

PORT OF MANCHESTER  
MINUTES  
July 12, 2021

Manchester Library Meeting Room  
8067 E Main Street  
6:00 pm

**REGULAR MEETING**

**1.0 Call to Order.** Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Fallstrom and Ballard. Also present was Attorney Thompson and Contract Administrator O'Connell. Seven guests were present.

**2.0 Approvals – Consent Agenda**

**2.1** Meeting minutes for June 14, 2021 regular meeting, after Amendment to state in Paragraph 4.4 the word "Commissioner" rather than the word "President" regarding Commissioner Fallstrom.

**2.2** 14 Vouchers in the total sum of \$6,209.45.

After discussion, Commissioner Fallstrom moved approval of the consent agenda. Commissioner Ballard seconded the Motion. Passed unanimously.

**3.0 Public Comment.**

A question was raised as to whether there should be a sign on the public bathroom to designate which of two doors is the entrance. It was decided by consensus that a sign should be put on the other door stating "Maintenance" or "Utility."

Paul Nuchims, MCAC coordinator was present and gave his report to the Commission. He is interested in attending the next All Ports meeting in behalf of the MCAC, and obtain information in date and place. Paul expressed his concern that our dry weather conditions could produce a fire danger.

The fourth of July celebration at Port facilities was pretty subdued this year as compared to previous years. Someone did send off a stick of dynamite on the evening of the 3rd that created quite a stir.

*No action was required on this agenda item*

**4.0 Miscellaneous:**

**4.1 State Audit:** Attorney Thompson reported that he had received notice from the State Auditor's Office that the Port will be audited this year, and that we will soon be hearing from them as to what to expect to complete the audit.

**4.2 Graffiti Removal:** Contract Administrator O'Connell reported that the sand blaster worked very well in removing the graffiti from one of the picnic tables . Fine sand was used in the process.

**4.3 FINANCIAL REPORT -** Contract Administrator O'Connell gave a written and oral report. For the period ending June 30, 2021, there was a total fund balance of \$84,093.01 including year to date launch fees and overnight parking collected totaling \$7,043.00. Debt service payment was made to current requirements. There was discussion concerning some of the financials, all to the satisfaction of the guests and Commissioners. Commissioner Ballard moved to approve the report. Commissioner Fallstrom seconded the motion passed unanimously.

**4.4 COMMISSIONER COMMENTS -**

The white sailboat (apparently a derelict) is back on anchor off the South dock. Hopefully it will not become a problem for the Port.

A derelict vehicle was left in our parking lot. The towing company was called to remove it after attempts to have it removed by the sheriff failed. The owner came and drove it off, flat tire and all.

It was noted that the Port facilities are very busy now, and will probably stay that way through the summer.

**5.0 Future meeting dates:**

**5.1** July 26, 2021, All Ports meeting, Brownsville Marina

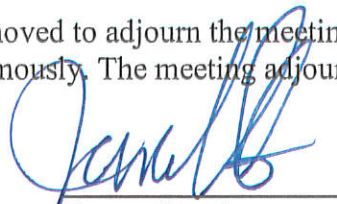
**5.2** August 9, 2021, 6:00 pm - Regular meeting, Manchester Library

**5.3** September 13, 2021, 6:00 pm - Regular meeting, Manchester Library

**6.0 Adjournment -** Commissioner Fallstrom moved to adjourn the meeting. Commissioner Ballard seconded the motion. Passed unanimously. The meeting adjourned at 6:40 PM.

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**Ronald E. Thompson**  
Attorney/Auditor



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**James Strode**  
President