

PORT OF MANCHESTER
MINUTES
March 10, 2025

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

1.0 Call to Order – Board President Strode called the meeting to order at 6:00pm. Commissioner Ballard, Commissioner Drotz, Water District GM Tony Lang, and 8 public guests were present.

2.0 Approvals – Consent Agenda

2.1 Meeting minutes for February 10, 2025, Regular business meeting.

2.2 Approval of vouchers numbered 2025.030-2025.42 audited and certified by the Auditing Officer as required by RCW 42.24 in the total sum of \$5,785.75.

After discussion, Commissioner Drotz moved to approve the Consent Agenda as presented. Commissioner Ballard seconded, **the motion carried unanimously.**

3.0 Public Comment-

A public guest stated that he had seen a homeless person sleeping next to cups/port parking lot. Strode stated that he had talked to Safe Security to monitor the situation at the Port. A short discussion ensued.

The tenant from Daniel's Loop Rental expressed her appreciation for the District staff and their efforts to fix items that need attention. She expressed concern for the old aluminum windows and that they hold water in the tracks when the window condensates. Land stated he would look at them in the next couple of days to figure out a solution.

4.0 Miscellaneous:

4.1 Financial Report –Financial reports were presented. As of January 31, 2025, the Income & Expense Report showed a fund balance of \$48,382.12. The year-to-date Launch Fee Report shows total daily and overnight parking revenue totaling \$772.50.

4.2 Safe Security- A guest asked how many days a week is Safe Security patrolling the Port parking lot as the incurred cost is expensive to date. Strode stated that it is 3 days a week and that we will need to keep an eye on the total cost. We can scale back their presence at the port if needed.

4.3 Commissioner Comments- Commissioner Drotz requested to be excused from the April Board meeting for personal obligations.

5.0 Future meeting dates:

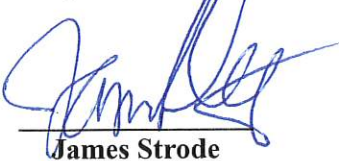
5.1 April 14, 2025, 6:00 p.m.– Regular Meeting, Manchester Library

5.2 May 12, 2025, 6:00 p.m.– Regular Meeting, Manchester Library

5.3 June 9, 2025, 6:00 p.m. – Regular Meeting, Manchester Library

6.0 Adjournment –

Commissioner Ballard moved to adjourn at 6;45 pm, Commissioner Drotz seconded, the **motion passed unanimously.**



James Strode
President

Robert Ballard
Secretary



Paul Drotz
Commissioner