

eServices llc (920) 493-2294 - Dave@eServicesllc.us 7807 Memorial Dr, Egg Harbor, WI 54209 Wisconsin Stats. 101.63, 101.73		Construction Permit Application Complete pages 1 and 2(as applicable) per the Instructions on page 3. The information you provide may be used by other government agency program(s) [(Privacy Law, s. 15.04 (1)(m))]				Permit No.	
						*Parcel No.	
*Owner's Name		*Mailing Address			Email		*Phone No.
Contractor Name & Type		Lic./Cert. No. & Exp Date	Mailing Address			Phone No. & Email	
Construction(DC # required if applicable)							
Dwelling Contr. Qualifier(if applicable)		If Applicable - The Dwelling Contr. Qualifier shall be an owner, CEO, COB or employee of the Contr. Contractor					
HVAC							
Electrical Contractor							
Master Electrician							
Plumbing							
PROJECT LOCATION	Lot area Sq.ft.	One acre or more of soil will be disturbed.	Town of	Village	City/Cty	1/4, 1/4, of Section , T N, R E/W	
*Address			County	Subdivision Name		Lot No.	Block No.
Zoning District(s)	Zoning Permit No. (If issued by other) and/or Shoreland Permit No.			Setbacks	Front ft.	Rear ft.	Left ft. Right ft.
1. *PROJECT DESCRIPTION					Top of Foundation		Lowest Opening
2. TYPE (select all that apply)		New	Addition	Alteration	Repair	Raze	Move Other :
3. OCCUPANCY	Residential	Commercial	Agricultural	Other :			
4. TRADES	Const.	Plmb	Elec	HVAC	Erosion	S & W	Zoning Other :
5. AREA INVOLVED (square feet)		Total	Area 1		Area 2		Area 3 Area 4
Unfinished Basement							
Living Area(Incl. Finished Basement)							
Garage							
Deck/Porch							
Totals							
6. CONSTRUCTION TYPE		Site Built	Manufactured	Other :		7. USE	Permanent Seasonal Other :
8. STORIES		Above Ground :		Below Ground(Incl. Basements) :		9. *EST. PROJECT COST w/o LAND	
10. WALLS	Wood Frame	Steel	ICF	Timber/Pole	Other :		
11. SEWER	Municipal	Sanitary Permit			12. WATER	Municipal	On-Site Well
13. ELECTRIC	Utility :	Volts :		Amps :	Phase :	1ph 3ph	Underground Overhead
I understand that I am subject to all applicable codes, laws, statutes and ordinances; am subject to any conditions of this permit; understand that the issuance of this permit creates no legal liability, express or implied, on the state, municipality or inspection agency; and certify that all the above information is accurate. If one acre or more of soil will be disturbed, I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and the owner shall sign the Cautionary Statement to Owners Obtaining Building Permits statement on page 2 if not signing below. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.							
☐ I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read and signed the cautionary statement regarding contractor responsibility on the reverse side of the last ply of this form.							
*APPLICANT(Print) :		*Sign:			*DATE:		
APPROVAL CONDITIONS		This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty.					
☐ See attached for conditions of approval.							
ISSUING JURISDICTION		Town	Village	City	County	State-Contracted Inspection Agency#:	
		of				Municipality Number of Dwelling Location	
FEES		DEPOSIT		PAYMENT		PERMIT ISSUED BY	
		From :		From :		Name :	
		Ref :		Ref :		Date :	
		Date :		Date :		Cert No :	
		Amt :		Amt :		Phone :	
						eMail :	
TOTAL							

Cautionary Statement to Owners Obtaining Building Permits

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Cautionary Statement to Contractors for Projects Involving Building Built Before 1978

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608)261-6876 or go to the Wisconsin Department of Health Services' lead homepage for details of how to be in compliance.

Wetlands Notice to Permit Applicants

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

Additional Responsibilities for Owners of Projects Disturbing One or More Acre of Soil

I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management standards, and will comply with those standards.

Owner's Signature: _____ Date: _____

APPLICATION INSTRUCTIONS

DO NOT USE for NEW 1- and 2-Family dwellings! Use - https://esla.wi.gov/apex/customer_portal_intro_page

NOTE - While every project has its own specific application needs, for all projects ALL **RED** or *ed fields are required. As are all project specific details including complete details for each field including each trade. Failure to provide all required details and documents will only delay the review process and the issuing of the permit.

1. The owner, builder or agent shall complete the application form down through the Applicant block including printing their name, signing and dating.
2. If the project will disturb or if during the project it disturbs 1 acre or more of soil, a copy of the WDNR Notice of Intent (NOI) permit will be required per NR151. The area calculation shall include any land disturbance related to the project including but not limited to any ancillary activities like landscaping, driveways and grading. Also, if the owner is applying for the permit and the project will disturb 1 acre or more, then they shall also sign page 2.
3. For each required trade, their complete details are required. This means that if Electrical work will be done by a contracted service, then complete accurate details are required for both the Electrical Contractor and Master Electrician. Note the restrictions on various Master Electrician licenses as it applies to the project.
4. Local zoning, land use and flood plain requirements must be satisfied before a construction permit can be issued. If the project requires approvals from other agencies, copies of their permit(s) are required. This includes but is not limited to Zoning, County, State and/or Federal agencies. Construction permit(s) can not be issued before all other required permits have been issued.
5. If the project involves plumbing and is not on a Municipal sewer system, a Sanitary review by the Sanitarian and/or Sanitary Permit may be required BEFORE a construction permit can be issued.

SUBMITTAL INSTRUCTIONS

To initiate the review process, the application can be submitted via eMail through the Button below. Your regular email service will be loaded, at that time attach all remaining required documents. Such as but not limited too building plans, site and erosion control plans, copies of any permits required for sanitary/sewer, zoning or WDNR. Or you can save a copy of the application and eMail it with all required documents. To minimize eMails being treated as SPAM, all email Subject Lines shall contain the project address and a brief description of the project. Upon review of the documents, we will reply via email with notes and the fees. Upon applicant receiving application approval, deliver the final paper copies with payment payable to the Municipality as outlined in the communications.

PROJECT INSTRUCTIONS

Any project that requires land disturbance shall have the Erosion Control measures installed as outlined on the EC plan BEFORE any other excavating work occurs. EC shall be reviewed after every major rain event and repaired as needed. A EC monitoring logbook shall be maintained and available on site for review. EC shall be maintained during the project and until the site is stabilized and a vegetative perennial cover has been established with a density of at least 70%.

I certify that I am not the owner and as such do not have to sign and date page 2.