

PORT OF MANCHESTER
MINUTES
June 16, 2025

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

1.0 Call to Order – Board President Strode called the meeting to order at 6:00pm. Commissioner Ballard, Commissioner Drotz, Water District GM Tony Lang, and 8 public guests were present.

2.0 Consent Agenda

2.1 Meeting minutes for May 12, 2025, Regular Business meeting.

2.2 Approval of vouchers numbered 2025.75 - 2025.91 were audited and certified by the Auditing Officer as required by RCW 42.24 in total sum of \$8,698.96.

Commissioner Drotz moved to approve the Consent Agenda as presented. Commissioner Ballard seconded; **the motion carried unanimously.**

3.0 Public Comment

A public guest requested that the automatic lock on the port bathroom door be opened earlier in the morning. He said that people who use the boat ramp early in the morning do not have facilities to use so they are using the bushes. Lang advised that he will make modifications for the door to open earlier, as well as seeing if it should stay open later at night.

The tenant at the Daniels Loop rental said that there has been an ongoing ant issue for the last few weeks. Lang said he would research a solution and be in contact with her about the issue.

Another guest discussed the upcoming 4th of July Kids and Pet Parade occurring on the 4th of July. She also updated the group on the Yukon Harbor Good Neighbor Group Initiative. The Board stated they would be signing a Letter of Support advocating for this cause at the conclusion of the meeting.

Lastly, another public guest voiced her concern regarding the activities that occur at Pomeroy Park on the 4th of July. In the past, people have been intoxicated, singing karaoke, and leaving their garbage in the park after they leave. The Board explained that it's hard to enforce park violations at these events, especially since there are so many people in attendance. They also explained that the Port rents a garbage dumpster for public use to dispose of fireworks and hires the custodian to clean up any leftover debris from the public the next day. If enforcement is expected, the Kitsap County Sheriff's office would need to intervene to restrict certain activities. This is unlikely since it is a holiday and these activities are not causing harm or destruction.

4.0 Regular Agenda

4.1 Resolution 3-25 – Public Records Act Disclosure Policy Lang discussed the recent 1st amendment audit the Port experienced last month and expressed the need for the Port to update their Public Disclosure Act Policy. A brief discussion ensued.

Commissioner Drotz moved to approve, Commissioner Ballard seconded, **the motion carried unanimously.**

5.0 Executive Agenda

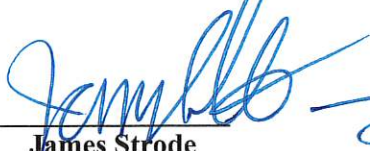
5.1 Commissioner Comments – Lang and Strode discussed the concrete floating dock that arrived at the south pier last Friday. It measures 8-ft x 16-ft. Lang stated that he is trying to find the owner or someone that may have a purpose for it, so the Port does not incur any costs to have it removed.

6.0 Future Meeting Dates:

- 6.1** July 14, 2025, 6:00 p.m. – Regular Meeting, Manchester Library
- 6.2** August 11, 2025, 6:00 p.m. – Regular Meeting, Manchester Library
- 6.3** September 08, 2025, 6:00 p.m. – Regular Meeting, Manchester Library

7.0 Adjournment

Commissioner Drotz moved to adjourn the meeting at 6:49 pm. Commissioner Ballard seconded, and the **motion passed unanimously.**



James Strode
President

Robert Ballard
Secretary

Paul Drotz
Commissioner