\mathbb{H}	Call the meeting to order	Bob Zundel, Kenneth Trumb Atty. Falatovich and Secy.		Kerry Jobe
ζ	Pledge of Allegiance	y y		
ζ	Prayer			
ζ	Introduction			
ζ		dents and taxpayers taken dı	iring the course o	of the
~	meeting, as each item is bro		anig the course of	i die
ζ	Announcements: No smok	-		
5		s, please give your name whe	on addressing Su	oorvicore
		1 0 1	an addressing Suj	Del v15015
	. Flease tu	rn off all cell phones		
1.	ADMINISTRATION			
1A.	Motion to approve the Minute	es of the June 18, 2025 Regular N	Meeting.	
	Motion Second	d Vote: Zundel	Trumbetta	Jobe
1B.	Motion to approve the minute	es of the July 15, 2025 special mo	eeting to open bids	
	Motion Second	d Vote: Zundel	Trumbetta	Jobe
1C.	with the Township Secretary,	res for the month as follows, no by Supervisors of their routine may be paid pursuant to this N	business dealings	
	General Fund	\$43,248.97		
	Payroll Fund	\$45,467.12		
	Sewage	\$1,033.00		
	Liquid Fuels	\$16,862.87		
	Streetlights	\$495.97		
	Machinery	\$464.46		
	Fire	\$3,316.00		
	TOTAL	\$110,888.39		
	Motion Second	d Vote: Zundel	Trumbetta	Jobe

ID.		prove a Fireworks Township receivi	1 2			<i>J</i> 1	nit fees,
	Motion	Second	Vote: Zunde	el	_ Trumbetta	Jobe	
1E.	Motion to en	act or reject ordina	nce No. 2-2025 , en	titled			
PEN UN BET	NNSYLVANI IOPENED RO WEEN WEST I-0-007 TO IT	NCE OF THE TO IA VACATING A DADWAY EXTE IMORELAND CO IS TERMINUS A VESTMORELAN	AND APPROVID NDING FROM TOUNTY TAX ME TOUNTY TAX ME	NG T THE AP P XTY (THE RELOCATI WESTERN SID ARCEL NOS. 5 DF PENN HOM	ION OF A CER' E OF MARK D 7-12-00-0-006 AI E & FARM BEA	TAIN RIVE ND 57-
	Motion	Second	Vote: Zunde	el	Trumbetta	Jobe	
1F.	transportation Township w with the We picked-up by The Bidder w installation	approve the bid n and installation ill purchase and su stmoreland Councy the installer at T will be required to milling, pick-up, the work site, and	in place of paving apply materials puril of Government resco's Production provide only lab transportation of	g matarchasts (CO) on Plate or an the 1	terials for the roased through an In OG). The materiant at 165 Plant R d equipment as nuterials from the	dways listed belotermunicipal Agals will be required add, Export, PA decessary to performance.	ow. The reement ed to be 15632.
		(77.60.4)			D AMOUNT		
	Rosewood D			\$_			
	Charles St (7	· · · · · · · · · · · · · · · · · · ·		\$_			
3. 4.	Orr Rd (T62 Hugus Street			\$_ \$			
4 . 5.	Kunkle Street	` '		\$ \$			
6.	Kunkie Sued Keaggy Ave	,		\$			
7.		et (No Twp. Road	Number)	\$ \$			
8.	Lomison Str	` 1	i (unio ei)	\$_			
9.	Sackett Stree	` /		\$		 '	
		D AMOUNT			\$		
	Motion	Second	Vote: Zunde	el	Trumbetta	Jobe	

