

SALEM TOWNSHIP BOARD OF SUPERVISORS
MEETING AGENDA
May 15, 2024
7:00PM

- ⌘ Call the meeting to order
- ⊙ Pledge of Allegiance
- ⊙ Prayer
- ⊙ Introduction Bob Zundel, Kenneth Trumbetta and Kerry Jobe
Atty. Falatovich and Secy. Otto

- ⊙ Public discussion from residents and taxpayers taken during the meeting, as each item is brought up for motion
- ⊙ Announcements: No smoking during the meeting.
 - : Residents, please give your name when addressing Supervisors
 - : Please turn off all cell phones

1. ADMINISTRATION

1A. Motion to approve the Minutes of the April 17, 2024 public meeting.

Motion_____ Second_____ Vote: Zundel____ Trumbetta _____ Jobe _____

1B. Motion to approve the Minutes of the May 1, 2024 special meeting to reset bid opening dates.

Motion_____ Second_____ Vote: Zundel____ Trumbetta _____ Jobe _____

1C. Motion to approve expenditures for the month as follows, noting those disclosures filed of record with the Township Secretary, by Supervisors of their routine business dealings with certain of those vendors whose invoices may be paid pursuant to this Motion:

General Fund	\$49,278.74
Payroll Fund	\$54,019.51
Liquid Fuels	\$96,805.65
Machinery	\$2,525.65
Street Lights	\$407.26
Sewage	\$2,532.29
TOTAL	\$205,512.10

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Motion____ Second____ Vote: Zundel____ Trumbetta ____ Jobe ____

1D. Motion to approve the placement of comprehensive insurance coverage contracts through Assured Partners, previously known as Hicks Heim Mustio for 2024-2025 for an annual premium of \$59,376 up from \$54,563.

Motion____ Second____ Vote: Zundel____ Trumbetta ____ Jobe ____

1E. Motion to approve the 2024-2025 VFD Workers Compensation annual premium and renewal charges through the State Workers Insurance Fund (SWIF) for an annual premium of \$32,917 down from \$33,514.

Motion____ Second____ Vote: Zundel____ Trumbetta ____ Jobe ____

1F. Motion to advertise the Township’s 2023 audit information is available for public review.

Motion____ Second____ Vote: Zundel____ Trumbetta ____ Jobe ____

1G. Motion to approve the request of Brandon and Rachel Gallagher to create two new building lots shown as parcel “B” and Parcel “C” from the lands of Brandon Gallagher & Rachel E. Gallagher bearing tax map number 57-20-00-0-007. Approval is subject to the following conditions being met:

1. Amend the Township Seal to read “Salem Township Board of Supervisors” (Section 502.H.5.c).
2. Amend the County Seal to read “Westmoreland County Planning Department” (Section 502.H.5.d).
3. The side and rear setbacks for Parcels “B” and “C” should be ten (10) feet and labelled on the Plan (Sections 412.D and 502.H.11).
4. The SR or TR number for Tucker Road needs to be added to the Plan (Section 307.D.6).
5. Amend the Plan Data for “Utilities Available” to indicate that Parcel “B” will be serviced by public water and Parcel “C” will be serviced by a private water well.
6. Amend the Township Certification to read as follows (Section 502.H.22):

Township Certification:

“Approved by the Board of Supervisors of Salem Township, Westmoreland County this ___ day of _____, 2024. Approval of this Plan by the Salem Township Board of Supervisors is for recording purposes only and does not constitute acceptance of any dedicated roads into the township road system.”

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Attest: _____
Secretary Chairman

7. Amend the Westmoreland County Certification to read as follows (Section 502.H.22):

Westmoreland County Planning Certification:

“This subdivision was reviewed and approved by the Westmoreland County Planning Department this _____ day of _____, 2024.

Attest: _____
Director, Westmorland County Planning Department

- 8. The property is in an Agricultural Security Zone. The Owners need to submit a written request to the Supervisors to remove Parcel “B” and Parcel “C” from its Agricultural Security Area.
- 9. The Planning Module must be approved by the SEO, Township and DEP.
- 10. A Revision Number and Date must be shown on the Plan.

