

PORT OF MANCHESTER
MINUTES
May 13, 2019
Manchester Library Meeting Room, 8067 E. Main Street

REGULAR MEETING

1.0 Call to Order. Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Fallstrom and Ballard. Also present were Attorney Thompson, Contract Administrator O'Connell and 12 guests.

2.0 Approvals – Consent Agenda

2.1 Regular meeting minutes for April 8, 2019.

2.2 Minutes of All Ports meeting of April 22, 2019.

2.2 Vouchers numbered 9050 through 9062 in the total sum of \$13,169.22.

After discussion, Commissioner Fallstrom moved approval of the consent agenda. Commissioner Ballard seconded the motion. Passed unanimously.

3.0 Public Comment.

Attorney Thompson was welcomed back after an extended illness.

An oversized truck and vessel have been using our launch ramp. The rig includes a three axel tractor and a 32 foot Pleasure Craft. The vessel is being launched with a logging truck acting as the motorized portion of the combination. The owner is suspected to be a J. Boehme of King Road. Once the owner is identified, a cease and desist letter will be sent to him.

No action was required on this Agenda item

4.0 Kitsap County DCD Survey - Liz Williams: Ms. Liz Williams, Planner with the Department of Community Development, Kitsap County was present to explain her project that she is working on with Manchester community members. She is reaching out to accomplish a Department of Community Development survey to study what is valued in our community including hopes and dreams, together with ideas as to how to improve such as making it easier to obtain a commercial use permit which presently requires from \$10000 to \$25000 plus much time for a conditional use permit. The Manchester Community presently encompasses approximately 5400 as members.

No action was required on this Agenda item

5.0 Project Update - Contract Administrator reported on project updates.

The parking lot has been seal coated and repainted for parking slots. Some 50 cadets volunteered work with mulching and gardening. An appropriate contribution will be made.

He is still looking in to a vending machine possibility to service boaters and users of our park and recreation facilities.

July 4th festivities are forthcoming, and he is exploring dumpster options for refuse collection. A "no fireworks" sign will be posted on the docks.

The pavilion is on hold until this Fall. We are limited to our footprint for the existing structure. If we did want to vary, the permit cost alone would be in the area of \$8000.

No action was required on this Agenda item.

6.0 Upcoming Events:

6.1 Annual salmon bake - June 16th will be the 50th annual time. T shirts have been selected; Young helpers are being sought to assist with various needs. All looks to be well in hand.

6.2 Vessel safety inspections are scheduled for July 13th. This is a volunteer program, and no citations will be issued for any observed violations.

No action was required on this Agenda item

7.0 Miscellaneous:

7.1 Financial Report - Contract Administrator O'Connell gave a written and an oral report. We are on target with our budget and all looks well.

7.2 Commissioner Comments - Commissioner Falstrom gave a brief review of the last session of the state legislature. Much was rushed through at the last moment.

Commissioner Strode displayed preliminary plans for a Manchester Community Center proposal to possibly be located on the vacant lot owned by the Port. County officials are in support at this time.

No action was required on this Agenda item

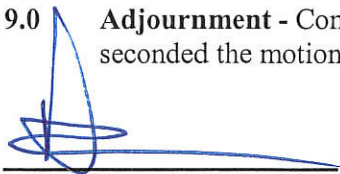
8.0 Future meeting dates:

8.1 June 10, 2019, 6:00 p.m. - Regular meeting

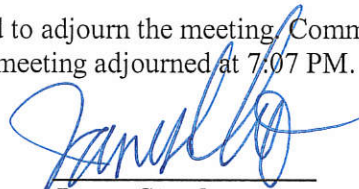
8.2 July 8, 2019, 6:00 p.m. - Regular meeting

8.3 August 12, 2019, 6:00 p.m. - Regular meeting

9.0 Adjournment - Commissioner Fallstrom moved to adjourn the meeting. Commissioner Ballard seconded the motion. Passed unanimously. The meeting adjourned at 7:07 PM.



Ronald E. Thompson
Attorney/Auditor



James Strode
President