

# MEETING AGENDA

**7:00p.m.**

- ⌘ Call the meeting to order Bob Zundel, Kenneth Trumbetta and Kerry Jobe  
Atty. Falatovich and Secy. Otto

## 1. ADMINISTRATION

- 1A. Motion to approve the Minutes of the Regular Meeting of July 16, 2025.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote: Zundel\_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe \_\_\_\_\_

- 1B. Motion to approve expenditures for the month as follows, noting those disclosures filed of record with the Township Secretary, by Supervisors of their routine business dealings with certain of those vendors whose invoices may be paid pursuant to this Motion:

General Fund	\$299,300.41 (\$255,488.22 Multimodal Grant)
Payroll Fund	\$65,275.96
Fire Protection	\$626.75
Liquid Fuels	\$8,058.32
Machinery	\$1,129.13
Sewer Revenue	\$ 2,487.00
Street lights	\$493.72
<b>TOTAL</b>	<b>\$377,371.29</b>

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote: Zundel\_\_\_\_\_ Trumbetta\_\_\_\_\_ Jobe\_\_\_\_\_

# SALEM TOWNSHIP BOARD OF SUPERVISORS

## MEETING AGENDA

### August 20, 2025

### 7:00p.m.

- 1C. Motion to approve the renewal of the existing agreement with Primepay for the administration of payments and reimbursements under the Township Employees' HRA Account. The agreement is set to renew on November 1, 2025 at a monthly rate of \$80.10 up 7% from \$74.86 and an annual enrollment fee of \$325.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote: Zundel\_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe \_\_\_\_\_

- 1D. Motion to award the bid from \_\_\_\_\_ for the milling, pick-up, transportation and installation in place of paving materials for the roadways listed below. The Township will purchase and supply materials purchased through an Intermunicipal Agreement with the Westmoreland Council of Governments (COG). The materials will be required to be picked-up by the installer at Tresco's Production Plant at 165 Plant Road, Export, PA 15632. The Bidder will be required to provide only labor and equipment as necessary to perform pre-installation milling, pick-up, transportation of the materials from the plant where they are produced to the work site, and the installation of same in place.

**\*Motion was made and passed on July 16, 2025, to hold the bids, that resulted in a tie, from Redstone Excavating and Hiles Excavating.**

	<b>BID AMOUNT</b>
1. Rosewood Drive (T604);	\$_____
2. Charles St (T739)	\$_____
3. Orr Rd (T623)	\$_____
4. Hugus Street (T880)	\$_____
5. Kunkle Street (T881)	\$_____
6. Keaggy Avenue (T883)	\$_____
7. General Street (No Twp. Road Number)	\$_____
8. Lomison Street (T668)	\$_____
9. Sackett Street (T671)	\$_____
<b>TOTAL BID AMOUNT</b>	<b>\$_____</b>

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote: Zundel\_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe \_\_\_\_\_

- 1E. Motion to approve exemption of all real estate taxes for Donna K. Hillman, a disabled veteran who resides at 210 Keagy Ave. in Forbes Road. A Disabled Veteran's Real Property Tax Exemption Certification dated July 17, 2025 was received by the Township on August 11, 2025.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote: Zundel\_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe\_\_\_\_\_

# SALEM TOWNSHIP BOARD OF SUPERVISORS

## MEETING AGENDA

August 20, 2025

7:00p.m.

- 1F. Motion to approve a letter of support to the Federal Energy Regulatory Commission (FERC) for the Appalachian Reliability Project.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote: Zundel\_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe\_\_\_\_\_

- 1G. Motion to approve Resolution **16-2025** entitled:

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF SALEM, COUNTY OF WESTMORELAND, COMMONWEALTH OF PENNSYLVANIA ESTABLISHING PROCEDURES AND REQUIREMENTS FOR THE SUBMISSION AND REVIEW OF SUBDIVISIONS AND LAND DEVELOPMENT PLANS AND APPLICATIONS UNDER THE TOWNSHIP'S SUBDIVISION AND LAND DEVELOPMENT ORDINANCE AND AMENDING RESOLUTION NO. 11-2025 TO ESTABLISH AN ADMINISTRATIVE HOLDING FEE ESCROW TO BE REFUNDED UPON RECEIPT OF A COPY OF RECORDED PLANS

