

PORT OF MANCHESTER  
MINUTES  
April 8, 2021

**Manchester Library Meeting Room**  
8067 E Main Street  
6:00 pm

**REGULAR MEETING**

**1.0 Call to Order.** Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Fallstrom and Ballard. Also present was Attorney Thompson and Contract Administrator O'Connell. One guest was present.

**2.0 Approvals – Consent Agenda**

**2.1** Regular meeting minutes for March 8, 2021 teleconference meeting.

**2.2** 15 Vouchers in the total sum of \$6,583.47.

After discussion, Commissioner Fallstrom moved approval of the consent agenda. Commissioner Ballard seconded the Motion. Passed unanimously.

**3.0 Public Comment.**

Paul Nuchins, MCAC coordinator was present and gave his report to the Commission. Property values have become a large issue for residents.

*No action was required on this agenda item*

**4.0 Miscellaneous:**

**4.1 Derelict Vessel Status Report:** Commissioner Strode reported that the vessel has sunk and has now been beached. It needs to be removed. We must wait until after July 1st due to legal regulations regarding notice. Permits to dismantle cannot be obtained until the notice period has expired per Washington Department of Fish and Wildlife. The Department of Ecology had the gasoline and oil pumped out. We are searching for obtaining funding to remove the vessel when it can be done legally.

**4.2 FOML Salmon Bake Facility Use Agreement -** The location will be in the parking area where overflow vessels are located. It will probably be a drive in concept under COVID - 19 restrictions. The set date is June 20, 2021.

**4.3 VENDING MACHINE INQUIRY -** Contract Administrator O'Connell reported that he had received an email inquiry to install a vending machine on Port

property. It was determined not to respond to the inquiry. In the event that vending machines are located on Port property, it will be done by the Port.

*No action was required on this agenda item*

**4.4 FINANCIAL REPORT** - Contract Administrator O'Connell gave a written and oral report. For the period ending March 31, 2021, there was a total fund balance of \$62,921.13 including year to date launch fees and overnight parking collected totaling \$1,686.00. Commissioner Ballard moved to approve the report. Commissioner Fallstrom seconded the Motion. Passed unanimously.

**4.6 COMMISSIONER COMMENTS -**

Commissioner Fallstrom stated that he will not be seeking reelection this fall. Commissioner Ballard stated that he will seek reelection.

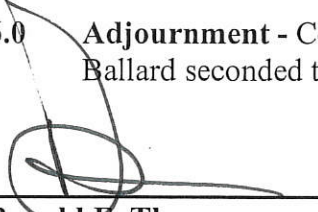
Commissioner Fallstrom reported that shrimp season will open on May 19, and that this will cause the ramp to be busy

Contract Administrator O'Connell stated that there is an All Ports meeting (virtual) coming up

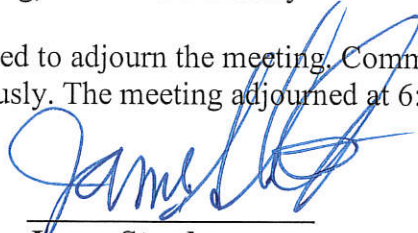
**5.0 Future meeting dates:**

- 5.1 May 10, 2021, 6:00 pm - Regular meeting, Manchester Library
- 5.2 June 14, 2021, 6:00 pm - Regular meeting, Manchester Library
- 5.3 July 12, 2021, 6:00 pm - Regular meeting, Manchester Library

**6.0 Adjournment** - Commissioner Fallstrom moved to adjourn the meeting. Commissioner Ballard seconded the motion. Passed unanimously. The meeting adjourned at 6:18 PM.



**Ronald E. Thompson**  
Attorney/Auditor



**James Strode**  
President