

PORT OF MANCHESTER
MINUTES
November 11, 2024

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

1.0 Call to Order – Board President Strode called the meeting to order at 6:00pm. Commissioner Ballard, Commissioner Drotz, Water District GM Tony Lang, and 5 public guests were present.

2.0 Approvals – Consent Agenda

2.1 Meeting minutes for October 14, 2024, Regular business meeting.

2.2 Approval of vouchers numbered 2024.143-2024.165 audited and certified by the Auditing Officer as required by RCW 42.24 in the total sum of \$11,060.52.

After discussion, Commissioner Ballard moved to approve the Consent Agenda as presented. Commissioner Drotz seconded, **the motion carried unanimously.**

3.0 Public Comment- One public guest commented on the improved detail of content in the monthly meeting minutes. The Board and Lang thanked her for noticing.

4.0 Resolution 7-24- After discussion, Commissioner Ballard moved to approve the FY 2025 Budget, Commissioner Drotz seconded, **the motion carried unanimously.**

5.0 Resolution 8-24- After discussion, Commissioner Strode moved to approve the 2025 Fees & Charges, Commissioner Ballard seconded, **the motion carried unanimously.**

6.0 Dock Piling- Lang described that he issued an invitation to bid for the north dock piling replacement. The two bids received were approximately \$64,000 and \$165,000. As these amounts are unfeasible, the Port will have to table the project for now and research other potential funding opportunities.

7.0 Rental Update- Lang explained that the Port rental property is now being rented. The renter was in attendance and requested Lang to look at an issue under the bathroom sink. Lang stated he would contact her tomorrow to look at the issue.

After a short discussion regarding a washer and dryer for the rental. Commissioner Drotz made a motion to credit the renters second months rent of \$500 for the purchase of a washer and dryer. Commissioner Ballard seconded, **the motion carried unanimously.**
The renters will own the appliances and be responsible for any repairs or maintenance.

8.0 Miscellaneous:

8.1 Financial Report –Financial reports were presented. As of October 31, 2024, the Income & Expense Report showed a fund balance of \$103,967.77. The year-to-date Launch Fee Report shows total daily and overnight parking revenue totaling \$24,901.00.

8.2 Commissioner Comments- Ballard commented that the All Ports Meeting minutes were not on the agenda. Ballard a motion to approve the All Ports Meeting minutes. Drotz seconded, **the motion carried unanimously.**

9.0 Future meeting dates:

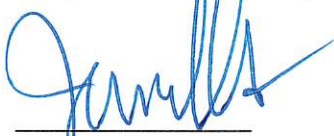
9.1 December 9, 2024, 6:00 p.m. – Regular Meeting, Manchester Library

9.2 January 13, 2025, 6:00 p.m. – Regular Meeting, Manchester Library

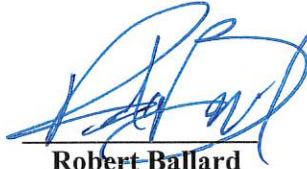
9.3 February 10, 2025, 6:00 p.m. – Regular Meeting, Manchester Library

10.0 Adjournment –

Commissioner Ballard moved to adjourn at 6:45pm, Commissioner Drotz seconded, the **motion passed unanimously.**



James Strode
President



Robert Ballard
Secretary



Paul Drotz
Commissioner