

PORT OF MANCHESTER
MINUTES
January 13, 2025

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

1.0 Call to Order – Board President Strode called the meeting to order at 6:00pm. Commissioner Ballard, Commissioner Drotz, Water District GM Tony Lang, and 8 public guests were present.

2.0 Approvals – Consent Agenda

2.1 Meeting minutes for December 9, 2024, Regular business meeting.

2.2 Approval of vouchers numbered 2025.01-2025.14 audited and certified by the Auditing Officer as required by RCW 42.24 in the total sum of \$6,236.85.

After discussion, Commissioner Drotz moved to approve the Consent Agenda as presented. Commissioner Ballard seconded, **the motion carried unanimously.**

3.0 Public Comment-

An attendee stated that a rowboat was floating aimlessly near Manchester waters and to keep an eye out as it may show up at the Port

A representative from Manchester Community Advisory Council distributed a survey flyer for anyone interested in participating. The survey gives the community a chance to share their concerns regarding the safety of the roads in Manchester. It was also requested that a Port Commissioner attend one of the MCAC meetings to answer any questions from the public regarding the Port Budget. Strode will coordinate with MCAC representatives on making this happen.

One participant discussed the Kitsap Poggie Club and inquired about the possibility of having a fishing tournament this summer at the Port. Lang stated that the organization would need to fill out a hold harmless agreement and boat parking would be on a first come first serve basis. Formal approval and coordination will be required as the date gets closer.

A representative from the Friends of Manchester Library stated that they are considering having a Christmas decorating contest next year with a potential award going to the winner. Strode stated that the Port involvement in a cash prize could be constituted as a gifting of public funds. The attendee also commended Strode and Lang on the improvements to the Port rental on Daniels Loop.

4.0 Resolution 1-25 – Rules of Order for Port Business- Commissioner Ballard moved to approve, Commissioner Drotz seconded, **the motion carried unanimously.**

5.0 Resolution 2-25- Election of Officers – Commissioner Drotz moved to approve Commissioner Strode as President, Commissioner Ballard seconded, **the motion carried unanimously.**

Commissioner Ballard moved to approve Commissioner Drotz as Secretary, Commissioner Strode seconded, **the motion carried unanimously.**

Commissioner Strode moved to approve Commissioner Ballard as Vice President, Commissioner Drotz seconded, **the motion carried unanimously.**

6.0 Miscellaneous:

6.1 Financial Report –Financial reports were presented. As of December 31, 2024, the Income & Expense Report showed a fund balance of \$52,635.18. The year-to-date Launch Fee Report shows total daily and overnight parking revenue totaling \$26,208.00.

6.2 Pontoon Boat- Lang discussed the process for the demolition of the pontoon boat and the Department of Natural Resources (DNR) requirements. He stated he has submitted for the disposals labor cost in the amount of \$1,031.55 to DNR for reimbursement. There is no guarantee that these costs will be covered.

7.0 Future meeting dates:


7.1 February 10, 2025, 6:00 p.m. – Regular Meeting, Manchester Library

7.2 March 10, 2025, 6:00 p.m.– Regular Meeting, Manchester Library

7.3 April 14, 2025, 6:00 p.m. – Regular Meeting, Manchester Library

8.0 Adjournment –

Commissioner Ballard moved to adjourn at 7:19 pm, Commissioner Drotz seconded, the **motion passed unanimously.**



James Strode
President



Robert Ballard
Secretary



Paul Drotz
Commissioner