

PORT OF MANCHESTER  
MINUTES  
August 10, 2026

Manchester Library Meeting Room  
8067 E Main Street  
6:00 pm

**REGULAR MEETING**

**1.0\* Call to Order** – President Kevin Holst called the meeting to order at 6:00 pm. Vice-President Alexis Pappas, Commissioner Scott Williams, Manchester Water District GM Tony Lang, and 4 public guests were also present.

**2.0\* Consent Agenda**

**2.1** July 13, 2026, Regular Meeting Minutes.

**2.2** Approval of vouchers numbered 2026.107 – 2026.121 were audited and certified by the Auditing Officer as required by RCW 42.24 in total sum of \$26,837.49.

**2.3** Approval of Port Payroll Affidavit

*Vice-President Pappas moved to approve the Consent Agenda as presented. President Holst seconded; the motion carried unanimously.*

**3.0 Public Comment**

A public guest commented on the accuracy of the meeting minutes and stated that she appreciates the details that are being recorded.

The renter for the Port's rental property thanked the Board for the repairs to the roof that took place last month.

**4.0 Regular Agenda**

**4.1 Adoption of Resolution 2026-06 Approving a Contract for 2026 Stormwater Maintenance**

GM Lang discussed the procurement path that took place during July to procure a contractor to clean the Port's stormwater system. Lang explained the first solicitation resulted in a determination that no contractor would be awarded the contract due to an irregularity in the bid received. A second solicitation took place with Drain-Pro providing the only responsive bid in the amount of \$9,047.22. Lang stated that there could be additional charges depending on the number of disposed loads or additional repairs. Lang recommended approval of Res. 2026-06 approving a contract with Drain-Pro for the 2026 Stormwater Maintenance Project in an amount up to \$13,000.

*Commissioner Williams moved to approve Res. 2026-06 for an amount up to \$13,000; Vice-President Pappas seconded; and the motion passed unanimously.*

#### **4.2\* Adoption of Resolution 2026-07 Approving a Contract with Global Diving & Salvage for the Pier Pile Stump Removal Project**

GM Lang discussed the procurement path that took place during July to procure a contractor to remove the broken pier pile stump from beneath the south pier. Lang stated 4 bids were received prior to the bid submission deadline ranging from \$39,312 to \$7,716.07. Global Diving and Salvage was determined to be the most responsive and responsible bidder for the project in the amount of \$7,716.07. Lang recommended approval of Resolution 2026-07 approving a contract with Global Diving & Salvage.

*Commissioner Williams moved to approve Res. 2026-07 as presented. President Holst seconded; and the motion passed unanimously.*

#### **4.3 All Ports Meeting Report**

President Holst updated the Board and public on the July 27<sup>th</sup> All Ports Meeting. He stated the Port of Kingston received a Community Economic Revitalization Board (CERB) grant of \$100,000 to pave their parking. President Holst will look into projects that the Port may qualify for utilizing CERB.

#### **4.4 Boat Ramp Repairs**

GM Lang stated concrete repairs to the boat ramp and parking stall striping are tentatively scheduled for the two days after Labor Day (Sept. 8-9). This work will constitute closure of the parking lot. Lang stated he will post signs at the parking lot entrances 1-2 weeks prior to the scheduled work to notify boaters of the closure. He will also post a notice to social media and the website.

#### **4.5 Financial Report**

No concerning items were identified or discussed.

### **5.0 Commissioner Comments**

President Holst reported that he reached out to the County regarding the feasibility of reimbursement from the Coast Guard or the Department of Natural Resources (DNR) for derelict vessel damage and labor hours to make repairs. The Port is unsure if reimbursement is possible as the Port had not taken custody of the boats before they were removed.

President Holst also reported that parking lot security for the 4<sup>th</sup> of July next year would cost \$48/hr per person with a minimum of 4 hours per person if the Port elected to utilize security services. Short discussion took place regarding options for next year.

### **6.0 POM Future Meeting Dates:**

- 6.1** September 14, 2026, 6:00 p.m. – Regular Meeting, Manchester Library
- 6.2** October 12, 2026, 6:00 p.m. – Regular Meeting, Manchester Library
- 6.3** November 9, 2026, 6:00 p.m. – Regular Meeting, Manchester Library

### **7.0 Kitsap All Ports Future Meeting Dates**

- 7.1** October 26, 2026, 6:30 p.m. – Port of Brownsville

**8.0\* Adjournment**

Vice-President Pappas moved to adjourn the meeting at 7:08 pm. Commissioner Williams seconded, and the **motion passed unanimously**.



**Scott Williams**  
**Commissioner**



**Kevin Holst**  
**President**



**Alexis Pappas**  
**Vice-President**

\* Indicates Action Item

