

# **2024-25 Handbook**

Risen Savior Classical Academy is a partnership between the instructors of RSCA and parents to provide children a classical education. We strive to support parents in their God given duty to develop virtuous, Christian men and women of character, who recognize and seek truth, beauty, and goodness.

The classical model of education is a historic model, consisting of the trivium and the quadrivium with an appreciation for the foundation of our Western civilization and Christian tradition that began with the Greeks, Romans, and Hebrews. The trivium encompasses the grammar, logic, and rhetoric stages of understanding and the quadrivium emphasizes the study of arithmetic, geometry, astronomy, and music.

While not all subjects are taught, courses are selected to assist the parents as much as possible with instruction and provide opportunities for learning environment not easily recreated at home.

Instructors may assign work for students to complete at home. Instructors may give quizzes and tests as a gauge for retained material. They may give suggested grades for parents as a guide; it is the responsibility of parents to give their students grades. While some subjects may have assessments, it is up to the parent to provide a grade for their student if desired.

#### **Instructors**

Instructors will provide weekly/semester lesson plans.

The Director will work with Parents to cover the classes schedules. Substitutes are also needed to be called upon to help cover a class, a day. All Tuition is prorated and paid to whom teaches the classes.

### Nursery

The Nursery is open for Instructors who are teaching and need someone to watch their child(ren). Nursery help is paid but may or may not be needed when the Academy is in session.

### **Dress Code**

Children are encouraged to look professional in the appearance. Learning is the work of the child. Dressing well sets the tone for attitude and the seriousness of the job they are doing. In that respect, RSCA has a simple and straightforward dress code for all enrolled children:

Shirts: solid color, long or short sleeve with a collar. No graphics.

Sweaters: solid color. No graphics.

<u>Shoes:</u> Tennis shoes appropriate for physical activity. No sandals. If arriving in boots please change at the door and boots may be left there.

#### Weather

Parents will be notified of cancellation as soon as possible. In general, the Academy follows local school district Basehor-Linwood USD 458 for weather closings.



#### **Code of Conduct**

RSCA recognizes that maintaining a well-disciplined classroom is key to learning. A child's behavior, should contribute positively to the classroom and Chapel service environment and RSCA's culture of excellence in character. All children are expected to uphold the RSCA Code of Conduct:

#### **Respect for class**

- be prepared and not create disturbances, distractions for the Instructor or classmates.
- participate in class activities, including being called upon, reading aloud, presentations.

#### **Respect for adults**

• listen and respond is a positive manner to all, any adult communication.

#### **Respect for other students**

- be considerate and kind
- be open to new friendships; reach out to others

#### Respect for our building, our Academy

- clean up after yourselves (particularly after Art and lunch)
- clean up any trash or messes or item out of place, even if you didn't make the mess
- dress within the Dress Code
- no running inside the building
- no food or beverages in gym

### **Chapel Service**

Children and instructors are expected to attend and participate in Chapel Service with reverent attitudes and behavior. Parents and siblings are welcome to stay.

### **Parent Volunteers Needed**

Lunch Assistant. The Lunch Assistant will be available by 11:50 am to oversee lunch time, assist children with their lunches, help with microwaves, reminding them to clean up after themselves. This will not be a time to sit with his/her child to eat lunch. This job duty is extremely important to the flow of the Academy; it provides the opportunity for instructors to eat their lunches and take a quick break to clean up from morning classes and finalize afternoon course preparations.

Lunchtime Recess Supervisor. The Recess Supervisor will be available by 12:10 pm to oversee children during recess time following lunch, watching the gym and outdoor play area.

Other Ways to Get Involved. Coordinate a Field Trip or Holiday Party. Other projects to benefit the Academy and families may come up and opportunities to help.

### **Lunch and Snacks**

Morning and afternoon snacks are provided. While effort is made to provide some allergen sensitive snacks, it is the parent and child responsibility to be capable of avoiding reactions. RSCA is not allergen free.

Water bottles are encouraged to be kept by children throughout the day. Children have lunch together. There are microwaves available for heating lunches.



### **Electronics and Other Distractions**

Children should only bring items necessary for RSCA classes. Any phone should not be used. Unnecessary items and other toys should be left at home.

#### Illness

If your child has any of the following symptoms, then he/she should be symptom free for 24 hours before returning to the classroom. Please respect the policy in consideration of your child's health, the health of the others. If a child becomes ill during class time, the parent will be contacted.

- temperature 100 degrees or above without fever reducing medications
- vomiting
- diarrhea
- · persistent cough

## **Discipline**

If a child is having behavior issues, the Instructor will communicate with the parent any actions needed or that were taken in order to resolve the problems. May need to employ, short 'time-outs' for younger children; with continued misbehavior, a child may be sequestered from the classroom. Instructors will involved the Director if a persistent problem and work with the parent and child for a positive outcome for all involved.

Negative behavior that will be addressed includes gossip, bullying, threatening, cheating, disrespect, and other forms harassment.

### **House System**

RSCA students are organized into four houses. These houses encourage competition, friendships, positive behaviors for the children. Children in each House will strive to win the year-long competition for the House Cup and other competitions during the year. Throughout the year, instructors will award and penalize points to each House based on service to others, displays of appropriate/inappropriate behavior, and achievements.

### **Admission**

RSCA reserves the right to decline registration to any family. Parents must commit to support the model of education, class assignments, and help the Academy if needed.

### **Tuition and Costs**

Every effort has been made to keep costs as low as possible while still providing a quality, classical education.

Registration (one time year) and Semester payments should be checks given to the Director. Arrangements can be made if monthly payments are needed.