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote: Zundel\_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe\_\_\_\_\_

- 1H. Motion to hire\_\_\_\_\_ as a Road Crew employee for Salem Township. This motion was tabled every month since November 20, 2024.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote: Zundel\_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe\_\_\_\_\_

- 1I. A motion to keep closed or reopen the record on the Eric Hageder Sewage Permit Appeal to take additional testimony and evidence and set a new hearing date for same.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote: Zundel\_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe\_\_\_\_\_

- 1J. A motion to deny the appeal of Eric Hageder from the issuance of a Sewage Permit for the Athena Drive Lot Consolidation Plan and issue a written decision on same.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote: Zundel\_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe\_\_\_\_\_

- 1K. A motion to sustain the appeal of Eric Hageder from the issuance of a Sewage Permit for the Athena Drive Lot Consolidation Plan and issue a written decision on same.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote: Zundel\_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe\_\_\_\_\_

- 1L. Motion to grant final approval of the Athena Drive Consolidation Plan consolidating Tax Map Parcel #57-04-00-0-088 and #57-04-00-0-089 into one buildable lot. At its May 7<sup>th</sup> meeting, the PC members voted to table the plan making informal comments to the Applicant and his engineer. A revised plan dated May 20, 2025 was submitted to the Township with supporting documentation for the PC to review at their June 4, 2025 meeting. Revised plans were received

**SALEM TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING AGENDA**  
**August 20, 2025**  
**7:00p.m.**

June 16, 2025 and **preliminary approval was granted by the Supervisors on June 18, 2025.**  
Approval is subject to the following conditions:

**\*This plan was tabled at the July 16, 2025, meeting due to the unresolved sanitary sewage issue.**

1. Remove the sewage facilities planning module requirement indicated as condition #5 on the June 6<sup>th</sup>, 2025 memorandum from the Planning Commission. The Township SEO must provide written confirmation that he can issue a permit for the construction of the proposed on-lot sanitary sewer system without the necessity of having a planning module approved by the DEP.
2. The use of the term "approximate building footprint" to identify certain structures on the property must be changed to more specifically identify what they are (i.e. a "single family home" - "storage shed" - "garage" etc.) and whether each structure is to be razed or remain.
3. Note 1 on the plan (the Statement of Purpose) must be revised to add the following language so it reads ... "into one property for the purpose of the construction of one (1) single family home on the combined parcels."
4. The following note must be added to the plan:  
"The two (2) single-family homes shown on this plan will be disconnected from their current septic and well water facilities and razed prior to the construction of the new single-family home. The new single-family home will be served by a new on-lot sanitary sewer system connected to the absorption area in the location shown on the plan and connected to the public water lines running along Athena Drive."
5. If there is a spring or other facility with groundwater running through a trench or other conveyance facility such as a stone culvert/stormwater collection structure on or through the property, its purpose needs identified and its location shown on the plan.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote: Zundel\_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe \_\_\_\_\_

1M. Motion to grant final approval of the Scherf Lot Consolidation Plan to consolidate Westmoreland County tax map parcel numbers 57-17-03-0-003 & 57-17-03-0-004 for the construction of a single family home. Approval is contingent on the following conditions being met:

1. As per Section 307(A)(8), the Statement of Purpose should be revised to read as follows:

"The purpose of this plan is to consolidate Westmoreland County Tax Map Parcel Numbers 57-17-03-0-003 and 57-17-03-9-004 for a single-family home."

**SALEM TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING AGENDA**  
**August 20, 2025**  
**7:00p.m.**

2. A modification request must be made in writing to the Board of Supervisors for an exemption from the minimum 30' front building setback as per SALDO Section 412(A), and if granted, the following Note must appear on the Plan:

“By approval of this Plan, the Salem Township Board of Supervisors recognize that this plan was originally approved with a 25' building line and, accordingly, grant an exemption from the minimum front building setback requirements in the Township's Subdivision and Land Development Ordinance.”

