

PORT OF MANCHESTER
MINUTES
December 8, 2025

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

1.0 Call to Order – Board President Strode called the meeting to order at 6:00 pm. Commissioner Drotz, Manchester Water District GM Tony Lang, and 8 public guests were also present. Commissioner Ballard was in attendance via conference call.

2.0* Consent Agenda

- 2.1** Meeting minutes for November 10th, 2025, Regular Business meeting.
- 2.2** Approval of vouchers numbered 2025.169 - 2025.183 were audited and certified by the Auditing Officer as required by RCW 42.24 in total sum of \$8,593.49.
- 2.3** Approval of Port Payroll Affidavit

Commissioner Drotz moved to approve the Consent Agenda as presented. Commissioner Ballard seconded; **the motion carried unanimously**.

3.0 Public Comment

No public comment was presented

4.0 Regular Agenda

4.1 Financial Report

No concerning items were identified or discussed.

5.0 Executive Agenda

5.1 Commissioner Comments

Commissioner Ballard thanked the public for their participation and support in attending Port meetings during his tenure. He wished Alexis Poppas and Kevin Holst the best of luck in their new roles as incoming Commissioners. He also thanked Commissioner Drotz for his commitment to fill the Position 2 vacancy for the last couple of years.

6.0 Future Meeting Dates:

- 6.1** January 12, 2026, 6:00 p.m. – Regular Meeting, Manchester Library
- 6.2** February 9, 2026, 6:00 p.m. – Regular Meeting, Manchester Library
- 6.3** March 9, 2026, 6:00 p.m. – Regular Meeting, Manchester Library

7.0* **Adjournment**

President Strode moved to adjourn the meeting at 6:07 pm. Commissioner Ballard seconded, and the **motion passed unanimously**.



James Strode
President



Kevin Holst
Commissioner



Alexis Pappas
Commissioner

* Indicates Action Item