**Puckett’s Mill Elementary**

**PTA General Membership Meeting**

**April 14th, 2023 @ 10:30 am**

* Call to Order- Meeting was called to order at 10:39 am by Cary Krueger. All stood for the pledge.
* Treasurer’s Report - Presented by Courtney Cannon
  + Funds received this month include sales from Bingo Night, the 5th grade Treetop Quest event, Business Partners (addition of British Swim School), the raffle, school store sales and additional donations to the staff appreciation fund
  + Funds out include payments for the balance of the 2nd grade Cultural Arts show, the purchase of a Thank You Banner for our business partners, and continued expenditures from classroom SEF funds

**\*Please Note: The deadline to submit reimbursement requests is Friday, May 19th** (exceptions will only be made for day of party food purchases)

* Secretary’s Report Presented by Mikelle Betanzos
  + Motion to approve the March 2023 minutes. Amy Mikan made a motion to approve minutes to file and audit.
* Old Business
  + Business Partners
    - Culver’s Spirit Night-occurred on April 13th; they will donate 10% of all purchases made between 5-8pm to PMES PTA
    - The last spirit night will take place at Old Fountain Tavern on May 4th; they are planning a Star Wars theme and families are encouraged to attend
  + Hospitality
    - Staff appreciation donations-donations continue to roll in; additional contributions are expected once the envelopes go home on April 28th; Teacher appreciation week will be a western theme and Fat Cat BBQ will be provided for the staff on 5/12
  + Got Sneakers-campaign ends today; final totals will be given at the May meeting
  + School Store-March school store sales resulted in a profit of $729; the last school store sale will happen in May
  + Yearbook-online sales end 4/14; yearbooks will be distributed to members of the yearbook committee on 5/4; yearbooks may also be picked up in person at the art show on 5/10; any yearbooks not picked up will go home with students on 5/12. Extras will be available and on sale to the public staring May 15th.
  + Fifth Grade Events
    - Treetop Quest-about 60 kids attended
    - Gwinnett Stripers-game is 5/2 at 7pm; tickets can be purchased through the Striper’s website
    - 5th grade graduation signs are available for purchase through Memberhub
    - Parent lunch-student lunches for the last day of school are covered through the 5th grade SEF fund; parents who wish to order lunch that day may do so via MH
  + Art Show-will take place May 10th from 5:30-7:00 pm; activities include a scavenger hunt, art projects in the art room, Add-a-stroke community canvas, the middle school orchestra as well as viewing and purchasing art work in the gym
  + Continuing Fundraiser Efforts
    - Coin Drive next week-pennies and dollars/checks will add to a grade level’s total and silver coins will deduct from the total
    - Volunteers are needed to help with coin collection and counting/wrapping of coins
  + Committee Chair intentions for 2023-2024
    - Open positions include business partners (need two co chairs), art show (co-chair), hospitality (co-chair), yearbook (co-chair), field day (co-chair)
    - Transition meetings-Cary encouraged chairs who are leaving to meet with incoming chairs to review events and provide info/resources
    - Google drive-Mikelle suggested creating a folder in Google Drive for each committee where chairs can put flyers, notes, checklists, etc for each event so that new chairs can access and use these items as a resource
* New Business
  + Kindergarten registration-May 8th
    - PTA will have a table with information about PTA as well as info about school supply kits and Kindergarten shirts and signs
* Principal’s Report-Mrs. Rhodes explained that they are currently working on the school wide schedule for 2023-2024 which includes time slots for lunch, recess and additional support services; the schedule also ensures that each grade level has the following approximate academic blocks:~2 hr ELA block, ~1 hr math block and ~1 hr block for Science/Social Studies
  + Administrators are also beginning to work on class lists; an email with the link to a Google form was sent home before spring break and parents who wish to provide feedback on class placement should do so by Friday, April 21st
  + Step Up day will occur on the last day of school; students will be given the name of their teachers for the following year and have an opportunity to go to the teacher’s classroom to meet him/her
  + Mrs. Rhodes mentioned that all general education classrooms are fully staffed; she will be hiring one special education teacher as well as 5 paraprofessionals
* Next Meeting –May 5 at 10:30 a.m.

Meeting was adjourned at 11:27 am.