

PORT OF MANCHESTER
MINUTES
April 13, 2026

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

1.0 Call to Order – Vice-President Pappas called the meeting to order at 6:00 pm. Commissioner Scott Williams, Manchester Water District GM Tony Lang, and 8 public guests were also present. President Kevin Holst was excused from the meeting for personal obligations.

2.0* Consent Agenda

- 2.1** March 9, 2026, Regular Meeting Minutes.
- 2.2** Approval of vouchers numbered 2026.040 – 2026.056 were audited and certified by the Auditing Officer as required by RCW 42.24 in total sum of \$5,660.57.
- 2.3** Approval of Port Payroll Affidavit

Commissioner Williams moved to approve the Consent Agenda as presented. Vice-President Pappas seconded; the motion carried unanimously.

3.0 Public Comment

A representative for the Manchester 4th of July Kids & Pet Parade requested permission from the Board to place advertisement banners at the common areas at Colchester/Miracle Mile and Mile Hill/Colchester a few weeks prior to the event. The Board agreed to allow the banner placement. The event will take place at Stormwater Park on July 4th.

A representative from the Manchester Community Advisory Council (MCAC) informed the group there will be a Manchester Fuel Depot presentation next month at their regularly scheduled MCAC meeting. Interested parties should attend the next MCAC meeting in May.

4.0 Regular Agenda

4.1* Adoption of Resolution 2026-03 Approving an Amendment to the Interlocal Agreement with Manchester Water District

GM Lang stated the draft modifications to the ILA were presented at the March Board meeting for discussion. The presented final version for adoption has not been modified from the previously reviewed version in March. No public comment was presented and both Commissioners present were satisfied with the modifications.

Commissioner Williams moved to adopt Resolution 2026-03 as presented. Vice-President Pappas seconded the motion; and the motion passed unanimously.

4.2* Adoption of Resolution 2026-04 Updating Authorized Signors on the Port of Manchester Kitsap Bank Account

GM Lang stated that the Port's Kitsap Bank account authorized signors list needs to be updated due to recent Commissioner changeover. Outgoing Commissioner Strode was the only authorized signor on the account. The new authorized signors will be:

Kevin Holst - President, Port of Manchester Board of Commissioners
Alexis Pappas - Vice-President, Port of Manchester Board of Commissioners
Tony Lang - Contract Administrator, Port of Manchester
Erin Civilla - Auditor, Port of Manchester

*Commissioner Williams moved to adopt Resolution 2026-04 as presented. Vice-President Pappas seconded the motion; and **the motion passed unanimously***

4.3 Financial Report

No concerns were indicated or discussed.

5.0 Commissioner Comments

Commissioner Williams discussed some potential grants that he will be looking into for fall submittal. He also discussed his willingness to look into the Port's fiscal policies to make sure the Port is compliant with annual updating.

6.0 POM Future Meeting Dates:

- 6.1** May 11, 2026, 6:00 p.m. – Regular Meeting, Manchester Library
- 6.2** June 8, 2026, 6:00 p.m. – Regular Meeting, Manchester Library
- 6.3** July 13, 2026, 6:00 p.m. – Regular Meeting, Manchester Library

7.0 Kitsap All Ports Future Meeting Dates

- 7.1** April 27, 2026, 6:30 p.m. – Port of Brownsville
- 7.2** July 27, 2026, 6:30 p.m. – Port of Brownsville
- 7.3** October 26, 2026, 6:30 p.m. – Port of Brownsville

8.0* Adjournment

Commissioner Williams moved to adjourn the meeting at 6:51 pm. Vice-President Pappas seconded, and the **motion passed unanimously**.



Scott Williams
Commissioner



Kevin Holst
President



Alexis Pappas
Vice-President

* Indicates Action Item