

LA LIAISON PTO BOARD ELECTIONS GUIDE



DIRECTORS

- La Liaison announces open seats
- Current or incoming LFI community members (*parents, caregivers, teachers, and staff*) nominate themselves or others
- Nominating Committee prepares the ballot
- Members vote (*when needed*)



OFFICERS (*President, Vice President, Secretary & Treasurer*)

- Nominating Committee recommends Officer candidates (*must be seated voting Directors*)
- Board elects/appoints Officers



FILLING VACANCIES BETWEEN ELECTIONS

- **Director vacancies:** Nominating Committee recommends; Board votes
- **Officer vacancies:** Nominating Committee recommends; Board votes
- If the President leaves, the VP becomes Acting President



At a Glance

- **Board Size:** 9 - 20 voting Directors, including required Officers (*President, Vice President, Secretary, Treasurer*) and one person per designated Director seat.
- **Membership Requirement:** Only members in good standing may vote or serve (*dues paid; membership not paused or ended*)
- **Elections:** If multiple eligible nominees run for a seat, the membership votes
- **Terms:** Directors serve 2-year terms, up to 3 consecutive terms in the same role; Moving to a different Director seat resets the term count.
Example: Gina 3 consecutive terms (6 years) as Primary Parent Coordinator, then moves to Secondary Parent Coordinator. She can serve in this position up to 2 more consecutive years (or remain on the Board in another role)
- **Voting Procedures:** Board establishes and publishes procedures (*website or other written/electronic formats*)
- **Officer Eligibility:** Officers must first serve as a seated voting Director
- **Voting Status:** All Director positions (*including Officers & General Directors*) are voting seats
- **Ex-Officio (Non-Voting):** Principals, the Superintendent, the Deputy Superintendent, and Board-appointed Staff Representatives (added by a 2/3 Board vote; no maximum). Staff Representatives serve 1-year terms; renewals require another 2/3 Board vote