3. As per Section 502(H)(22), the Township Certification should be amended to remove the last sentence pertaining to the acceptance of the roads.  
4. As per Section 502(H)(22), the Westmoreland County Certification should be amended to read:

“Reviewed by the Westmoreland County Department of Planning and Development this \_\_\_\_ day of \_\_\_\_\_, 2025.

Attest: \_\_\_\_\_  
Director, Westmoreland County Planning Department

5. Amend the abutting owners last name to “Roncace” for parcel 57-17-03-0-005.  
6. A request for a sewage tap must be made to the Township and capacity verified by FTMSA.  
7. MAWC must verify the availability of a water tap.  
8. A Revision Number and Date must be shown on the Plan.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote: Zundel\_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe\_\_\_\_\_

**2. COMMUNITY DEVELOPMENT**

**3. SEWAGE**

**4. COMMITTEE REPORT**

- 4A. Solicitor's Report  
4B. Treasurer's Report - submitted for the month ending July 31, 2025  
4C. Park Initiative Report

**5. OLD BUSINESS**

**6. NEW BUSINESS**

**1. Maplodge Rd Closure discussion**

**SALEM TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING AGENDA**  
**August 20, 2025**  
**7:00p.m.**

**7. ADJOURNMENT**

7. Motion to adjourn the meeting with the next meeting being a regular meeting to be held on September 17, 2025, at 7:00 P.M. at the Salem Township Municipal Building.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote: Zundel\_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe \_\_\_\_\_

**Time of adjournment:** \_\_\_\_\_


**SALEM TOWNSHIP**  
***Treasurer's Report - General Use***  
**As of July 31, 2025**

	<i><b>Deposit</b></i>	<i><b>Debit</b></i>	<i><b>Balance</b></i>
<b>100-160 · Road Project Account</b>			<b>505.85</b>
Total 100-160 · Road Project Account			505.85
<b>100.010 · ACT 13 Funds</b>			<b>168,147.58</b>
Total 100.010 · ACT 13 Funds	156.24		168,303.82
<b>100.020 · Emergency Operation Center Acct</b>			<b>22,506.88</b>
Total 100.020 · Emergency Operation Center Acct			22,506.88
<b>100.030 · Fire Protection Fund</b>			<b>75,715.49</b>
Total 100.030 · Fire Protection Fund	5,104.47	3,316.00	77,503.96
<b>100.040 · General Fund</b>			<b>1,295,694.96</b>
Total 100.040 · General Fund	124,776.76	127,970.14	1,292,501.58
<b>100.050 · Health Maintenance Account</b>			<b>149,913.86</b>
Total 100.050 · Health Maintenance Account	16,137.05	16,576.97	149,473.94
<b>100.060 · Machinery Fund</b>			<b>105,560.07</b>
Total 100.060 · Machinery Fund	5,134.35	302.86	110,391.56
<b>100.070 · Park Initiative Account</b>			<b>25,034.01</b>
Total 100.070 · Park Initiative Account	495.96		25,529.97
<b>100.080 · Payroll Account</b>			<b>50,473.48</b>
Total 100.080 · Payroll Account	49,048.99	48,246.69	51,275.78
<b>100.090 · Petty Cash</b>			<b>46.17</b>
Total 100.090 · Petty Cash	100.00		146.17
<b>100.100 · Recreation Fund</b>			<b>15,812.27</b>
Total 100.100 · Recreation Fund	14.69		15,826.96
<b>100.120 · Sewage Fund</b>			<b>618,334.17</b>
Total 100.120 · Sewage Fund	15,781.52	1,033.00	633,082.69
<b>100.130 · Small Stream Discharge Account</b>			<b>7,531.87</b>
Total 100.130 · Small Stream Discharge Account	7.00		7,538.87
<b>100.140 · State Fund / Liquid Fuels</b>			<b>578,746.29</b>
Total 100.140 · State Fund / Liquid Fuels	535.16	16,862.87	562,418.58
<b>100.150 · Street Light Account</b>			<b>8,107.82</b>

