

PORT OF MANCHESTER
MINUTES
June 13, 2022

Manchester Library Meeting Room
8067 E Main Street
6:00 p.m.

REGULAR MEETING

1.0 Call to Order - Board President Strode called the meeting to order at 6:00 p.m. Also present was Commissioner Bob Ballard. Commissioner Coppola was excused. Dennis O'Connell of Manchester Water District was in attendance and agreed to take minutes of the meeting. Also present were five Manchester residents.

2.0 Approvals – Consent Agenda

2.1 Meeting minutes for the May 9, 2022, Regular Business Meeting.

2.2 Approval of 16 vouchers audited and certified by the Auditing Officer as required by RCW 42.24 in the total sum of \$6,402.54.

Following brief discussion, Commissioner Ballard moved to approve the Consent Agenda as presented. Commissioner Strode seconded **the motion carried unanimously.**

3.0 Public Comment – Stephen Brisbane inquired about using the launch ramp to load and unload produce and poultry feed for his farm nearby. Commissioner Strode advised him that we may need to obtain a Use Certification from the Recreation & Conservation Office to allow commercial use of the facility.

4.0* Shoreline Restoration Project – Commissioner Strode provided an update on the shoreline armoring replacement project. The Department of Fish & Wildlife have issued the required permit to move forward with replacing the large logs that armor the park shore against erosion. By utilizing local contractor Pat Hall and coordinating with Manchester Water District staff, anchors and cables will be used to tie down replacement logs on rock bedding. The permit requires that the work be completed by early August. This is a critical repair project to prevent further erosion of the Pomeroy Park grass and picnic area. Following further discussion, Commissioner Ballard moved to authorize Commissioner Strode to purchase the goods and services required to complete the project. Commissioner Strode seconded and **the motion carried unanimously.**

5.0 Upcoming Events – The following are upcoming events in Manchester:

5.1 Sunday, June 19, 2022 – Annual Father's Day Salmon Bake, 11:30 – 3:30

5.2 Saturday, July 9, 2022 – Annual Vessel Safety Inspections

5.3 Saturday, August 6, 2022 – Manchester Festival & Flea Market, 10:00 – 4:00

6.0 Miscellaneous:

6.1 Financial Report - Dennis O'Connell presented financial reports prepared by Kathryn Aguon of Manchester Water District. As of May 31, 2022, the Income & Expense Report included a total of all funds in the amount of \$99,919.07. The 2022 Launch Fees report detailed year-to-date revenue for launch fees and overnight parking totaling \$4,382.00.

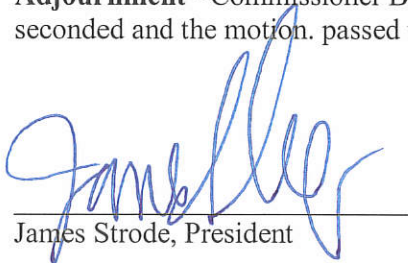
6.2 Commissioner Comments – Commissioner Strode asked to be excused from the July meeting. He will be out of town.

Commissioner Strode also requested a special meeting for Tuesday, June 21st to execute the purchase of the mobile home at 8205 Daniels Loop, and to execute a rental agreement with the existing tenants. The Port already owns the property that the home is on, but the structure itself is owned by Shirley Steward. O’Connell will post notices and prepare an agenda for the special meeting.

9.0 Future meeting dates:

- 9.1 July 11, 2022, 6:00 p.m.- Regular Meeting, Manchester Library
- 9.2 August 8, 2022, 6:00 p.m.. – Regular Meeting, Manchester Library
- 9.3 September 12, 2022, 6:00 p.m.– Regular Meeting, Manchester Library

10.0 Adjournment - Commissioner Ballard moved to adjourn the meeting. Commissioner Strode seconded and the motion. passed unanimously. The meeting adjourned at 6:50 p.m.



James Strode, President



Robert Ballard, Secretary