

PORT OF MANCHESTER
MINUTES
September 13, 2021

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

1.0 Call to Order. Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Fallstrom and Ballard. Also present was Attorney Thompson and Contract Administrator O'Connell. Four guests were present.

2.0 Approvals – Consent Agenda

2.1 Meeting minutes for the August 9, 2021 regular meeting.

2.2 Approval of vouchers audited and certified by the Auditing Officer as required by RCW 42.24

After discussion, Commissioner Fallstrom moved approval of the Consent Agenda. Commissioner Ballard seconded the Motion. Approved unanimously.

3.0 Public Comment.

A guest raised concern relative to a vessel that was moored for three consecutive nights on our dock without payment. The owner did pay \$50, and the vessel has been removed.

Paul Nuchins, MCAC coordinator reported that he had attended the All Ports meeting with regard to his proposal for Ports to allow non-motorized vessels to be locked and left at designated places at the Ports without fee. Regarding our Port, this would be done at Pomeroy Park along the South fence.

In answer to an inquiry, we do not know when security is coming to inspect, and for good reason so that there is not advance notice to anyone.

A question was raised concerning the cost of a memorial bench or table. Contract Administrator O'Connell will respond. Our tables and benches are ADA compliant.

4.0 Miscellaneous:

4.1 Global Dive Boom Deployment: Contract Administrator O'Connell reported that he had received communication from Global Diving and Salvage, Inc. regarding a request to use Port facilities in emergencies if a cargo ship causes an oil spill. Global is equipped to accomplish oil spill containment boom services. Commissioner Strode stated that they

could use the upper parking area for their equipment, and that they would be required to pay a launch fee of \$10 per use. The Commissioners looked with favor on this use since the object is to help and save the environment. Commissioner Ballard moved to allow the use as discussed. Commissioner Fallstrom seconded the Motion. Motion passed unanimously.

4.2 2022 Budget Goals: Contract Administrator O'Connell submitted a printed work sheet for the Commissioners to study in connection with preparation of the Port's FY 2022 budget. He will meet with President Strode to look at each item and make a recommendation for an amount. The Preliminary budget will be presented at our October regular meeting, and the formal hearing for budget approval will take place at our regular November meeting.

4.3 FINANCIAL REPORT - Contract Administrator O'Connell gave a written and oral report. For the period ending August 31, 2021 there is a total fund balance of \$80,053.66, including year to date launch fees and overnight parking collected totaling \$15,235.00. The report was approved by consensus.

4.4 COMMISSIONER COMMENTS -

Commissioner Fallstrom emphasized the importance of contacting state legislators to find money to fund the derelict vessel program. This is fast becoming an urgent problem in most parts of our Puget Sound, and for our Ports throughout.

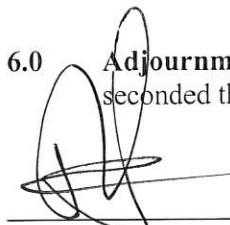
5.0 Future meeting dates:

5.1 October 11, 2021, 6:00 pm - Regular meeting, Manchester Library. Budget presentation.

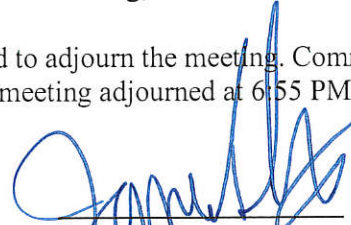
5.3 November 8, 2021, 6:00 pm - Regular meeting, Manchester Library. Final budget hearing.

5.3 December 13, 2021, 6:00 pm - Regular meeting, Manchester Library

6.0 Adjournment - Commissioner Fallstrom moved to adjourn the meeting. Commissioner Ballard seconded the motion. Passed unanimously. The meeting adjourned at 6:55 PM.



Ronald E. Thompson
Attorney/Auditor



James Strode
President