

PORT OF MANCHESTER
MINUTES
November 10, 2025

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

1.0 Call to Order – Board President Strode called the meeting to order at 6:00 pm. Commissioner Ballard, Commissioner Drotz, Manchester Water District GM Tony Lang, and 8 public guests were also present.

2.0* Consent Agenda

2.1 Meeting minutes for October 13th, 2025, Regular Business meeting.

2.2 Approval of vouchers numbered 2025.155 - 2025.168 were audited and certified by the Auditing Officer as required by RCW 42.24 in total sum of \$7,754.91.

Commissioner Ballard moved to approve the Consent Agenda as presented. Commissioner Drotz seconded; **the motion carried unanimously.**

3.0 Public Comment

One community member discussed a new community event in Manchester called “Manchester’s Holiday Magic”. Commercial and residential owners/tenants can choose to participate in a Christmas light decorating competition. Interested parties are required to sign up prior to December 1st to be eligible to win. Winners will be announced prior to the Manchester Christmas Tree Lighting Ceremony on December 7th.

GM Lang stated that he met with the Marine Floats representative during October to perform a conditional assessment of the Port’s docks and pilings. It was communicated to Lang that both docks look to be in good condition and that they should have another 10-15 years of life if they are maintained periodically. The pilings, piling hoops, and a few of the float drums would need to be replaced soon. A Rough Order of Magnitude for the repairs and associated costs should be received from Marine Floats by the end of November. Lang is hoping to update the Board with the Scope/Costs at the December Board meeting.

4.0 Regular Agenda

4.1* Resolution 2025-05 – FY 2026 Port Budget

President Strode briefly discussed the draft budget that was presented at last month’s Board meeting. There were no concerns or modification requests from the Board or the attending public.

Commissioner Ballard moved to approve the Resolution 2025-05 as presented. Commissioner Drotz seconded; **the motion carried unanimously.**

4.2 Financial Report

The financial report was discussed briefly. There were no concerning items identified.

5.0 Executive Agenda

5.1 Commissioner Comments

No additional comments were presented.

6.0 Future Meeting Dates:

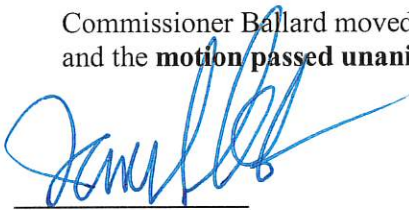
6.1 December 8, 2025, 6:00 p.m. – Regular Meeting, Manchester Library

6.2 January 12, 2026, 6:00 p.m. – Regular Meeting, Manchester Library

6.3 February 9, 2026, 6:00 p.m. – Regular Meeting, Manchester Library

7.0* Adjournment

Commissioner Ballard moved to adjourn the meeting at 6:24 pm. Commissioner Drotz seconded, and the **motion passed unanimously.**



James Strode
President

Robert Ballard
Secretary



Paul Drotz
Commissioner

* Indicates Action Item