**Puckett’s Mill Elementary**

**PTA General Membership Meeting**

**August 18, 2023 @ 10:30 am**

* Call to Order - 10:37am by Cary Krueger
* Pledge
* Ice Breaker - Executive board and meeting attendees introduced themselves.
* Quorum and Credentialing - Quorum = 15 members. PTA membership is $7 and it is not a requirement to attend the meetings. Quorum was met.
* Secretary’s Report
  + Approval of May 2023 minutes - Minutes approved. Motion made by Cary Krueger
* Treasurer’s Report & Budget
  + Audit - Performed every year. Books were reviewed, found to be correct and audit is complete. Auditor impressed by PMES PTA, said “gold standard” for a PTA.
  + Approval of 2023-2024 Budget - New categories (Givebacks Fees, Givebacks Stripe Connect, Mascot Maintenance and Kindergarten Spirit Wear moved to Spirit Wear). Credit card fees totaled $2951 last year with $67,000 in business on MemberHub (now called Givebacks). Budget approved.
  + Treasurer’s Report - Income from SEF, Business Partners, Memberships, Spirit Wear, Staff Appreciation and Yearbooks (last year’s). Expenses for Givebacks fees, Membership dues, Fundraiser Prizes, General Operating and Spirit Wear.
* Business Partners
  + Partners to date - Cash Total = $2196. Food Credits from Buffalo’s, Papa John’s, Raising Cane’s and Planet Smoothie. Three new partners.
  + Spirit night – Papa John’s 8/31
  + Pays for Cultural Arts - Example: 5th grade watched play about personal experiences during WWII
* School supply kits
  + Summary of sales - 161 kits sold. Profit about $1100. Will renew for next year
* Spiritwear
  + Up in MemberHub soon - Will sell what remains of Spirit Wear on MH. Reorder popular items.
* Hospitality
  + Preplanning lunch - 7/28. Served Publix box lunches.
  + Grandparents’ Week - Pumpkin Theme
  + Bus driver appreciation 10/16 - Will serve CFA Biscuits and give a small gift.
  + Early release lunch 10/16 - The date for the lunch is 10/19 not 10/16.
* Book Fair (9/11 through 9/15 with sidewalk sale 9/15) - 75% of proceeds goes to Media Center, 25% to Book Room. 9/15 is a digital day, can shop 10am-2pm at sidewalk sale.
* Media Center Volunteers - email if interested
  + [Tiffany.ocampo@gcpsk12.org](mailto:Tiffany.ocampo@gcpsk12.org)
* Dads on Duty
  + High Five Fridays 9/22 - High fives, music, dads greeting kids before school. Need enough volunteers for car loop, bus and self-contained special ed.
* Student Enrichment Fund - provides class specific funds for parties, supplies, etc.
  + T-Shirts / Design - K-4th are the same. 5th grade is designed by a student.
  + Close of SEF to include shirt - 9/1 is the deadline.
  + Class colors - K (Coral Silk) 1st (Tropical Blue) 2nd (Gold) 3rd (Violet) 4th (Irish Green) 5th (Indigo Blue) SPED (Red)
* Fundraiser (“Race to the Finish”) - Raising funds to put paved track around the lower playground. Last year, phase 1, $30,000 raised. This year is phase 2 to reach estimate of $55,000. Money collected through Fund Hub and cash/check.
  + Information home 9/22
    - Collection Dates - Need volunteers for these days.
      * Monday, Sept. 25
      * Wednesday, Sept. 27
      * Friday, September 29
      * Monday, October 2
      * Wednesday, October 4
* Membership
  + Numbers to date - 314 members or 29% of school. Represents 212 students. Ended last year at 34%. Can still register for PTA and the cost for membership is $7.
  + Committee chair requirement - must be a PTA member
  + September Challenge - Popsicle party for class with highest membership.
* Yearbook
  + Submit pictures (Image Share and email address) - Yearbook can also get pictures from the PTA Facebook page.
  + Discounted price through 12/31 - $35 per book. After 12/31 goes up to $45.
  + Ad sales through 12/16; design by 1/23 - Variety of sizes. Purchased directly through Balfour.
* Committee chairs
  + Pick up shirts and badges
  + Committee chair training today
* Communications
  + Like the PTA Facebook page - Best way to find out what is going on at school. The school does not have own Facebook page.
* Room Parents
  + Directory form - If a parent wants to be included in communication from Room parents, must fill out form.
  + Meeting August 23 at 8:30
  + Order a PTA shirt - $12 per shirt
* Fall Festival – 11/3 - A fundraiser for the school. Held outside at school with food, games, activities, etc. Will sell prepaid wristbands. Parents and young children are free.
* Principal’s Report - Current enrollment is at 743. Slightly below projected population but allows to keep class sizes small.
* PTA Meetings Dates - Will have an evening meeting on 11/13.
* Next Meeting: Friday, September 22 at 10:30 am (attend Pastries with PTA at 9:30)
* Meeting ended at 11:53am.