

PORT OF MANCHESTER
MINUTES
February 8, 2021

**In Response to the COVID-19 Pandemic and Governor's Directive,
this meeting was conducted via telephone conference call**

REGULAR MEETING

1.0 Call to Order. Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Fallstrom and Ballard. Also present was Attorney Thompson. Contract Administrator O'Connell was not available due to personal reasons. All were present virtually via telephone conference. No guests were present.

2.0 Approvals – Consent Agenda

2.1 Regular meeting minutes for January 18, 2021 teleconference meeting.

2.2 16 Vouchers in the total sum of \$5,682.41.

The voucher for Evergreen Lumber, vendor number 7836 is for a replacement door for the public restroom rather than parking lot sweeping.

After discussion, Commissioner Ballard moved approval of the consent agenda.

Commissioner Fallstrom seconded the Motion. Passed unanimously.

3.0 Public Comment.

No members of the public were present.

4.0 Miscellaneous:

4.1 Financial Report. Contract Administrator O'Connell's office submitted a written report. For the period ending January 31, 2021 there was a total fund balance of \$64,415.14 including year to date launch fees collected totaling \$1,022.00.

4.2 Commissioner Comments - Commissioner Ballard reported that he attended the most recent Kitsap County All Ports meeting. There was concern expressed regarding the black sailboat that appears to be without crew anchored in the harbor. This same boat has apparently been at anchor by other ports. After discussion, it was decided that there is presently nothing to be done, but will keep the matter under review.

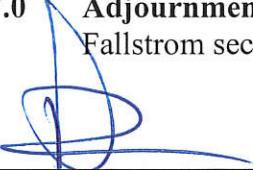
Commissioner Strode reported that he has not been able to make contact with Contract Administrator O'Connell. Commissioner Strode has heard that Mr. O'Connell fell and hurt himself. Commissioner Strode will continue to determine what has happened, and whether Mr. O'Connell is able to continue as Contract Administrator.

5.0 Future meeting dates:

- 5.1 March 8, 2021, 6:00 pm - Regular meeting, Teleconference
- 5.2 April 12, 2021, 6:00 pm - Regular meeting
- 5.3 May 10, 2021, 6:00 pm - Regular meeting

No action was required on this Agenda item

7.0 Adjournment - Commissioner Ballard moved to adjourn the meeting. Commissioner Fallstrom seconded the motion. Passed unanimously. The meeting adjourned at 6:12 PM.



Ronald E. Thompson
Attorney/Auditor



James Strode
President