

PORT OF MANCHESTER
MINUTES
March 8, 2021

**In Response to the COVID-19 Pandemic and Governor's Directive,
this meeting was conducted via telephone conference call**

REGULAR MEETING

1.0 Call to Order. Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Fallstrom and Ballard. Also present was Attorney Thompson and Contract Administrator O'Connell. All were present virtually via telephone conference. One guest was present.

2.0 Approvals – Consent Agenda

2.1 Regular meeting minutes for February 8, 2021 teleconference meeting.

2.2 15 Vouchers in the total sum of \$7,026.88.

After discussion, Commissioner Fallstrom moved approval of the consent agenda. Commissioner Strode seconded the Motion. Passed unanimously.

3.0 Public Comment.

Discussion was had concerning the forthcoming 4th of July activities. Contract Administrator O'Connell will act as coordinator. The COVID - 19 restrictions may require monitoring.

4.0 Miscellaneous:

4.1 Resolution 3-21 - Appointing the Contract Administrator for 2021. After consideration, Commissioner Fallstrom moved approval. Seconded by Commissioner Ballard. Passed unanimously.

4.2 FOML PLANT SALE LOCACATION - The location will be in the parking area where overflow vessels are located.

4.3 DERILICT VESSEL STATUS - There are two vessels of concern. The larger of the two has sunk and is off the dock and visible at low tide. The Department of Ecology responded and pumped it out and removed the gasoline. This vessel is probably a total loss, and that it will not be claimed by anyone. The plan is to move it to the shore to the West. Estimates will be obtained for the costs of removal, and claim will be made for reimbursement.

The vessel tied to the South dock will be removed on March 18. It can be floated for removal. There is some question as to whether there is any value in this vessel. Commissioner Strode has a trailer available to move the vessel and take it away for disposal. The plan is to accomplish this without hiring a contractor.

4.4 IN-PERSON MEETINGS - With the improving COVID - 19 restrictions and vaccinations occurring, Commissioner Strode is asking that regular in-person meetings of the Commissioners resume starting with the April meeting. Attorney Thompson directed a letter to the library to alert them, and they responded that they will make the meeting room at the library available with the understanding that masks and spacing and other appropriate regulations be observed. The Commissioners approved by consensus.

4.5 FINANCIAL REPORT - Contract Administrator O'Connell gave a written and oral report. For the period ending February 28, 2021, there was a total fund balance of \$62,184.52 including year to date launch fees collected totaling \$1,273.00.

4.6 COMMISSIONER COMMENTS -

Guest Carol stated that the Friends of the Library had raised funds from their plant sale conducted on Port property

Contract Administrator O'Connell stated that there is still interest in conducting the annual salmon bake on Port property, but because of COVID - 19, it will probably be in a much different form.

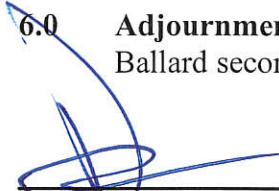
5.0 Future meeting dates:

5.1 April 12, 2021, 6:00 pm - Regular meeting, Manchester Library

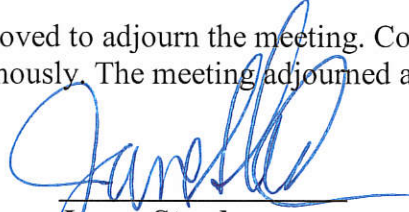
5.2 May 10, 2021, 6:00 pm - Regular meeting, Manchester Library

5.3 June 14, 2021, 6:00 pm - Regular meeting, Manchester Library

6.0 Adjournment - Commissioner Fallstrom moved to adjourn the meeting. Commissioner Ballard seconded the motion. Passed unanimously. The meeting adjourned at 6:38 PM.



Ronald E. Thompson
Attorney/Auditor



James Strode
President