

**PORT OF MANCHESTER
Resolution No. 2026-06**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF
MANCHESTER AUTHORIZING A CONTRACT WITH DRAIN-PRO INC FOR 2026
STORMWATER MAINTENANCE**

WHEREAS, on July 17, 2026, the Port of Manchester's Contract Administrator issued an Invitation to Bid (ITB) to contractors listed on the Port's Small Works Roster, hosted by the Municipal Research and Services Center (MRSC), under the main category **Maintenance Services** and the subcategory **Catch Basin Cleaning/Vactoring/Jet Rodding, Catchbasin/Manhole Rehabilitation and Repair, Storm Drain Cleaning**; and

WHEREAS, the bid opening was held on July 31, 2026, and one (1) bid was received prior to the 1:00 p.m. submission deadline; and

WHEREAS, the bid received from Olsen Brothers Pro-Vac was in the amount of \$10,843.56; and

WHEREAS, after Port administrative review, it was determined there was an irregularity in the Schedule of Contract Price calculations submitted from the contractor; and

WHEREAS, the Port's Contract Administrator requested Olsen Brothers Pro-Vac to correct their calculations using the previously submitted bid unit prices; and

WHEREAS, after receipt and inspection of Olsen Bothers modifications it was determined they adjusted their unit pricing, so the bid was deemed as non-responsive by the Port's Contract Administrator; and

WHEREAS, the Port's Contract Administrator then reached out to two qualifying companies from the MRSC roster to request phone quotes for the associated work; and

WHEREAS, Drain-Pro Inc was the only responsive and responsible contractor of the two organizations that provided a bid; and

WHEREAS, Drain-Pro Inc provided a bid of \$9,047.22 for the associated work; and

WHEREAS, the Board of Commissioners finds that awarding a contract to Drain-Pro Inc for the 2026 Stormwater Maintenance Project is in the best interest of the Port of Manchester and the public.

NOW, THEREFORE, BE **RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PORT OF MANCHESTER AS FOLLOWS:**

Section 1. Contract Authorization. The Contract Administrator is hereby authorized to execute a contract with Drain-Pro Inc for the 2026 Stormwater Maintenance Project in the amount of **Nine thousand forty-seven dollars and 22 cents (\$9,047.22)**, together with such minor administrative modifications as may be necessary and consistent with this Resolution.

Section 2. Ratification. Any actions taken prior to the effective date of this Resolution that are consistent with the authority granted herein are hereby ratified, confirmed, and approved.

Section 3. Severability. If any provision of this Resolution, or its application to any person or circumstance, is held invalid, the remainder of the Resolution, or the application of the provision to other persons or circumstances, shall not be affected.

Section 4. Effective Date. This Resolution shall take effect immediately upon its adoption and signature as provided by law.

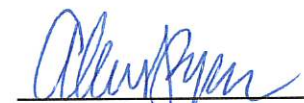
ADOPTED by the Board of Commissioners of the Port of Manchester at a regular open public meeting held on August 10, 2026.



Kevin Holst
President



Scott Williams
Secretary



Alexis Pappas
Vice-President

Attest:



Tony Lang, Port Contract Administrator