



## **POP's Passion Crisis Support Fund**

POP's Passion has made available a Crisis Support Fund. This place based community program is available to community members of the 28208 zip code and Lakeview community. The Crisis Support Fund is designed to provide individuals and/or families tools to support their basic needs such as having a home stability. Funds awarded will relate to one of four areas: job interview preparedness, transportation to employment, past due utility bills, and past due housing payments. All awards will directly relate to maintaining one's home stability. The program has limited funds provided through a grant secured with United Way and community donors. Denials may include but are not limited to not living in the 28208 zip code and/or Lakeview Community, request doesn't support the basic needs home stability initiative, and/or monthly funds are depleted. Program funds are refreshed for a 12 month cycle.

### **Expenses Covered**

**Housing:** Rent, mortgage, utilities, housing application

**Communication:** Cell phone/cell phone bill

**Transportation:** Car repairs, gas cards, travel tickets

**Employment:** Uniforms/mandatory work attire

**Identification:** Driver license fee

**Education:** Licensures/renewals

**NOTE: This list is illustrative, not exhaustive**

### **Recipient Eligibility**

#### **Applicants must:**

- Be experiencing or at imminent risk of losing home stability and seeking financial support to avoid losing home stability;
- Demonstrate a concerted effort to leverage money from other sources that would supplement rather than replace existing resources; and
- Resides in the 28208 zip code and/or Lakeview community. This includes those who worship at Faith Memorial Baptist Church.

#### **Application process:**

1. The individual completes an online application, which requires information such as:

- Name, Address, and Income
- Amount requested and a detailed description of funding request
- Supporting documentation (such as an overdue payment notice or proof of employment)

2. Requests greater than \$500 will be forwarded to POP's Executive Board. Board members must reply within 48 hours of receiving the request information from the Executive Director. Two affirmative votes are required to approve the request. The individual will be notified as soon as the outcome is known.

**NOTE:** Crisis Support applications must be submitted via the online form with any supporting documentation attached using the upload feature and/or email. Handwritten applications will not be accepted. The more detail provided the quicker the application can be processed. A lack of detail may result in a delayed application decision or declination of request. Use [www.popspassion.com](http://www.popspassion.com) to apply.

**Please note the following:**

- When providing documents, whether electronically or in person, please provide all required documents at one time.
- Incomplete documentation cannot be accepted and will be returned to the family.
- We will proceed with reviewing documents and determining eligibility when all documents are submitted. Please be aware that due to volume of requests, it may take up to 72 business hours to receive notification from the Financial Assistance Coordinator regarding your approval status.
- The amount of funds provided to a household is limited per calendar year. This is based upon the individuals application and approval from their previous request.
- We do not have the ability to prioritize requests based on due date, shut-off dates, evictions or disconnections.
- Please be aware the average time for payment processing following approval is between 10-14 business days.

If you'd prefer to bring documents in person, you may do so by contacting us by phone 833-743-3843 Monday-Friday from 9am to 4 pm to set an appointment. At the time of appointment, please provide all needed documents and any incomplete documentation will be returned to the family or shredded for privacy.