

PORT OF MANCHESTER  
**MINUTES**  
February 10, 2025

Manchester Library Meeting Room  
8067 E Main Street  
6:00 pm

**REGULAR MEETING**

**1.0 Call to Order** – Board President Strode called the meeting to order at 6:00pm. Commissioner Ballard, Commissioner Drotz, Water District GM Tony Lang, and 9 public guests were present.

**2.0 Approvals – Consent Agenda**

**2.1** Meeting minutes for January 13, 2025, Regular business meeting.

**2.2** Approval of vouchers numbered 2025.015-2025.29 audited and certified by the Auditing Officer as required by RCW 42.24 in the total sum of \$7,779.21.

After discussion, Commissioner Drotz moved to approve the Consent Agenda as presented. Commissioner Ballard seconded, **the motion carried unanimously.**

**3.0 Public Comment-**

One participant expressed the importance of notifying the public in advance of the Board vacancy next year. Utilizing other local groups to help spread the word may be beneficial in sparking interest and obtaining a qualified person. Short discussion followed.

An attendee stated that the mutt mitts need to be replenished at the park. Lang stated he would have someone look into filling them.

A discussion ensued regarding the fishing vessel that has been anchored out in the water in front of the Port. Strode stated that it is a geoduck boat and that Is predominately operating in DNR waters.

Another participant voiced their concern about boat trailers sticking out of the parking stalls in the Port parking lot. He is concerned about the safety of the motorists when they drive through the lot. Lang stated that the parking lot is designed for boat trailer parking and he access from Daniels Loop and Main street are not intended to be used as a cut through road.

**4.0 Miscellaneous:**

**4.1 Financial Report** –Financial reports were presented. As of January 31, 2025, the Income & Expense Report showed a fund balance of \$48,382.12. The year-to-date Launch Fee Report shows total daily and overnight parking revenue totaling \$772.50.

**4.2 Commissioner Comments-** Commissioner Ballard introduced Eric Ffitch who is the Executive Director for Washington Public Ports Association (WPPA). Mr. Ffitch discussed the legislative process for reducing Port Commissioner terms from 6 years to 4 years. He stated there is currently no legislative process for increasing the terms from 4 to 6 years. He is hoping that a new bill will be passed this year. Mr. Ffitch also discussed the many issues Port’s deal with that he can assist in resolving and advised the Board to reach out to him for guidance or assistance.

Commissioner Drotz stated that the All Ports Meeting in January was great. There was great collaboration and interest from everyone involved in the meeting.

Commissioner Ballard stated that the twelve Port's involved are researching the potential for an ILA so derelict vessels cannot move from Port to Port after being cited.

**5.0 Future meeting dates:**

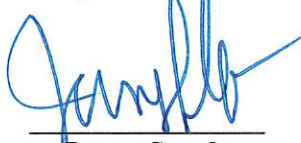
**5.1** March 10, 2025, 6:00 p.m.– Regular Meeting, Manchester Library

**5.2** April 14, 2025, 6:00 p.m.– Regular Meeting, Manchester Library

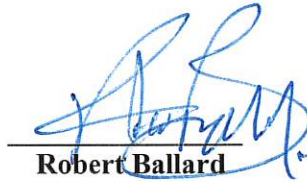
**5.3** May 12, 2025, 6:00 p.m. – Regular Meeting, Manchester Library

**6.0 Adjournment –**

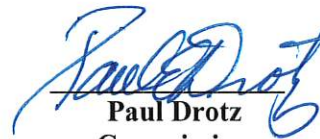
Commissioner Drotz moved to adjourn at 7:07 pm, Commissioner Ballard seconded, the **motion passed unanimously.**



**James Strode**  
**President**



**Robert Ballard**  
**Secretary**



**Paul Drotz**  
**Commissioner**