July 16, 2025 7:00pm

1G.	Motion to hire as a Road Crew employee for Salem Township. This motion was tabled every month since November 20, 2024.				ownship. This		
	motion was table	ed every month since	e Nover	nber 20, 2024.			
	Motion	Second	Vote:	Zundel	Trumbe	etta	Jobe
1H.	Motion to appro	ove Resolution 15-	2025 e	ntitled;			
	WESTMORELA	THE BOARD OF SUND, COMMONWE LANNING MODUL	ALTH	OF PENNSY	LVANIA	APPROVIN	G A SEWAGE
	0	nt on receiving SEC ed at the May 21 an			ervisor m	eeting.	
	Motion	Second		Vote: Zunde	el ′	Trumbetta _	Jobe
1I.	•	ot the request dated om their materials	•		n Derry (Construction	Co., Inc. to
	Motion	Second		Vote: Zunde	el ′	Trumbetta _	Jobe
1J.		ove an Arts Grant (was awarded to the				-	
	Motion	Second		Vote: Zunde	el ′	Trumbetta _	Jobe
1K.	-	y a revised letter of cam for the Seanor F				-	
	Motion	Second		Vote: Zunde	el ′	Trumbetta _	Jobe
1L.	number 57-09-0	ove the request from 00-0-125 containing SEO and the D	g 10 ac			•	•
	Motion	Second		Vote: Zunde	el ′	Trumbetta _	Jobe
1M.		ove a Small Flow T the Property of Ste			_		

Westmoreland county Tax map parcel No 57-14-00-0-129.

July 16, 2025 7:00pm

	Motion	Second	Vote: Zundel	Trumbetta	Jobe
1N.	_	prove a Developer's t subject to final revi	_		_
	Motion	Second	Vote: Zundel	Trumbetta	Jobe
10.	_	Place/Salem Ridge I	_	-	Practices Agreement for www and approval by the
	Motion	Second	Vote: Zundel	Trumbetta	Jobe
1P.	Tax Map Pa		044 into three lot	s, each containir	ision plan to subdivide ng an existing residential
1.	A Statement of	of Purpose must be add	led to the Plan (Sec	etion 307.A.8). Ap	ppears to comply;
2.	Hills LP, as th		appropriate Deed R		the current Owner, Cherry arcel (Section 307.A.4 and
3.	-	r boundaries for Lot 1 the lots (Section 502.)			with darker lines to more
4.	and/or Lot 3 granted, a No	fall below this minim	um, a modification the Plan. Appe	will need reques ars to comply:	125) feet. If Lot 1, Lot 2 ted (Section 414.A.ix). If A written request for a
	Lot 2 does no	t comply with the min	imum road frontage	e requirement.	

"By approval of this Plan, the Board of Supervisors of Salem Township hereby approves a modification of the minimum road frontage requirement of the Township's Subdivision and Land Development Ordinance for Lot 2 as shown on the Plan."

a. A request for a modification from the minimum road frontage requirements of the SALDO must be submitted to the Township for approval. If granted, the following Note must be

shown on the Plan:

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5. Define and Label on the Plan the existing stormwater management area located on Lots 1, 2 and 3 as the "Limit of Stormwater Management Area" (Section 502.H.7);

This item is outstanding: Amend to read "Limits of Stormwater Management Area".

- 6. The Stormwater Management Area manages stormwater from the adjoining property DCM Real Estate Partnership (Tax Map No. 57-13-09-0-043) and possibly CVM Group Inc. (Tax Map No. 57-13-09-0-010). Provide any agreements or evidence of understandings regarding their responsibility to maintain those facilities (Section 502.H.7); Appears to comply: The following documents have been submitted to the Township for the Solicitor's review and approval to confirm compliance:
 - **a.** Restrictive Covenant Agreement between Lakefront Properties LP and K. Hovnanian Summit Homes of PA, LLC dated October 21, 2004, and
 - **b.** Declaration and Establishment of Easements, Conditions, Reservations and Use Restrictions for Cloverleaf Office Park dated September 9, 1998, recorded September 14, 1998, DBV 3612 Page 315.

The Solicitor has reviewed these and references to their terms have been included in the proposed "Declaration of Private Road and Utility Easements" referenced hereafter.

