

PORT OF MANCHESTER
MINUTES
July 17, 2023

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

1.0 Call to Order - Board President Strode called the meeting to order at 6:00 p.m. Present were Commissioners Coppola and Ballard. Also present were 5 guests.

2.0 Approvals – Consent Agenda

2.1 Meeting minutes for the June 12, 2023, Regular business meeting.

2.2 Approval of vouchers numbered 2023.85-2023.98 audited and certified by the Auditing Officer as required by RCW 42.24 in the total sum of \$14,903.15.

After discussion, Commissioner Coppola moved to approve the Consent Agenda as presented. Commissioner Strode seconded, **the motion carried unanimously.**

3.0 Public Comment - Guests brought up the 4th of July clean up. There is possible damage to the dock, guests will take pictures at low tide and provide them to the Port.

4.0 Daniels Loop Trailer - Commissioner Ballard met with the new tenant, pictures of the trailer were taken. The new tenant signed the rental agreement and moved in July 1, 2023.

5.0 Cameras – Commissioner Strode reported the HOA of the Anchors Condo will have a use agreement written up for the wi-fi router installed on the building.

6.0 WWPA Seminar - Commissioner Coppola will not be attending the WWPA seminar due to traffic revision concerns.

7.0 Miscellaneous:

7.1 Financial Report - Financial reports were presented. As of June 30, 2023 the Income & Expense Report showed a fund balance of \$103,754.40. The year-to-date Launch Fee Report shows total daily and overnight parking revenue totaling \$6,243.00.

7.2 Plaques - Commissioner Coppola will order plaques for the 100-year Port Anniversary and one to honor Ron Thompson.

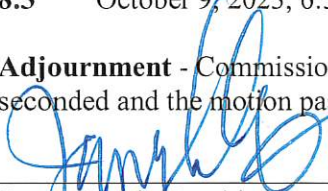
8.0 Future meeting dates:

8.1 August 14, 2023, 6:30 p.m. – Regular Meeting, Manchester Library

8.2 September 11, 2023, 6:30 p.m. – Regular Meeting, Manchester Library

8.3 October 9, 2023, 6:30 p.m. – Regular Meeting, Manchester Library

9.0 Adjournment - Commissioner Coppola moved to adjourn the meeting. Commissioner Ballard seconded and the motion passed unanimously. The meeting adjourned at 6:40 p.m.


James Strode, President
Port of Manchester


Robert Ballard, Secretary