

Port of Manchester

PO Box 304
Manchester WA 98353-0304
(360) 871-0500 Fax: (360) 871-0455

Commissioners:
James E. Strode
Bob Ballard
Paul Drotz

Facility Use & Event Agreement

Applicant: _____ Organization: _____
Address: _____ Business Phone: _____
Home Phone: _____ From: _____
Date Requested: _____ To: _____
Additional Comments: _____

Alcoholic Beverages, Illegal Drugs, Firearms, and/or Gambling is prohibited in any area.

I have read and understand the posted rules and regulations for the Port of Manchester and will take full responsibility in behalf of the above listed organization to abide by those rules and regulations. I do hereby understand that I am responsible for the supervision and control of any group or individuals while using Port Facilities to ensure their safety, prevent injury and/or damage to the equipment, property, or grounds of the Port. The applicant has authority to make this application in behalf of the above listed organization and agrees that said organization and its members will comply with all facility rules and regulations, and assume liability for any and all damages that are due to the negligence of the applicant.

Indemnification / Hold Harmless

The above listed organization shall indemnify and hold harmless the Port of Manchester, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of use of Premises or from any activity, work or thing done, permitted, or suffered by User in or about the Premises, except only such injury or damage as shall have been occasioned by the sole negligence of the Port of Manchester.

Signature of Applicant: _____ Date: _____

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Insurance Requirements

The Organization shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property that may arise from or in connection with the use of the Premises.

The Organization shall provide a certificate of insurance evidencing:

General Liability insurance covering premises, products-completed operations and contractual liability. The Port of Manchester shall be named as an additional insured on the Organization's General Liability insurance policy. The General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$1,000,000 general aggregate.

The insurance policy shall contain, or be endorsed to contain that the Organization's insurance coverage shall be primary insurance as respect to the Port of Manchester. Any insurance, self-insurance, or insurance pool coverage maintained by the Port of Manchester shall be excess of the Organization's insurance and shall not contribute with it.

The Organization shall provide a certificate of insurance evidencing the required insurance before using the Premises.

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A.