

PORT OF MANCHESTER
MINUTES
April 8, 2019
Manchester Library Meeting Room, 8067 E. Main Street

REGULAR MEETING

1.0 Call to Order. Board President Strode called the meeting to order at 6:00 p.m. Present were Commissioners Strode, Fallstrom and Ballard. Also present was Contract Administrator O'Connell and 6 guests. Attorney Ron Thompson was excused due to illness. Administrator O'Connell agreed to take minutes for this meeting.

2.0 Approvals – Consent Agenda

2.1 Regular Meeting Minutes for March 11, 2019

2.2 Vouchers numbered 9036 through 9049 in the total sum of \$3,096.63.

After discussion, Commissioner Fallstrom moved approval of the consent agenda. Commissioner Ballard seconded the motion. Passed unanimously.

3.0 Public Comment.

No public comment was offered.

4.0 Project Update – Administrator O'Connell advised the Commission that the Manchester Water District (District) Board of Commissioners had approved revisions to the interlocal agreement (ILA) between the District and the Port which included a provision modifying the Port's rate of pay for services provided to reflect actual cost to the District. This will allow the District to hire unskilled labor on a part-time basis to perform tasks such as litter removal and watering plants at Port-owned and maintained properties. The financial impact will be considerable savings to the Port for unskilled labor services provided.

Sealcoating and striping of the main boat launch parking lot is scheduled for some time in April. The project requires dry weather and the contractor will notify us in advance so that we can close the facility for the work to be done. As in years past, the closure is expected to last 24-hours.

On April 26th, the Port will utilize the services of Washington Youth Academy volunteers to clear weeds and debris from the grounds at Pomeroy Park and the perimeter planters surrounding the Port parking lots. Under the direction of District staff, the volunteers will also spread mulch and beauty bark where needed.

7.0 Upcoming Events:

7.1 April 27th and 28th - FOML Plant Sale

7.2 June 16th - Annual Salmon Bake

6.0 Miscellaneous

6.1 Financial Report - Contract Administrator O'Connell gave a written and oral report. The total balance of all Port funds as of March 31, 2019 was \$52,360.04.

6.2 Commissioner Comments – Commissioner Ballard mentioned that the presenters of the Denniston Lane annual fireworks show have had trouble renting a dumpster for the garbage generated by the event. It has been suggested that the Port may be able to assist by upsizing the dumpsters that the Port rents annually for Pomeroy Park. Commissioner Strode asked O’Connell to research dumpster rental options. Commissioner Ballard also suggested we have signs made that read “No Fireworks on the Dock” before the 4th of July week. O’Connell agreed to research that also.

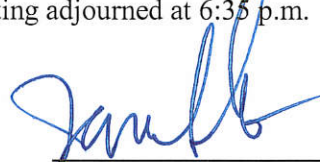
7.0 Future Meeting Dates:

- 7.1 April 22, 2019, 6:30 pm – All Ports Meeting
- 7.2 May 13, 2019, 6:00 pm – Regular Meeting
- 7.3 June 10, 2019, 6:00 pm - Regular Meeting

9.0 Adjournment - Commissioner Ballard moved to adjourn the meeting. Commissioner Fallstrom seconded the motion. Passed unanimously. The meeting adjourned at 6:35 p.m.



Dennis O’Connell
Contract Administrator



James Strode
President