

PORT OF MANCHESTER
MINUTES
March 11, 2019
Manchester Library Meeting Room, 8067 E. Main Street

REGULAR MEETING

1.0 Call to Order. Board President Strode called the meeting to order at 6:00 p.m. Present were Commissioners Strode, Fallstrom and Ballard. Also present was Contract Administrator O'Connell and 9 guests. Attorney Ron Thompson was excused due to illness. Administrator O'Connell agreed to take minutes for this meeting.

2.0 Approvals – Consent Agenda

2.1 Regular meeting minutes for February 11, 2019

2.2 Vouchers numbered 9025 through 9035 in the total sum of \$2,599.07.

After discussion, Commissioner Fallstrom moved approval of the consent agenda. Commissioner Ballard seconded the motion. Passed unanimously.

3.0 Public Comment.

Local resident Paul Nuchims updated the Port Commission on topics discussed at the most recent MCAC meeting, including localized flooding on one Daniels Loop property.

4.0 No Worries Fishing Charter – Local resident Lorenzo St. Luce addressed the commissioners regarding his advertising a fishing charter operating at the Port of Manchester. The advertisement was brought to the attention of Administrator O'Connell who then advised Mr. St. Luce that unauthorized commercial activity at the Port was strictly prohibited. Although frustrated by the restriction, Mr. St. Luce apologized to the commission and explained that he had already found a more suitable location for his business venture. Commissioner Strode thanked him for his time

5.0* Manchester Water District Interlocal Agreement – Administrator O'Connell presented a revised Interlocal Agreement (ILA) between the Port and Manchester Water District (District). The revision updated the payment portion of the ILA to include a provision for paying seasonal and special needs employees hired by the District at a rate lower than the published labor rate in the District's Schedule of Fees & Charges. This provision will result in significant savings to the Port and more accurately reflects the true cost of part-time labor to the District. Following brief discussion, Commissioner Fallstrom moved to execute the revised ILA as presented. Commissioner Ballard seconded and **the motion carried unanimously.**

6.0 Project Update – Administrator O'Connell updated the commissioners on several upcoming projects at the Port. The main parking lot and launch area are scheduled for sealcoating and striping as soon as weather permits. The relocation of the dumpster and addition of vending machines at the entrance to Pomeroy Park is still in the concept phase pending income and expense projections for operating the vending machines. Flower baskets for the light poles in Pomeroy Park have been ordered. On April 26th, District staff will coordinate planter and shoreline restoration projects utilizing volunteers from the military cadet program in Bremerton. These workers will also be used by the Friends of the Manchester Library to assist with setting up their annual plant sale on April 27th and 28th.

7.0 Upcoming Events:

- 7.1 April 27th and 28th - FOML Plant Sale
- 7.2 June 16th - Annual Salmon Bake

8.0 Miscellaneous

8.1 Financial Report - Contract Administrator O'Connell gave a written and oral report. The total balance of all Port funds as of February 28, 2019 was \$49,816.22.

8.2 Commissioner Comments – Commissioner Strode stated that he had met with Tom Herstad regarding potential design ideas for a new structure at the Port-owned Daniels Loop property. The property is located at the southeast corner of Beach Drive and Daniels Loop. Discussion and design ideas are just beginning with the ultimate goal of developing commercial space on the site to augment Port revenue in the future.

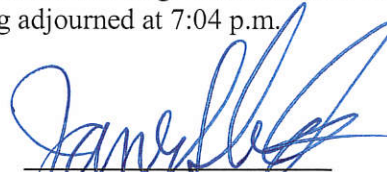
9.0 Future Meeting Dates:

- 9.1 April 8, 2019, 6:00 pm – Regular Meeting
- 9.2 May 13, 2019, 6:00 pm – Regular Meeting
- 9.3 June 10, 2019, 6:00 pm - Regular Meeting

9.0 Adjournment - Commissioner Ballard moved to adjourn the meeting. Commissioner Fallstrom seconded the motion. Passed unanimously. The meeting adjourned at 7:04 p.m.



Dennis O'Connell
Contract Administrator



James Strode
President