**Puckett’s Mill Elementary**

**PTA General Membership Meeting**

**May 5th, 2023 @ 10:30 am**

* Call to Order- Meeting was called to order at 10:50 am by Cary Krueger. All stood for the pledge.
* Secretary’s Report Presented by Mikelle Betanzos
	+ Motion to approve the April 2023 minutes. Courtney Cannon made a motion to approve minutes to file and audit.
* Treasurer’s Report - Presented by Courtney Cannon
	+ Funds received this month include sales from 5th grade events including parent lunches, signs and Treetop Quest; proceeds of $301 from the spirit night at Culvers; a total of $2, 251.04 raised from the Penny Wars fundraiser; $70.75 from Got Sneakers (we are expecting several additional deposits from Got Sneakers); a deposit of $55.63 from Amazon Smiles, sales of Kindergarten signs and spirit wear as well as sales from the 5th grade musical which resulted in a profit of $98.10; sales from school store which brought in $1318 (expenses and net profit still to be tallied) and additional contributions to the staff appreciation fund
	+ Funds out include continued expenditures from classroom SEF funds

**\*Please Note: The deadline to submit reimbursement requests is Friday, May 19th** (exceptions will be made for day of party food purchases only)

* Old Business
	+ Business Partners
		- Culver’s-sent donation of $301 for the April Spirit night
		- Old Fountain Tavern-final spirit night of the year took place last night; proceeds TBD
		- New partner – Paradigm Workhub is a new partner; they are a co-working space; they paid $25 to join for the remainder of this year and plan to partner next school year also
	+ Hospitality
		- Staff appreciation donations-the envelopes sent home brought in a number of additional donations; the staff appreciation fund is now $1050 with another $374.39 in pending deposits for a total of $1425.02
		- For staff appreciation week, hospitality has planned the following: Monday-smoothies, Tuesday-gift, Wednesday-make your own trail mix, Thursday-ice cream bar, Friday-lunch catered by Fat Cap BBQ
		- Last teacher lunch will take place on May 26th-the committee will use the remaining food credits from Old Fountain Tavern to provide pizza and salad for the staff
	+ Got Sneakers-in total, PMES collected 19 bags of shoes; 5 have been counted/processed so far ($70.75); 3rd grade won for grade level competition with most shoes donated
	+ School Store-May’s school store resulted in $1318 in sales; expenses have not been entered yet so final profit will be tallied at a later date
	+ Yearbook- art show attendees can pick up yearbooks in the media center on May 10th; remaining yearbooks will be sent home in backpacks with students on May 12th; sales of extra yearbooks will take place through Memberhub starting May 15th at 8 am (cost will be $55)
	+ Fifth Grade Events
		- Gwinnett Stripers-students attended the game on May 2nd
		- Sign orders are now closed. In total, 99 were sold and may be picked up at Awards Night.
		- Parent lunch-students will receive a Publix sub box on the last day of school as part of their SEF payment; parents who wish to order lunch may do so via MH
		- 5th Grade Slide Show—parents can send up to 5 pictures of each child to be included in the end of year slide show
	+ Art Show-The art show will be Wednesday, May 10th from 5:30-7:00; artwork can be purchased in advance and picked up that night; other activities include a scavenger hunt, community canvas, face painting and pottery throwing by high school art students, making a necklace and a performance by the middle school orchestra.
	+ Continuing Fundraiser Efforts
		- Coin Drive results—Penny Wars brought in a total of $2,251.04
		- This year’s fundraiser proceeds—total fundraiser profit for the 2022-2023 school year is $30,129.96. This money will be sent to the school who will hold the money in an account for the track.
	+ Committee Chair intentions for 2023-2024
		- Open positions include business partners, art show (need additional), hospitality (need additional), yearbook (need additional), field day (need additional)
		- Transition meetings-chairs who are leaving their positions should meet with incoming chairs to review events and provide info/resources
		- Google drive-Cary has begun the process of creating folders in Google Drive as a place for committee chairs and members to keep committee related files
* New Business
	+ - Report on communications (social engagement)—675 people follow the PMES PTA Facebook page; including 95 new followers this year
		- Kindergarten signs and shirt are available for purchase through Memberhub
		- School Supply kits-grade level school supply kits are also available to order on Memberhub; kits will be delivered and placed in your child’s classroom at Open House
		- Area 3 meeting report
		- What your executive board does over the summer…the school year may be over but the board members will continue their planning and work to prepare for the 2023-2024 school year
* Principal’s Report-Mrs. Rhodes explained that next year, the county will be using a new communication tool called Parent Square, which is an all-in-one place for school communication; additionally, it features a built-in translation tool
* Volunteer Recognition-volunteer coordinator Meaghan Hagewood expressed her gratitude and appreciation for the many volunteers who served within PTA this year; volunteers were presented with a gift as a token of appreciation

Meeting was adjourned at 11:25 am.