

# Chances Bar & Video Gaming

455 S Route 45 · Lindenhurst, IL 60046 · Phone: 224-372-7493

## Private Room Reservation Agreement

Event Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Event Time: Start: \_\_\_\_\_ End: \_\_\_\_\_

Reserving Party: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Approximate Number in Party: \_\_\_\_\_ Email: \_\_\_\_\_

No Food     Rosati's of Lindenhurst     Other Vendor **\$100 Fee**

- \_\_\_\_\_ • **Room Rental Fee:** \$100. Rental includes one (1) hour before and after event for set up and tear down. The Room Rental Fee plus a completed Private Room Reservation Agreement is required to reserve the Private Room. **Rental Fee must be paid in cash;** credit cards and gift certificates will not be accepted. A company check for payment must be approved by management.
- \_\_\_\_\_ • **Cancellation:** Room Rental Fee is non-refundable unless a seven (7) day notice of cancellation is received.
- \_\_\_\_\_ • **Catering:** Chances Bar & Video Gaming has a catering menu with food provided by Rosati's of Lindenhurst. **Final count and food selection due seven days before event.** Cost of any deletions/changes after final count and food selection are the responsibility of reserving party. A \$100 Non-Preferred Vendor Fee must be paid in cash when reserving the Private Room if reserving party is bringing in food from another vendor.
- \_\_\_\_\_ • **Beverages:** No outside beverages allowed. All beverages, alcoholic and non-alcoholic, must be purchased and served through Chances Bar & Video Gaming. Only persons 21 years of age and older, with proper identification, will be served alcoholic beverages. Chances Bar reserves the right to refuse service of alcohol at its discretion.
- \_\_\_\_\_ • Beverage pricing is determined as the current price of goods on the day of the event unless otherwise stated in Special Requests/Agreements. Beverage packages available. Beverage packages must be arranged with bar manager at least **seven days before event.**
- \_\_\_\_\_ • Special requests for beverages not on Chances Bar menu are welcome but must be made at least two weeks prior to event date. Every effort will be made to accommodate requests. In the event that a request cannot be fulfilled, Chances Bar & Video Gaming will notify the contact name at least five days prior to the event date.
- \_\_\_\_\_ • One bartender will be provided for the Private Room Event. Additionally, one server will be provided for parties of 25 or more attendees.
- \_\_\_\_\_ • Private Room seats up to 48 persons; four persons per 30x30" table.
- \_\_\_\_\_ • **Final Payment:** The final food bill will be presented as one check. Bar service will be presented as one check unless cash bar service is requested. **18% gratuity will be added to all checks.** Gift certificates will not be accepted as payment during Private Events.

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- DJs are not allowed. A music source may be brought in to play music. Chances Bar & Video Gaming reserves the right to turn music volume down if disruptive to patrons not in the Private Room. Smart TV available for slide show; please ask for details.

- Reserving Party will be responsible for any damage to premises and/or property. **NO taping decorations to walls, objects on walls or furniture.**

\_\_\_\_\_  
Signature of Reserving Party

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
Printed Name

Request to Use Company Check for Payment:     NO     YES

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Chances Bar & Video Gaming Representative

Cash Room Rental Fee Received \_\_\_\_/\_\_\_\_/\_\_\_\_                      \$\_\_\_\_

Request to Use Check for Payment Approved by: \_\_\_\_\_

### Special Requests/Agreements:

Room Set Up: \_\_\_\_\_

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Beverage Service:     One Check     Cash Bar

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Catering Service: \_\_\_\_\_