



Academic Honesty Policy

2021 - 2022 Academic Year

Students at Split International School will strive toward integrity of the IB Learner profile for academic honesty.

“Academic honesty in the IB is a principle informed by the attributes of the IB learner profile. In teaching, learning and assessment, academic honesty serves to promote personal integrity and engender respect for others and the integrity of their work. Upholding academic honesty also helps to ensure that all students have an equal opportunity to demonstrate the knowledge and skills they acquire during their studies.”

(MYP: From Principles to Practice, 2017, pg 38)

Students should not cheat, collude inappropriately, plagiarize (always cite sources), or seek to gain an unfair advantage for themselves or others. When in doubt, students should ask for clarification from teachers to further their learning of academically appropriate conduct.

Key Definitions and Terms relating to Academic Misconduct

Academic integrity is a guiding principle in education and a choice to act in a responsible way whereby others can have trust in us as individuals. It is the foundation for ethical decision-making and behaviour in the production of legitimate, authentic and honest scholarly work.

School maladministration is an action by an IB World School, or an individual associated with an IB World School that infringes IB rules and regulations, and potentially threatens the integrity of IB examinations and assessments.

Student academic misconduct is deliberate or inadvertent behaviour that has the potential to result in the student, or anyone else, gaining an unfair advantage in one or more components of assessment. Student academic misconduct can take many forms, including:

Plagiarism

is defined as the intentional or unintentional representation of the ideas, words or work of another person without proper, clear and explicit acknowledgment.

Collusion

occurs when this goes beyond collaboration, for example, when a single version of a report is presented by several candidates as their own individual work.

Duplication of work (Self-plagiarism)

Presentation of the same work for different assessment components and/or IB requirements.

Malpractice

Includes any other behaviour that gains an unfair advantage for a student or that affects the results of another student.

Acknowledging Authorship through Citations

The IB does not prescribe which style(s) of referencing or citation method should be used by students. However, the minimum information required for identifying sources includes the name of the author, date of publication, title of source, and page numbers, as applicable.*

*MYP: From Principles to Practice, 2017 edition, page 38.

Citations in writing a paper or report it means:

- You show, in the body of your paper, where the words or information came from, using an appropriate formatting style.
- You provide complete information about the source (author, title, name of publication, date, etc.) at the end of your paper, in the bibliography (also called the works cited or references page, depending on the style you use).

*Note: Different disciplines use **different citation styles**, as do various journals within a single discipline. If you are unsure which to use, check with your instructor.*

Citations in giving formal presentations, it means:

- You acknowledge, on your slide, where the graph, chart or other information came from.

Citations in writing a computer program, it means:

- You use comments to credit the source of any code you adapted from an open source site or other external sources. Generally, providing a URL is sufficient. You also need to follow the terms of any open source license that applies to the code you are using.

Academic Honesty Prohibits Plagiarism

Plagiarism occurs when you use another's words, ideas, assertions, data, or figures and do not acknowledge that you have done so.

If you use the words, ideas, or phrasing of another person or from published material, you must

- Use quotation marks around the words **and** cite the source, or
- Paraphrase or summarize acceptably **and** cite the source.
- If you use charts, graphs, data sets, or numerical information obtained from another person or from published material, you must also cite the source.

Distinction Between Collaboration and Collusion

Collaboration is a key component of SIS education because:

- peer-to-peer learning helps you understand the subject better.
- working in teams trains you for collaborative work you will do in your profession.
- crediting others for their contribution to your work promotes ethical practice.
- by working with other students on projects, labs and papers, you carry on a long tradition of contributing to the knowledge that will shape the future of our world.

Student Confusion Clause

When in doubt, students should reach out to teachers or school administrators to clarify the expectations for citations, collaborations, and other areas related to academic honesty. Students will never be disciplined, reprimanded, or punished for asking questions or for clarifications of academic honesty.

Consequences for Academic Misconduct

All instances of academic misconduct will be documented and reported to the school's educational committee. Parents will be notified in all circumstances. Within each class, teachers determine what additional actions are appropriate to take, under the guidance of the educational committee. Such actions may include:

- Requiring the student to redo the assignment for a reduced grade
- Assigning the student a failing grade for the assignment
- Presenting the student with a modified assignment or different task

Multiple infractions demonstrating a pattern of academically dishonest behavior, or particularly egregious academic misconduct, may be escalated to include more severe consequences such as suspension, removal from IB programs, or expulsion.

Externally IB-moderated assessments have specific consequences for academic misconduct with respect to IB credentials and awards. The Split International School respects and supports all IB-mandated consequences for academic misconduct.