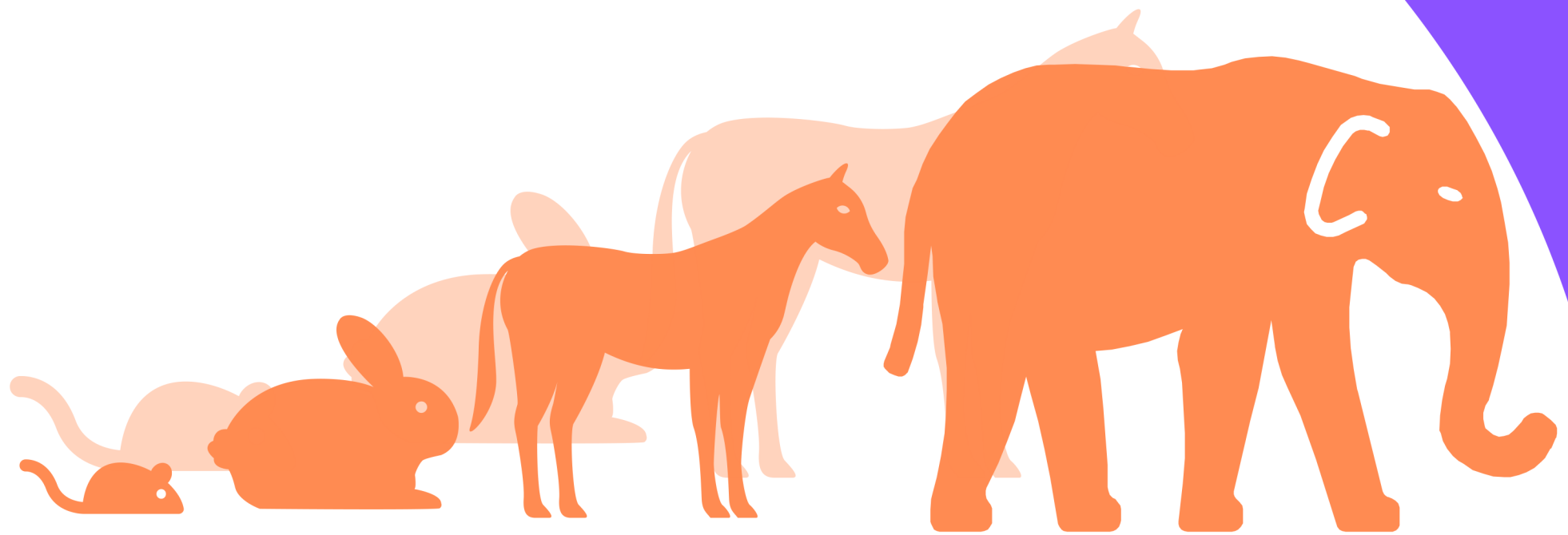


5 Ways to Prevent **SCOPE CREEP**



LinkDesign
Learning



Start

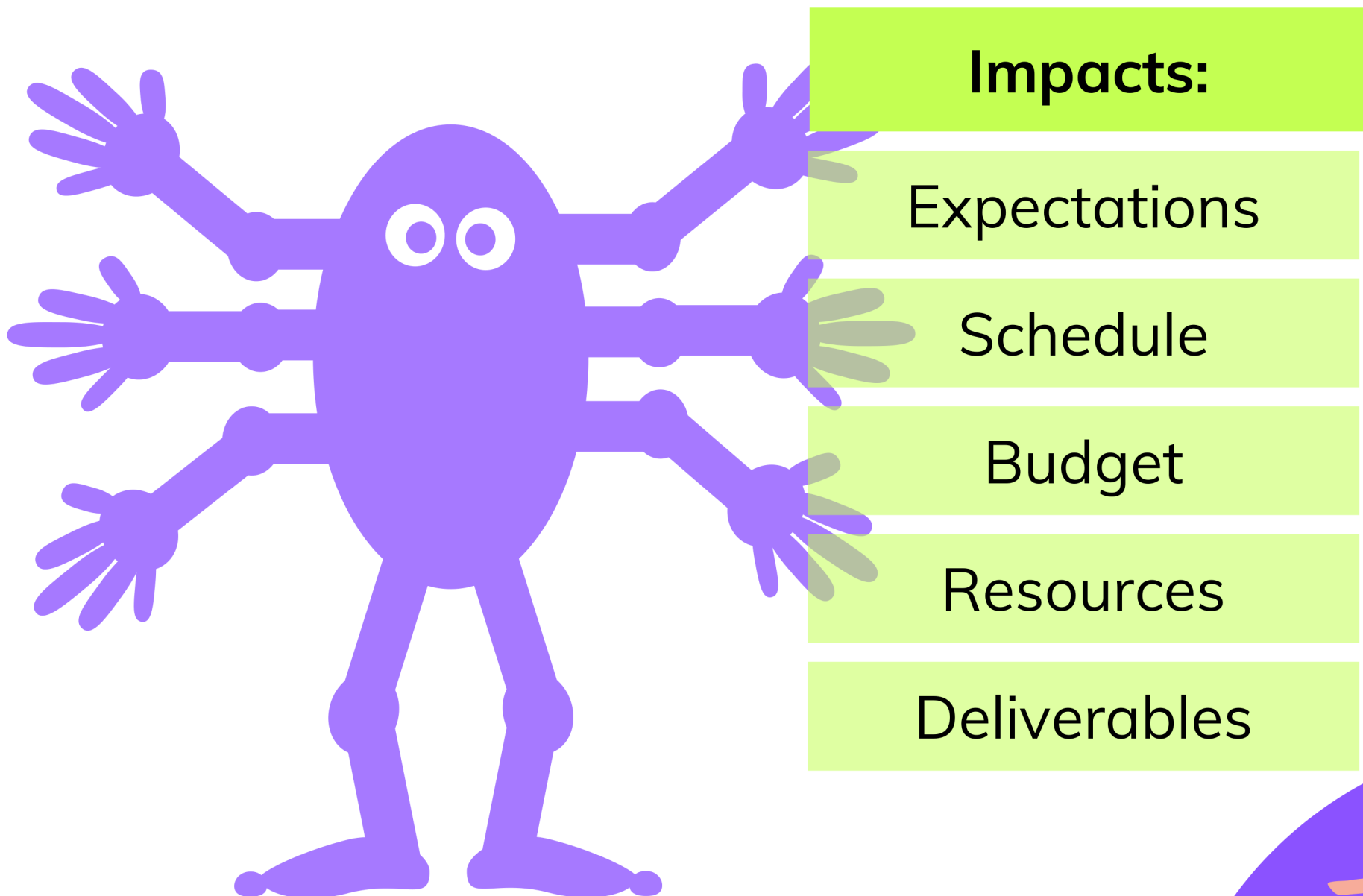
End



SCOPE CREEP

Defined:

Unplanned or continuous changes in the project parameters that impact the end result.



TIP # 1:

Reach a consensus in defining the project scope

APPLICATION:

Clearly communicate the scope and agree on how to handle changes upfront. Then document it in a [Statement of Work](#)



TIP # 2:

Develop clear and measurable learning objectives

APPLICATION:

Learning Objective # 1:

Perform the correct vendor approval steps according to the vendor classification



TIP # 3:

Map all content to the learning objectives

APPLICATION:

Content Section: ➡ Objective # 1

Vendor A is considered a high-risk vendor and must be approved through the formalized approval process.

