm, Commissioner Ballard seconded, the **motion passed unanimously.**



James Strode
President

Robert Ballard
Secretary

Paul Drotz
Commissioner