

PORT OF MANCHESTER
MINUTES
October 11, 2021

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

1.0 Call to Order. Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Fallstrom and Ballard. Also present was Attorney Thompson and Contract Administrator O'Connell. Six guests were present.

2.0 Approvals – Consent Agenda

2.1 Meeting minutes for the September 13, 2021 regular meeting.

2.2 Approval of 14 vouchers audited and certified by the Auditing Officer as required by RCW 42.24 in the total sum of \$5,189.96.

After discussion, Commissioner Fallstrom moved approval of the Consent Agenda. Commissioner Ballard seconded the Motion. Approved unanimously.

3.0 Public Comment.

A guest raised a question as to whether an employee of another Port District is for that reason disqualified to seek an elective position as Commissioner of the Port of Manchester. The Port Attorney answered that it is his opinion that this fact would not disqualify the candidate.

The black sailboat is still anchored to the South and East of the South Dock. It has not, as of yet become a menace to port property, and it appears that the vessel is being tendered and watched by its owner.

Repairs to the North dock are completed. Contract Administrator O'Connell stated that he expects our claim for reimbursement that was previously filed under the derelict vessel program will be honored.

4.0 Miscellaneous:

4.2 Resolution 8-21: Contract Administrator O'Connell explained that he had received recommendation from WPPA that we adopt a Resolution regarding per diem to Commissioners to make certain that past and future compensation for per diem to the Commissioners is legal under State Law. After consideration, Commissioner Fallstrom moved approval of the Resolution. Commissioner Ballard seconded the Motion. Passed unanimously.

4.2 2022 Budget Draft: Port President Strode explained the work that he and Contract Administrator O'Connell have done to prepare the budget for FY 2022, and presented a written report outlining the total income and expense items for the suggested budget. A discussion was had on the entries. Attorney Thompson stated that the final hearing on the budget will take place at our November 8th meeting, and that notice has been given regarding this hearing.

4.3 FINANCIAL REPORT - Contract Administrator O'Connell gave a written and oral report. For the period ending September, 2021 there is a total fund balance of \$65,919.28, including year to date launch fees and overnight parking collected totaling \$17,332.00. The report was approved by consensus.

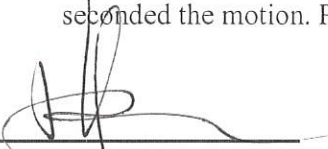
4.4 COMMISSIONER COMMENTS -

Commissioner Ballard stated that he had learned that Yukon Harbor has the capacity to moor 5 ships that are in waiting to be unloaded. They should not be using their lighting while moored.

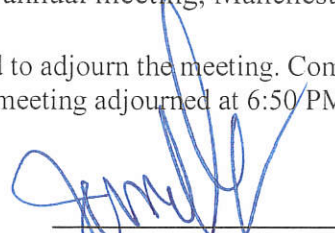
5.0 Future meeting dates:

- 5.1** October 25, 2021, 5:30 pm - All Ports meeting
- 5.2** November 8, 2021, 6:00 pm - Regular meeting, Manchester Library.
Final budget hearing.
- 5.3** December 13, 2021, 6:00 pm - Regular meeting, Manchester Library
- 5.4** January 10, 2022, 6:00 pm - Regular annual meeting, Manchester Library

6.0 Adjournment - Commissioner Fallstrom moved to adjourn the meeting. Commissioner Ballard seconded the motion. Passed unanimously. The meeting adjourned at 6:50 PM.



Ronald E. Thompson
Attorney/Auditor



James Strode
President