

JOB APPLICATION

T&A Paving Inc

615 Leeds Rd, Elkton, Maryland 21921

(410) 287-0639

T&A Paving Inc is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please note that this application MUST be completed in its entirety

Fill out ALL of the sections below:

Applicant Name: _____ **Date of Birth:** _____
Month Day Year

Address: _____
Street Name City State Zip Code

Telephone Number: _____

Driver License/ID Number: _____

Social Security Number: _____

Employment Position

Position(s) applying for: **Laborer (full time)**

How did you hear about this position? _____

If needed, are you available to work overtime? _____

On what date can you start working if you are hired? _____

Do you have reliable transportation to and from work? _____

Salary desired: _____

Personal Information

Have you ever applied to or worked for T&A Paving Inc before? Yes No

If yes, when?

Do you have any friends, relatives, or acquaintances working for T&A Paving Inc? Yes No

If yes, state name & relationship:

Are you 18 years of age or older? Yes No

Are you a U.S. citizen or approved to work in the United States? Yes No

What document can you provide as proof of citizenship or legal status?

Personal Information Continued

Will you consent to a mandatory controlled substance test? _____

Have you ever been convicted of a criminal offense (felony or misdemeanor)? _____

If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:

Job Skills/Qualifications

Please list below the skills and qualifications you possess for the position for which you are applying:

(Note: T&A Paving Inc complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Education and Training

High School

Name	Location (City, State)	Year Graduated	Degree Earned

College/University

Name	Location (City, State)	Year Graduated	Degree Earned

Vocational School/Specialized Training

Name	Location (City, State)	Year Graduated	Degree Earned

Military:

Are you a member of the Armed Services? _____

What branch of the military did you enlist? _____

What was your military rank when discharged? _____

How many years did you serve in the military? _____

What military skills do you possess that would be an asset for this position?

Previous Employment

EMPLOYER NAME: _____
Job Title: _____
Supervisor Name: _____
Employer Address: _____ City _____ State _____ Zip _____
Employer Telephone: _____
Dates Employed: _____
Reason for leaving: _____

Employer Name: _____
Job Title: _____
Supervisor Name: _____
Employer Address: _____ City _____ State _____ Zip _____
Employer Telephone: _____
Dates Employed: _____
Reason for leaving: _____

Employer Name: _____
Job Title: _____
Supervisor Name: _____
Employer Address: _____ City _____ State _____ Zip _____
Employer Telephone: _____
Dates Employed: _____
Reason for leaving: _____

References

Please provide atleast 3 professional reference(s) below:

Reference	Contact Person and Phone Number

In the event of an emergency, who would you like us to call? *Please list two*

1) _____
2) _____

AT-WILL EMPLOYMENT

The relationship between you and the T&A Paving Inc is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the T&A Paving Inc. No representative of T&A Paving Inc has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Executive Vice-President/Chief Operations Officer or the Company's President.

Applicant Signature _____ Date _____