7. Identify and Label on the Plan all utilities to include the sanitary sewer and water line connections to each existing structure, and all utility easements (Section 307.D.5);

This item is outstanding:

- a. As per comments from the Township Engineer, show on the plan any and all sanitary sewer lines, manholes, public water lines; specifically, the main sewer and water lines.
- b. The sanitary sewer lateral extending in front of the homes on Lots 1, 2 and 3 must be relabeled as the "Common Sanitary Sewer Lateral" on the plan to be consistent with the "Declaration of Private Road and Utility Easements"
- **8.** Determine the current status of the twenty-four (24) foot "access easement" shown on the DCM Real Estate parcel (57-13-09-0-043) as access to the "vinyl and brick garage" on Lot 3, and clarify on the Plan if the easement is existing with its proposed/future purpose or intent (Section 502.H.7); **Appears to comply:** This easement exists and will remain part of Lot 3. The Applicant submitted a copy of the Easement Agreement to the Township Solicitor for final review and approval.
- 9. A Private Road Agreement for the maintenance of "Brush Run Road" must be signed by the Developer and recorded prior to Final approval of the Plan, and all language must be removed

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from the Plan that Brush Run Road is to be dedicated to the public (Section 502.H.7). Maintenance of the stormwater area and easements may also be incorporated into the agreement;

This item is partially complete: The Applicant submitted a Draft Private Road and Utility Agreement to address the road, sanitary sewer lateral and stormwater area and is in the process of negotiating the terms to the satisfaction of the Township that the responsibility will be with the home owners and not the Township. The title of this document is to be has been changed to a "Declaration of Private Road and Utility Easements", has been reviewed and modified by the Township Solicitor and will be recommended to the Supervisors conditioned on the following notes being added to the Plan:

"This Plan is a further modification of the Cloverleaf Office Park Plan of Lots dated September 14, 1998 and Recorded with the Recorder of Deeds of Westmoreland County in Deed Book Volume 3612, Page 315."

AND

"This Plan contains a series of easements for sanitary	y sewer laterals, stormwater
management facilities and roads which are to be private	vately owned and maintained by
the Owners of the Lots in the Plan under the terms o	f a "Declaration of Private Road
and Utility Easements" recorded along with this plan	with the Recorder of Deeds of
Westmoreland County at Instrument No.	•"
AND	

"The Lots in this plan are served by a public water system through the Municipal Authority of Westmoreland County, separately metered are administered under the rules and regulations of the Authority."

- **10.** Verify and Note on the Plan that each lot within the subdivision shall contain an easement for ingress and egress and across any private road and/or access way for the benefit of such lot and for access by emergency vehicles (Section 405.H and Section 503.A.3); **Appears to comply.**
- 11. Sufficient data to determine the location, bearing and length of "Brush Run Road" should be added to the Plan with the correct spelling of the road name (Section 502.H.8); Appears to comply.
- 12. Building set back lines must be shown on the Plan for Lot 1, Lot 2 and Lot 3 (Section 502.H.11) as follows: Appears to comply.
 - **a.** A building on a lot abutting a private road (Brush Run Road) shall be set back from the right of way line not less than thirty (30) feet (Section 405.G);
 - **b.** The minimum front building setback line distance on all streets (Scenic Drive) shall be thirty (30) feet from the edge of the right-of-way (Section 412.A); and

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- **c.** The minimum side and rear building setback line distance shall be ten (10) feet for any residential use and fifteen (15) feet for any commercial use (Section 412.D);
- 13. The "vinyl and brick garage" shown on Lot 3 is encroaching into the front building setback and will need a modification request. If granted, a Note will need added to the Plan; Appears to comply: The Applicant submitted a written request for a modification and the Notes appear on the Plan.
 - **a.** A request for a modification from the minimum front building set back line must still be submitted to the Township for approval.
 - **b.** The following Notes must appear on the Plan:

"By approval of this Plan, the Board of Supervisors of Salem Township hereby approves a modification of the minimum front building setback requirement of the Township's Subdivision and Land Development Ordinance for Lot 3 as shown on the Plan."

AND

"By approval of this Plan the Board of Supervisors of Salem Township hereby acknowledges that the Vinyl and Brick Garage located on Lot 3 is legally nonconforming in the location shown on the Plan."

