

PORT OF MANCHESTER  
**MINUTES**  
July 13, 2026

**Manchester Library Meeting Room**  
8067 E Main Street  
6:00 pm

**REGULAR MEETING**

**1.0\* Call to Order** – President Kevin Holst called the meeting to order at 6:00 pm. Vice-President Alexis Pappas, Commissioner Scott Williams, Manchester Water District GM Tony Lang, and 9 public guests were also present.

**2.0\* Consent Agenda**

**2.1** June 8, 2026, Regular Meeting Minutes.

**2.2** Approval of vouchers numbered 2026.040 – 2026.056 were audited and certified by the Auditing Officer as required by RCW 42.24 in total sum of \$8,840.72.

**2.3** Approval of Port Payroll Affidavit

*Commissioner Williams moved to approve the Consent Agenda as presented. Vice-President Pappas seconded; the motion carried unanimously.*

**3.0 Public Comment**

Public guest Carol Campbell requested Board approval to repurpose plant seedlings that are growing in Pomeroy Park. Currently, the seedlings are weed whacked by the landscaper. Ms. Campbell would like to grow the seedlings for the Friends of Manchester Plant sale. All three Commissioners approved the harvesting of the seedlings as long as resulting holes are refilled after seedling removal.

The 4<sup>th</sup> of July at Pomeroy Park was discussed. “No Fireworks” signs were placed a few weeks prior to the event to discourage people from using fireworks in the Port lots. Some of the people in attendance felt like the amount of activity at the Port was better than previous years, while others felt like it was worse. Various ideas were discussed and will be considered prior to next year’s 4<sup>th</sup> of July.

**4.0 Regular Agenda**

**4.1 4<sup>th</sup> of July Update**

See public comment section for the discussion related to the 4<sup>th</sup> of July.

**4.2\* Adoption of Resolution 2026-05 Authorizing Participation in and Use of the Statewide Small Works Roster Administered by Municipal Research Services Center of Washington (MRSC)**

Lang reminded everyone that Res. 2026-05 was a carryover policy from last month’s discussion. Newly proposed modifications were received from Commissioner Williams after last month’s meeting. Lang reflected the modifications in Resolution 2026-05, as presented. Participation in MRSC will allow the District to move forward with bidding the pile removal project.

*President Holst moved to approve Res. 2026-05 as presented. Commissioner Williams seconded; and the motion passed unanimously.*

#### **4.3 Boat Ramp Repairs**

Lang reported he found a fast cure concrete repair product that should work for repairing the boat launch concrete degradation issues. He stated the District would need to go pick up the materials in Puyallup as they do not offer shipping. Lang stated they would need to schedule a shutdown of the ramp for a full day to perform the repairs. He hopes to have the repairs completed by the end of September.

#### **4.4 Stormwater Cleaning Update**

Lang stated he is still working on getting the insurance and deposit information completed prior to cleaning the Port's stormwater catch basins this year. Kitsap Count Public Works requires certain protections before they will allow the District to dump at their decant facility in Brownsville. Lang stated the work will be completed by the end of August.

#### **4.5 Financial Report**

No specific items of concern were discussed.

### **5.0 Commissioner Comments**

President Holst discussed the two 30' sailboats and the 16' speedboat that were delivered to the Port by the Coast Guard last week. Due to resulting pier damage, the Department of Natural Resources coordinated with the Kitsap County Sheriff's Office and the City of Port Orchard to transport the boats to the City of Port Orchard. The Port of Manchester does not have the water depth required to accommodate boats of that size. The Board is attempting to coordinate with the Washington Public Ports Association so large sailboats are not delivered to smaller Port's that cannot facilitate them.

### **6.0 POM Future Meeting Dates:**

- 6.1** August 10, 2026, 6:00 p.m. – Regular Meeting, Manchester Library
- 6.2** September 14, 2026, 6:00 p.m. – Regular Meeting, Manchester Library
- 6.3** October 12, 2026, 6:00 p.m. – Regular Meeting, Manchester Library

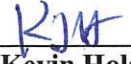
### **7.0 Kitsap All Ports Future Meeting Dates**

- 7.1** July 27, 2026, 6:30 p.m. – Port of Brownsville
- 7.2** October 26, 2026, 6:30 p.m. – Port of Brownsville

### **8.0\* Adjournment**

President Holst moved to adjourn the meeting at 6:52 pm. Vice-President Pappas seconded, and the motion passed unanimously.

  
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**Scott Williams**  
Commissioner

  
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**Kevin Holst**  
President

  
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**Alexis Pappas**  
Vice-President