**SALEM TOWNSHIP**  
***Treasurer's Report - General Use***  
**As of July 31, 2025**

		<b><i>Deposit</i></b>	<b><i>Debit</i></b>	<b><i>Balance</i></b>
Total 100.150 · Street Light Account		362.64	492.45	7,978.01
<b>100.160 · Special Projects Account</b>				<b>659,352.96</b>
Total 100.160 · Special Projects Account				659,352.96
<b>107.000 · Money Market</b>				<b>1,027,704.75</b>
Total 107.000 · Money Market		2,455.32		1,030,160.07
<b>109.000 · Certificate of Deposit</b>				<b>779,534.41</b>
<b>109.001 · 6 Month CD</b>				<b>519,682.43</b>
Total 109.001 · 6 Month CD		1,627.35		521,309.78
<b>109.002 · 3 Month CD</b>				<b>259,851.98</b>
Total 109.002 · 3 Month CD		781.24		260,633.22
Total 109.000 · Certificate of Deposit		2,408.59		781,943.00



<b>Bill Sheet for Meeting of:</b>	<b>August 2025</b>	
<b>General Fund</b>		
Advance Auto Parts	parts	\$115.19
Bankosh Sanitation	trash collection	\$140.70
Bronder Technical Services	traffic light upgrade Rt 22(grant)	\$255,488.22
Comcast	fax/internet	\$191.41
Complete Reporting Services	Transcript Hageder appeal hearing	\$558.25
Daniels Concrete	concrete	\$697.10
Dearborn Group	life insurance	\$205.38
Export Fuel	diesel/gasoline	\$2,836.70
First Commonwealth credit card	quickbooks upgrade/postage	\$1,804.06
First Net	Emergency Mgt coordinator phone	\$150.92
Ford	Remote workstation support	\$259.98
Ford	phone service	\$272.27
Ford	microsoft 365 monthly licensing	\$24.90
Fred Cecchini	Code Enforcement	\$900.00
Gary Falatovich	legal services	\$6,281.00
Hoffman	dog control	\$210.00
Jean Downs	janitor municipal bldg /restrooms at park	\$490.00
Jobe Inspection	permits	\$3,089.79
Lowe's	wasp spray for park	\$6.63
MEIT	insurances/sht.&llong term disabil.	\$758.52
Murray Automotive	parts	\$386.65
Pa Once Call System, Inc	one call service	\$65.52
Regola & Assoc.	engineering	\$2,850.00
Regola consulting	consulting	\$2,500.00
Sams Club	2 cases paper/lunchroom supplies	\$108.40
Tractor Supply	parts	\$95.94
UPMC Health Plan	health insurance	\$16,000.00
Vector Security	security system	\$78.73
West Central	parts	\$147.62
Westmoreland Cleanways	50% cost of tires from cleanup day.	\$342.50
West Penn Power	traffic lights/utilities	\$2,244.03
	<b>TOTAL:</b>	<b>\$299,300.41</b>
<b>Fire Protection</b>		
Pollardwater/Ferguson Enterprises	hydrant markers	\$626.75
	<b>TOTAL:</b>	<b>\$626.75</b>
<b>Liquid Fuels</b>		
Jeannette Steel & Supply	grate for catch basin	\$237.00
Tresco Paving Corp	bituminous material	\$6,832.71
Stone & Co	Inlet, Mortar, block	\$303.61
Schultheis Electric	Call out Rt 66/22 traffic light	\$685.00
	<b>TOTAL:</b>	<b>\$8,058.32</b>
		

<b>Machinery</b>		
Watts	tow/axle shaft	\$1,129.13
	<b>TOTAL:</b>	<b>\$1,129.13</b>
<b>Sewer Revenue</b>		
Morris Knowles	engineering	\$2,112.00
McElhinny Plumbing	sewage lateral 110 Sandra dr	\$375.00
	<b>T O T A L:</b>	<b>\$2,487.00</b>
<b>Street Lights</b>		
West Penn Power	street lights	\$493.72
	<b>T O T A L:</b>	<b>\$493.72</b>