- **14.** The location of the private driveways and/or access to each structure need to be shown and labeled on the Plan, whether existing or proposed (Section 502.H.12); **Appears to comply.**
- **15.** Show on the Plan the location of the "billboard" on Lot 3, and label it as existing with the proposed/future purpose or intent (Section 307.D.5); **Appears to comply.**
- **16.** The hatched area at the end of Brush Run Road appears to be the location of a dumpster and should be labeled if it is located on Lot 3 (Section 307.D.5); **Appears to comply.**
- 17. Amend the "Box" labeled "Suburban Residential" and "Zoning Standards" to read "Subdivision and Land Development Requirements"; **Appears to comply.**
- **18.** FTMSA/DEP and MAWC verifications of the public sanitary sewer and public water facilities are required;

This item is partially satisfied with the following outstanding:

- a. A letter from MAWC must be submitted to the Township confirming the availability of public water for each house on the site.
- b. A Note must be added to the plan to clarify that public water is available to service each home individually. [This is addressed above].

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- c. A Note must be added to the plan to clarify who is responsible for the maintenance of the lateral connection to the sanitary sewage facilities. [This is addressed above].
- d. The locations of all driveways extending from the existing structures to Brush Run Road must be shown on the plan. Reference is made in the above Declaration to the driveway serving Lot 2 encroaching onto Lot 3 and an easement being granted for same. However, the encroaching driveway is not identified on the Plan.
- 19. The following Note must be added to the Plan: Appears to comply.

"This Plan modifies the Cloverleaf Office Park Plan of Lots recorded with the Recorder of Deeds of Westmoreland County in Plan Book Volume 91, Pages 973 & 974 and the Cloverleaf Office Park Plan No. 2 recorded with the Recorder of Deeds of Westmoreland County at Instrument No. 200407210043988."

- **20.** The Corporate Adoption makes reference to "covenants" applicable to this property, but makes no reference to what they are or where they can be found. The Plan appears to be subject to those restrictions recorded with the Recorder of Deeds of Westmoreland County in Deed Book Volume 3612 Page 310 & Volume 3612, Page 315 and at Instrument No. 200411120067130. Please clarify. (Section 502.H.20); **Appears to comply.**
- **21.** Amend the "Corporate Adoption" language to reflect the Owner's Certification in Section 502.H.22 as follows: **Appears to comply.**

Owner's Certification:

, owner of the real estate shown
id off, platted and subdivided, and
accordance with this plat. This
subdivision. All streets
lic shall be deemed "private roads"
s into which such property is
olished as shown on this plat,
eet, there shall be erected or
approval of this subdivision shall be
oad or other facility or
of Salem, Westmoreland County,
e responsibilities over same.
, 20 before me, a Notary
ne
e to be the person whose name(s)
i

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is/are subscribed to the within instrument. In witness whereof I have hereunto set my hand and official seal. **Notary Public** My Commission Expires: _____ 22. Additional change: Amend the Township Certification as follows: Appears to comply. Township Certification: "Having satisfied the requirements of the Salem Township Subdivision and Land Development Ordinance, final plan approval is granted by the Township of Salem, Westmoreland County, PA, day of _____, 202___. Approval of this plan by Salem Township Board of Supervisors is for recording purposes only and does not constitute acceptance of any dedicated roads in to the Township road system." Attest: _____ ____ Secretary Chairman 23. Amend the Westmoreland County Planning Certification as follows: Appears to comply. Westmoreland County Planning Certification: This subdivision was reviewed and approved by the Westmoreland County Planning Department this _____ day of ______, 20____. Attest: _____ Director, Westmoreland County Planning Dept.

- 24. The following additional comments were made at the May 8, 2025 meeting and must be addressed in the next revision to the plan: Appears to comply with the exception of (b)(4).
 - a. Remove Note 3 from the Plan.
 - b. The Notations on the left side of the Plan are to be amended as follows:

- (1) Remove the first paragraph beginning with "By approval of this Plan...". Individual Notes for the modifications granted are to be individually shown on the Plan as referenced above.
- (2) Remove the second paragraph beginning with "The purpose of this plan..." The determination of ownership of the roads and stormwater facilities will be detailed in a Private Road Agreement referenced above.
- (3) Remove the fourth paragraph beginning with "Roads: All roads, streets,". Roads are not anticipated to be dedicated to the Township.
- (4) Additional adjustments of the Notes and/or certifications may be necessary after review of the outstanding documents and agreements. (Addressed above).
- 25. Reconciliation and payment of any outstanding tap and user fees with the FTMSA & Township

