**Experienced Student**

Tallahassee, FL | (850)-123-4567 | experiencedstudent@gmail.com | www.linkedinprofile.com

**Objective**

Eager college student seeking internship and job opportunities to cultivate knowledge and gain valuable experience in the [ insert specific field], with a passion for continuous learning and professional growth.

**Education**

**Florida State University,** *Tallahassee FL* *Aug 2024 - Current*

Major: Marketing | Minor: Sales | GPA: 3.5

Seminole Sales Club, *Treasurer* | Kappa Delta, *VP Events*

**Leon County High School,** *Tallahassee FL Graduated May 2024*

GPA: 3.8 | SAT: 1400 | Graduated with Honors

Student Government, *President* | Varsity Lacrosse, *Co-Captain* | Girls on the Run, *Volunteer*

**Work Experience**

**Potbelly’s** | Bartender *Oct 2023 - Current*

* Mixed & serviced an average of 200 drinks per shift, maintaining speed an accuracy to ensure customer satisfaction
* Demonstrated exceptional knowledge of products, while multi-tasking and building rapport with customers

**DP Dough** | Customer Service Expert *Oct 2023 - Current*

* Provided exceptional customer service with prompt service, while maintaining cleanliness and organization of workstations
* Prepared and served an average of 150 calzones per shift with accuracy and efficiency
* Managed cash transactions totaling over $1,000 daily & nightly while maintaining 100% accuracy in balancing cash register

**Leadership & Involvement**

**Seminole Sales Club**, *Social Media Assistant Aug 2023 – May 2024*

* Developed and executed social media campaigns that increased the club’s online presence, resulting in 20% growth in followers and member engagement
* Collaborated with the marketing team to create content that promoted events and initiatives

**Kappa Delta Sorority**, *VP Events & Programing Aug 2023 – May 2024*

* Spearheaded the planning and coordination over 10 chapter events, including philanthropy iniatives, sisterhood activities, and formal gatherings, enhancing member involvement
* Collaborated with external vendors and university officials to secure venues, manage budgets, and implement event logistics, successfully hosting events for over 250 members and their guests

**Certifications**

Microsoft Office Specialist: Excel Associate (Office 2019) | Adobe Photoshop Certified