

PORT OF MANCHESTER
MINUTES
September 11, 2023

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

1.0 Call to Order - Board President Strode called the meeting to order at 6:00 p.m. Present were Commissioner Ballard and Coppola. Also present were 8 guests.

2.0 Approvals – Consent Agenda

2.1 Meeting minutes for August 14, 2023, Regular business meeting.

2.2 Approval of vouchers numbered 2023.114-2023.126 audited and certified by the Auditing Officer as required by RCW 42.24 in the total sum of \$4,412.06.

After discussion, Commissioner Coppola moved to approve the Consent Agenda as presented. Commissioner Ballard seconded, **the motion carried unanimously.**

3.0 Public Comment – Discussion on cameras, baskets, and jet ski use at the boat launch. Items on the 2024 Budget were also discussed.

4.0 Resolution 7-23 - Sheriff Enforcement Rules- Resolution 7-23 was presented, Commissioner Coppola moved to approve the resolution, Commissioner Ballard seconded, **the motion carried unanimously.**

5.0 Sheriff's Call – Commissioner Strode discussed his phone call with Kitsap County Sheriff's Department. A new sign with the resolution changes will be made and installed at the Port.

6.0 Boat Ramp Engineering – Commissioner Coppola will contact an engineer to have the ramp inspected for \$1,000. Commissioner Strode moved to approve the motion, Commissioner Ballard seconded, **the motion carried unanimously.**

7.0 Cameras - Commissioner Strode discussed the cameras and internet loss at the Port. A motion was presented to have Commissioner Strode work with the General Manager of Manchester Water to get the cameras operating again. Commissioner Coppola moved to approve the motion, Commissioner Ballard seconded, **the motion carried unanimously.** The project should not exceed \$2,000.

6.0 Miscellaneous:

6.1 Financial Report - Financial reports were presented. As of August 31, 2023, the Income & Expense Report showed a fund balance of \$74,614.71. The year-to-date Launch Fee Report shows total daily and overnight parking revenue totaling \$14,320.00.

6.2 Fireworks- Fireworks on July 4th were discussed, Commissioner Strode will contact Enduris to ask about our liability.

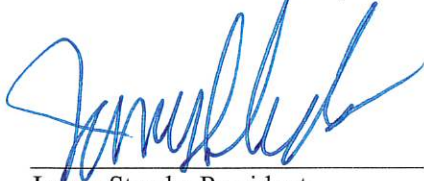
7.0 Future meeting dates:

7.1 October 9, 2023, 6:00 p.m. – Regular Meeting, Manchester Library
Port of Manchester

7.2 October 30, 2023, 6:30 p.m. – All Ports Meeting, Brownsville Marina

7.3 November 13, 2023, 6:00 p.m. – Regular Meeting, Manchester

8.0 **Adjournment** - Commissioner Coppola moved to adjourn the meeting. Commissioner Ballard seconded and **the motion passed unanimously**. The meeting adjourned at 6:55 p.m.



James Strode, President



Robert Ballard, Secretary