26. A Revision	Number and Date must	t be shown on the Plan. Ap	ppears to comply.		
Motion	Second	Vote: Zundel	Trumbetta	Jobe	

- 1Q. Motion to grant final approval of the Athena Drive Consolidation Plan consolidating Tax Map Parcel #57-04-00-0-088 and #57-04-00-0-089 into one buildable lot. At its May 7th meeting, the PC members voted to table the plan making informal comments to the Applicant and his engineer. A revised plan dated May 20, 2025 was submitted to the Township with supporting documentation for the PC to review at their June 4, 2025 meeting. Revised plans were received June 16, 2025 and preliminary approval was granted by the Supervisors on June 18, 2025. Approval is subject to the following conditions:
 - 1. Remove the sewage facilities planning module requirement indicated as condition #5 on the June 6th, 2025 memorandum from the Planning Commission. The Township SEO must provide written confirmation that he can issue a permit for the construction of the proposed on-lot sanitary sewer system without the necessity of having a planning module approved by the DEP.
 - 2. The use of the term "approximate building footprint" to identify certain structures on the property must be changed to more specifically identify what

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they are (i.e. a "single family home" - "storage shed" - "garage" etc.) and whether each structure is to be razed or remain.

- 3. Note 1 on the plan (the Statement of Purpose) must be revised to add the following language so it reads ... "into one property for the purpose of the construction of one (1) single family home on the combined parcels."
- 4. The following note must be added to the plan:

 "The two (2) single-family homes shown on this plan will be disconnected from their current septic and well water facilities and razed prior to the construction of the new single-family home. The new single-family home will be served by a new on-lot sanitary sewer system connected to the absorption area in the location shown on the plan and connected to the public water lines running along Athena Drive."
- 5. If there is a spring or other facility with groundwater running through a trench or other conveyance facility such as a stone culvert/stormwater collection structure on or through the property, its purpose needs identified and its location shown on the plan.

Motion	Second	Vote: Zundel	Trumbetta	Iobe

2. COMMUNITY DEVELOPMENT

- 3. SEWAGE
- 4. COMMITTEE REPORT
 - 4A. Solicitor's Report
 - 4B. Treasurer's Report submitted for the month ending June 30, 2025
 - 4C. Park Initiative Report
- 5. OLD BUSINESS
- 6. NEW BUSINESS
- 7. ADJOURNMENT

7.	,	August 20, 2025, at 7	th the next meeting b 7:00 P.M. at the Salem	0 0	eeting
	Motion	Second	Vote: Zundel	_ Trumbetta	Jobe
Time	of adjournmen	ıt:			

Bill Sheet for Meeting of:	July 2025	
General Fund		
Advance Auto Parts	parts	\$388.40
Arlene Rosatti	Office work week of 6/9 to cover kelly's vacation	\$650.00
Bankosh Sanitation	trash collection	\$140.70
Bobcat	Plug oil gauge	\$17.60
Busy Beaver	Orange Safety Fence	\$70.29
Comcast	fax/internet	\$194.33
ComDoc	xeroc copies 2/19/25-5/18/25	\$265.10
Dearborn Group	life insurance	\$205.38
Export Fuel	diesel/gasoline	\$2,157.91
First Commonwealth credit card	Toner/postage/grant app/ intuit payroll	\$549.35
First Net	Emergency Mgt coordinator phone	\$150.92
Five Points Fleet Service	inspection	\$75.47
Ford	Remote workstation support	\$259.98
Ford	phone service	\$272.27
Ford	microsoft 365 monthly licensing	\$24.90
Fred Cecchini	Code Enforcement	\$650.00
Gary Falatovich	legal services	\$5,335.00
Greg Muffie Window Cleaning	municipal bldg	\$30.00
Hoffman	dog control	\$210.00
Jean Downs	janitor municipal bldg /restrooms at park	\$490.00
Jobe Inspection	permits	\$2,004.26
kovac Enterprises	5W30 oil	\$120.75
MAWC	Municipal bldg/seanor farm	\$185.87
MEIT	insurances/sht.&llong term disabil.	\$758.52
mockenhaupt	actuarial services 2nd qtr	\$1,355.00
Murray Automotive	parts	\$28.89
Pa Once Call System, Inc	one call service	\$30.34
Penn-Franklin News	advertising	\$658.00
Regola & Assoc.	engineering	\$3,972.50
Regola consulting	consulting	\$2,500.00
Sams Club	lunchroom supplies	\$10.94
Trib Total Media	2025 paving bid and 7/16 hearing ad	\$997.75
UPMC Health Plan	health insurance	\$16,000.00
Vector Security	security system	\$78.73
West Penn Power	traffic lights/utilities	\$2,409.82
	TOTAL:	\$43,248.97
Fire Protection		1
MAWC	hydrants	\$3,316.00
	TOTAL:	\$3,316.00

