RESOLUTION 2026-09
PORT OF MANCHESTER
2027 BUDGET

WHEREAS, the elected Commissioners of the Port of Manchester have met and considered the Port's budget for the calendar and fiscal year 2027; and

WHEREAS, the Port's actual levy amount from the previous year was $132,252, and

WHEREAS, the population of this District is less than 10,000; now therefore,

BE IT RESOLVED by the Board Commissioners of the Port of Manchester that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2027 tax year. The Dollar amount of the increase over the actual levy amount from the previous year shall be $422 which is a percentage increase of .319087-percent from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, and any annexations that have occurred and refunds made.

ADOPTED THIS 9TH DAY OF NOVEMBER, 2026

KEVIN HOLST
COMMISSIONER

ALEXIS PAPAS
COMMISSIONER

SCOTT WILLIAMS
COMMISSIONER

PORT OF MANCHESTER

2027 BUDGET

	Year-to-Date December 2025	2026 Budget	Year-to-Date October 2025	Projected Year-End Totals	2027 Budget
RETAINED EARNINGS/BALANCE FORWARD	$ 53,657.18	$ 54,590.00	$ 56,889.35	$ 56,889.35	$ 43,640.00
REVENUE					
Property Tax Revenue	$ 129,735.59	$ 132,250.00	$ 124,561.72	$ 129,798.41	$ 133,000.00
Investment Income (General Fund)	1,107.49	1,000.00	932.37	1,100.01	1,000.00
Park & Launch Fees	32,014.75	25,000.00	26,197.00	28,469.39	28,000.00
Rental Income	16,500.00	18,000.00	15,000.00	18,150.00	18,900.00
Miscellaneous Revenue	50.00	100.00	12.00	12.00	100.00
TOTAL REVENUE	$ 233,065.01	$ 230,940.35	$ 223,592.44	$ 234,419.16	$ 224,642.57
EXPENSE					
Human Resources - Board of Commissioners Pay	$ 8,687.22	$ 10,000.00	$ 6,465.62	$ 7,935.31	$ 9,000.00
Administrative					
Accounting & Administration	3,164.00	4,000.00	2,850.00	3,467.56	4,000.00
Bank Fees	2,495.63	2,500.00	1,837.28	2,167.98	2,250.00
Insurance Expense	17,808.00	18,000.00	16,177.00	16,177.00	17,000.00
Legal Services	-	2,000.00	-	166.00	750.00
Permits, License, & Recording Fees	1,082.91	500.00	15.00	15.00	100.00
Postage & Office Supplies	1,452.25	200.00	302.66	316.88	750.00
Washington State Auditor	1,947.40	-	-	-	2,500.00
Election Fees	6,438.91	-	-	-	3,000.00
Stormwater Maintenance Fees	1,496.00	1,600.00	1,529.00	1,529.00	1,600.00
Membership Dues	600.00	700.00	845.69	845.69	900.00
Travel Expense	8.69	150.00	-	-	150.00
Information Technology - Website & Email	986.93	150.00	579.07	579.07	1,000.00
Utility Expense					
Electricity Service	972.89	1,000.00	743.18	900.43	950.00
Water Service	1,238.05	1,400.00	1,264.91	1,358.10	1,550.00
Sewer Service	1,263.10	1,400.00	1,091.73	1,317.00	1,400.00
Garbage & Recycle	2,525.22	2,750.00	2,147.93	2,592.38	2,750.00
Internet Service (Security Cameras)	2,042.16	2,150.00	1,643.12	2,083.47	2,150.00
Rental Property Expense					
Property Management	604.00	800.00	600.00	726.67	800.00
Water & Sewer Service	1,638.15	1,750.00	1,475.03	1,765.78	1,850.00
Repairs & Maintenance	6,485.82	3,500.00	4,455.39	4,794.40	5,000.00
Operating Expense					
Park & Dock Maintenance	1,712.00	3,500.00	5,942.13	6,075.02	5,000.00
Landscape Maintenance & Flower Baskets	14,606.69	15,000.00	12,334.74	14,842.77	12,500.00
Restroom Maintenance & Supplies	12,007.75	14,000.00	9,551.00	11,430.37	13,000.00
Security Service	22,853.92	25,500.00	24,157.21	29,592.45	25,000.00
Paystation Fees & Supplies	3,460.66	2,500.00	157.52	2,417.96	2,000.00
Signage Expense	521.79	750.00	518.28	518.28	600.00
CARES of Washington Employees	2,639.60	2,500.00	3,616.75	4,303.37	4,250.00
Community Celebrations	1,182.30	1,200.00	361.83	361.83	750.00
Special/Capital Projects					
Derelict Vessels (net with DNR Reimbursement)	944.97	500.00	753.48	753.48	500.00
Library Parking Lot - Seal Coat & Striping	-	1,250.00	-	-	2,000.00
Parking Lot - Seal Coat & Striping	283.66	1,250.00	2,149.16	2,149.16	2,000.00
Piling Removal	-	-	-	7,716.07	-
Shoreline Improvements	-	-	-	-	5,000.00
Stomwater Catch Basins	-	-	9,440.34	10,603.96	10,000.00
Debt Service					
Bond Repayment - Principal & Interest	52,325.00	50,575.00	7,787.50	50,575.00	53,810.00
Debt Service Fees	700.00	700.00	700.00	700.00	700.00
TOTAL EXPENSE	176,175.66	$ 173,775.00	$ 121,492.55	$ 190,777.44	$ 196,560.00
NET INCOME/RETAINED EARNINGS	56,889.35	$ 57,165.35	$ 102,099.89	$ 43,641.72	$ 28,082.57
NON-REVENUE/EXPENSE ITEMS					
	$ 52,324.50	$ 50,575.00	$ 7,787.50	$ 50,605.00	$ 53,810.00
RETAINED EARNINGS/ENDING BALANCE					
General Fund	$ 28,152.42	$ 27,444.00	$ 72,430.59	$ 13,774.78	$ 7,215.34
General Fund Investments	27,736.93	28,721.00	28,669.30	28,836.94	19,837.23
Bond Payment Fund	-	-	-	30.00	30.00
Rental Deposit	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	$ 56,889.35	$ 57,165.00	$ 102,099.89	$ 43,641.72	$ 28,082.57