Vendor B is considered low-risk and must be qualified through pre-screening....



Supporting Objective :

Perform the correct vendor approval steps according to the vendor classification



TIP # 4:

Validate new ideas against the learning objectives

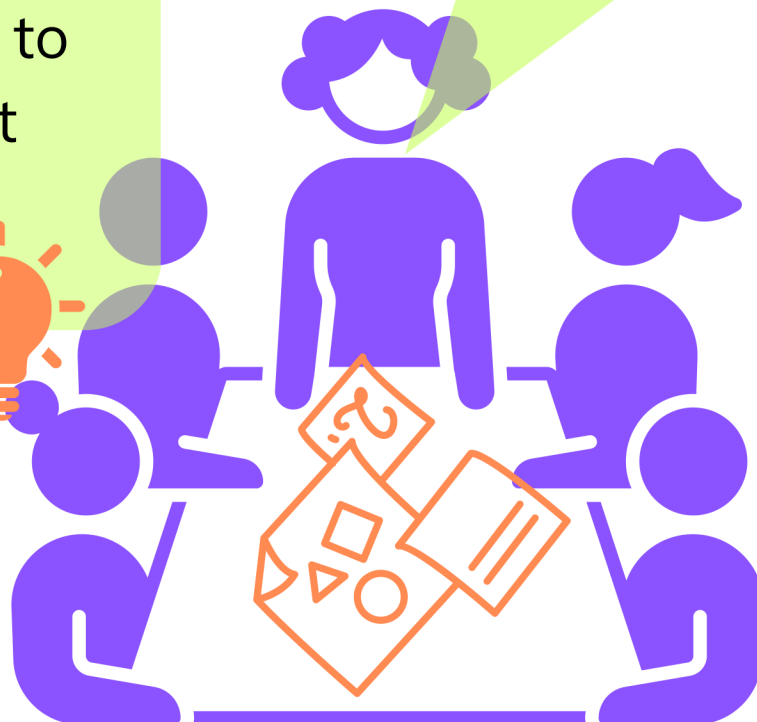
APPLICATION:

Revisit the learning objectives and gently guide others back on track

How about we use scenario branching to train them on how to work with difficult vendors?



That's a good idea that could work in another course. I don't think it applies to this training scope. Let's review the learning objectives again.




TIP # 5:

Involve the client throughout the process

APPLICATION:

Collaborate closely with stakeholders throughout each project stage. Gather feedback and make responsive adjustments.



The eLearning draft is on track, I should have it ready for your review by tomorrow.



Great!