Liquid Fuels		
Heidelberg materials	stone	\$10,624.15
Pleasant Unity Supply	pipe	\$512.80
Tresco Paving Corp	bituminous material	\$5,725.92
	TOTAL:	\$16,862.87
Machinery		
CAT	parts	\$161.60
Export Tire	80R16 tires	\$302.86
	TOTAL:	\$464.46
Sewer Revenue		
Morris Knowles	engineering	\$708.00
McElhinny Plumbing	sewage lateral 321 Links Ct	\$325.00
	TOTAL:	\$1,033.00
Street Lights		
West Penn Power	street lights	\$495.97
	TOTAL:	\$495.97

SALEM TOWNSHIP Treasurer's Report - General Use As of June 30, 2025

	Deposit	Debit	Balance
100-160 Road Project Account			505.85
Total 100-160 · Road Project Account			505.85
100.010 · ACT 13 Funds			168,496.15
Total 100.010 · ACT 13 Funds	151.43	500.00	168,147.58
100.020 · Emergency Operation Center Acct			22,506.88
Total 100.020 · Emergency Operation Center Acct			22,506.88
100.030 · Fire Protection Fund			76,841.69
Total 100.030 · Fire Protection Fund	873.80	2,000.00	75,715.49
100.040 · General Fund			1,260,596.25
Total 100.040 · General Fund	142,517.46	107,418.75	1,295,694.96
100.050 · Health Maintenance Account			149,411.32
Total 100.050 · Health Maintenance Account	16,139.45	15,636.91	149,913.86
100.060 · Machinery Fund			224,408.29
Total 100.060 · Machinery Fund	931.38	119,779.60	105,560.07
100.070 · Park Initiative Account			43,149.19
Total 100.070 · Park Initiative Account	589.23	18,704.41	25,034.01
100.080 · Payroll Account			50,360.77
Total 100.080 · Payroll Account	33,047.31	32,934.60	50,473.48
100.090 · Petty Cash			92.38
Total 100.090 · Petty Cash		46.21	46.17
100.100 · Recreation Fund			15,798.07
Total 100.100 · Recreation Fund	14.20		15,812.27
100.120 · Sewage Fund			606,973.02
Total 100.120 · Sewage Fund	15,741.15	4,380.00	618,334.17
100.130 · Small Stream Discharge Account			7,525.11
Total 100.130 · Small Stream Discharge Account	6.76		7,531.87
100.140 · State Fund / Liquid Fuels			580,860.99
Total 100.140 · State Fund / Liquid Fuels	521.90	2,636.60	578,746.29

SALEM TOWNSHIP Treasurer's Report - General Use

As of June 30, 2025

	Deposit	Debit	Balance
100.150 · Street Light Account			8,592.95
Total 100.150 · Street Light Account	7.32	492.45	8,107.82
100.160 · Special Projects Account			659,352.96
Total 100.160 · Special Projects Account			659,352.96
107.000 · Money Market			1,025,334.12
Total 107.000 · Money Market	2,370.63		1,027,704.75
109.000 · Certificate of Deposit			777,079.70
109.001 · 6 Month CD			518,060.16
Total 109.001 · 6 Month CD	1,622.27		519,682.43
109.002 · 3 Month CD			259,019.54
Total 109.002 · 3 Month CD	832.44		259,851.98
Total 109.000 · Certificate of Deposit	2,454.71		779,534.41