

PORT OF MANCHESTER
MINUTES
May 12, 2025

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

1.0 Call to Order – Board President Strode called the meeting to order at 6:00pm. Commissioner Ballard, Commissioner Drotz, Water District GM Tony Lang, and 7 public guests were present.

2.0 Consent Agenda

2.1 Meeting minutes for April 14, 2025, Regular Business meeting.

2.2 Approval of vouchers numbered 2025.59 - 2025.74 were audited and certified by the Auditing Officer as required by RCW 42.24 in total sum of \$12,236.56.

Commissioner Drotz moved to approve the Consent Agenda as presented. Commissioner Ballard seconded; **the motion carried unanimously.**

3.0 Public Comment

A public participant, commented on Safe Security's presence at the Port. They spoke about the positive influence it is having on the Port by reducing groups of young adults congregating in the Port lots late at night.

4.0 Regular Agenda

4.1 Financial Report – The new format for the Income & Expense Report was discussed briefly. The report now reflects projected cash flows through the end of the year to help with financial decisions and future budgeting.

5.0 Executive Agenda

5.1 Commissioner Comments – President Strode updated the public on the motor home situation in the Library overflow lot. He said the Sheriff's Dept. spoke with the owner of the motor home about vacating the lot and that he would be ticketed for trespassing if he were to stay in the lot again. He has not been back since this discussion.

Commissioner Drotz discussed the Port's support for the Yukon Harbor Good Neighbor Group. The group is trying to improve coastal residents' quality of life; commercial vessels anchor near Yukon Harbor, causing noise and light disturbances for residents. Commissioner Ballard and President Strode concurred.

Lang stated that the Kitsap County Shoreline Exemption permit for the Port has been renewed. It will be good until 05/2030. The Hydraulic Permit Approval (HPA) with Fish & Wildlife is valid until 01/2028.

The employment proposal for an additional Cares of Washington employee to pick up trash in the Port parking lots was briefly discussed. All board members agreed that it is an important program and supported the few extra hours for an additional Cares employee.


President Strobe moved to approve the employment proposal for an additional employee, Commissioner Drotz seconded, **the motion carried unanimously.**

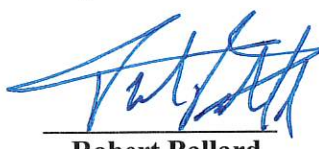
6.0 Future Meeting Dates:

- 6.1** June 16, 2025, 6:00 p.m. – Regular Meeting, Manchester Library
- 6.2** July 14, 2025, 6:00 p.m. – Regular Meeting, Manchester Library
- 6.3** August 11, 2025, 6:00 p.m. – Regular Meeting, Manchester Library

7.0 Adjournment

Commissioner Ballard moved to adjourn the meeting at 6:23 pm. Commissioner Drotz seconded, and the **motion passed unanimously.**



James Strobe
President

Robert Ballard
Secretary

Paul Drotz
Commissioner