**Puckett’s Mill Elementary**

**PTA General Membership Meeting**

**August 23, 2024 @ 10:30 am**

* Call to Order - 10:32am by Courtney Cannon
* Pledge
* Ice Breaker - Everyone who attended introduced themselves. Gave name and kids ages/grades and role in PTA.
* Quorum and Credentialing - Defined Quorum and how we need it for voting. Must be a PTA member to vote.
* Secretary’s Report
  + Approval of May 2024 minutes - Motion to approve by Courtney Cannon. Minutes approved as presented.
* Treasurer’s Report & Budget

Income: Business Partner Contributions, Fall Festival, Givebacks Stripe Connect,

Totem Membership Payouts, Spirit Wear - profit $642.11, Staff Appreciation,

Yearbook Check from Balfour (23-24), SEF

Expenses: Book Fair, Fall Festival - candy, Fundraiser Prizes, Book Mobile

Donation, Area 3 Council Dues, Hospitality Pre-Planning Lunch, Insurance, GA

PTA for 1 cash member, Committee Chair Shirts, Quickbooks, Name Badges,

Sam’s Card, Open House Supplies, Website, Stamps, Flyer Paper, Deposit for Field

Day DJ, Track Night, Accountant for Audit and Taxes.

* + Audit - Done every year. Audit complete and books found to be in sound order. No changes or corrections needed.
  + Approval of 2024-2025 Budget - Similar to last year. New events: Holiday Event, Track Parties, PBIS. Increases: Audit Budget, Field Day DJ. Budgeted income = $98, 427.40. Budgeted Expenses = $88, 427.40. Motion to approve by Courtney Cannon. Budget Approved.
* Guest: Tiffany O’Campo – Media Center Volunteers - Need about 10 volunteers to help shelve books in the morning from 8:15 to 9:15. Need two each morning.
* Business Partners – funds Cultural Arts program
  + Partners to date - 17 confirmed. 2 New partners. Waiting on a few more who have expressed interest. In good shape for cash donations.
  + Spirit night – Papa John’s 8/29 - must enter code
* School supply kits
  + Summary of sales - Go on sale in May for next school year. Sold 152 kits. $784 profit.
* Spirit Wear - Selling well. Held a preview for the teachers to purchase and sold at Open House.
  + Available in MH now! - Will be fulfilled and sent home with student.
  + Will be available to shop in person during Grandparents’ Lunches 9/10-9/12
* Hospitality
  + Staff Preplanning lunch recap (8/2)
  + Grandparents’ Lunches – 9/10-9/12 - Will need volunteers
  + National Custodian Day – 10/2 - New this year
  + Bus Driver Appreciation – 10/21 - Breakfast after drop-off
  + Staff Early Release lunch – 10/23
* Book Fair - Will need volunteers. Sign up on Facebook and PTA Website.
  + 9/9-9/13 - Chaired by Melissa Goldstone and Cary Krueger. New company called Literati. “Toy-Free Fair”. No e-wallet, can purchase gift cards ahead of time to be used by students. Can ship an item if out at fair. Also available to shop online. If a student joins the book club, $100 donated to library (for each new sign-up). 20% off coupon to fair if you volunteer.
* Dads on Duty - Volunteer opportunity for dads and grandfathers
  + High Five Friday #1 – 9/6 - At drop-off time. Greet the students and give encouragement before the school day.
* Student Enrichment Fund - $30 for K-4th Grade. $60 for 5th. Goes to classroom and t-shirt.
  + T-Shirts / Design - K-4th rocket ship design with business partner logos on the back. 5th Grade designs their own t-shirt. All 5th grade student names on the back.
  + 8/30 close of SEF to include shirt
  + Class colors - K- Purple, 1st - Orange, 2nd - Bright Aqua, 3rd - Navy, 4th - True Royal, 5th - Sangria
* Fundraiser (“Shoot For the Stars”) - Star Lab for school. New style is accessible. Goal = $50,000
  + Information home 9/19
    - Collection Dates
      * Monday, Sept. 23
      * Wednesday, Sept. 25
      * Monday, September 30
      * Wednesday, October 2
      * Monday, October 7
      * Wednesday, October 9
* Membership - Transitioned to using Totem this year. GA PTA offers discounts on website.

$7 Membership Fee and $1 Processing Fee to join.

* + Numbers to date - 302 members. Qualified for Pacesetters Certificate.
  + September Challenge - Membership drive. Class with highest participation gets a popsicle party.
* Yearbook - New Company = Jostens. Cover design competition - designed by a student
  + Submit pictures: [pmeshawksyearbook@gmail.com](mailto:pmeshawksyearbook@gmail.com) or Facebook
  + Next price increase: After 9/6 - right now $38, order early.
  + Ad sales through 11/11 (early bird pricing ends 10/10!); must design when ordering - must design and order at the same time.
* Committee chairs
  + Pick up shirts and badges
  + Committee chair training today!
* Communications
  + Like the PTA Facebook page
  + Read newsletter on Smore
* Room Parents
  + Directory forms
  + Order a PTA shirt
* Hawktober Fest – 10/25 - Games, Petting Zoo, Bounce Houses, Face Painting and more activities. Will need volunteers for this event.
* NEW EVENT: Happy Hawkadays
  + Set for 12/11 - Crafts, Music, Stories
  + Seeking 2 event chair-people to lead - Holly Porter volunteered to chair.
* Principal’s Report - Communication through Parent Square. Has a translation option. School is currently at 60 students over projection. May be looking at additional staff later in the fall.
* 2024-2025 PTA Meeting Dates + Calendar - One evening meeting in November.
* Next Meeting: Friday, September 27 at 10:30 am
  + Please join us for Pastries with PTA directly before at 9:30!

Ended 11:50am