

Joseph Valle Hoag

Music Business Management

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Experience

Director of Artist Management, *The Yuletide Carolers*

2018-Current

Handled payments and negotiations. Maintained relationships with regional venues and vendors to book performances. Managed company budget, payroll, and accounting. Coordinated travel and scheduling logistics for team and served as primary point of contact for venues and vendors.

Shift Supervisor, *Blue Bottle Coffee*

2024-Current

Responsible for cleanliness and service standard of café. In charge of all staff training as well as inventory management, ordering, and cash handling. Primary point of contact for guest concerns and feedback.

Account Manager, *Handy*

2018-2021

Primary customer point of contact for ~300 accounts. Managed schedules, payments, reimbursement, budgeting, and technical support. Led cross-functional team of CX, product, and engineering to compose, revise, and maintain SOPs for management team.

Education

2025 – Summer 2027

Master of Business Administration Northeastern D'Amore-McKim School of Business,
Concentration in Corporate Finance

2014-2018

Bachelor of Music NYU Steinhardt, Magna Cum Laude

Skills

Project management

Data analysis

Microsoft Excel

Budget management

Customer service

Problem solving