Motion _____ Second _____ Vote: Zundel _____ Trumbetta _____ Jobe _____

1H. Motion to approve resolution 13-2024 entitled;

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF
SALEM, COUNTY OF WESTMORELAND, COMMONWEALTH OF PENNSYLVANIA
APPROVING A SEWAGE FACILITIES PLANNING MODULE FOR THE
GALLAGHER MINOR SUBDIVISION**

Motion _____ Second _____ Vote: Zundel _____ Trumbetta _____ Jobe _____

1I. Motion to approve resolution 14-2024 entitled;

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF
SALEM, COUNTY OF WESTMORELAND, COMMONWEALTH OF PENNSYLVANIA
REMOVING PORTIONS OF PROPERTY BEARING WESTMORELAND COUNTY TAX
MAP PARCEL NO. 57-20-00-0-007 FROM ITS AGRICULTURAL SECURITY AREA**

Motion _____ Second _____ Vote: Zundel _____ Trumbetta _____ Jobe _____

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1J. Motion to approve resolution **15-2024** entitled;

A RESOLUTION OF THE TOWNSHIP OF SALEM, COUNTY OF WESTMORELAND, COMMONWEALTH OF PENNSYLVANIA APPROVING THE ENTRY OF A GRANT AGREEMENT WITH THE COMMONWEALTH FINANCING AUTHORITY FOR THE CONSTRUCTION, ENGINEERING, AND ADMINISTRATION OF COSTS ASSOCIATED WITH THE SALEM TOWNSHIP PUMP STATION IMPROVEMENTS – VARIABLE FREQUENCY DRIVES PROJECT

Motion____ Second____ Vote: Zundel____ Trumbetta ____ Jobe ____

1L. Motion to approve resolution **16-2024** entitled;

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF SALEM, COUNTY OF WESTMORELAND, COMMONWEALTH OF PENNSYLVANIA AUTHORIZING AND APPROVING THE SUBMISSION OF A GRANT APPLICATION THROUGH THE COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR THE SEANOR FARM PARK PHASE 3 BALLFIELD PROJECT, DESIGNATING AN AGENT TO ACT ON BEHALF OF THE TOWNSHIP IN ALL MATTERS ASSOCIATED WITH THE GRANT APPLICATION AND APPROVING THE EXECUTION AND SUBMISSION OF PRO FORMA DOCUMENTS IN FURTHERANCE OF SAME

Motion____ Second____ Vote: Zundel____ Trumbetta ____ Jobe ____

1M. Motion to accept the resignation of Arlene Rosatti as Assistant Secretary-Treasurer of Salem Township effective _____, 2024.

Motion____ Second____ Vote: Zundel____ Trumbetta ____ Jobe ____

1N. Motion to advertise for the Assistant Secretary-Treasurer of Salem Township with part-time hours.

Motion____ Second____ Vote: Zundel____ Trumbetta ____ Jobe ____

1O. Motion to accept the resignation of Mark Cypher as Code Enforcement Officer of Salem Township effective _____, 2024

Motion____ Second____ Vote: Zundel____ Trumbetta ____ Jobe ____

1P. Motion to advertise for a Code Enforcement Officer of Salem Township.

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Motion_____ Second_____ Vote: Zundel_____ Trumbetta _____ Jobe _____

- 1Q. Motion to approve a written request to Greensburg Salem School District and Westmoreland County to exonerate delinquent real estate taxes including all associated fees for the years 2018-2023 against parcel 57-15-00-0-003 that is owned by Salem Township. The amount to be exonerated is \$870.06.

Motion_____ Second_____ Vote: Zundel_____ Trumbetta _____ Jobe _____

- 1R. Motion to deny the subdivision application dated March 20, 2024 from Florence Jean Artman and Sarah Starrett to have Lot #1 bearing tax map No. 49-16-00-0-099 located in the Municipality of Murrysville and tax map No. 57-07-00-0-035 and -36 located in Salem Township to be moved into one Municipality.

Motion_____ Second_____ Vote: Zundel_____ Trumbetta _____ Jobe _____

- 1S. Motion to accept the waiver of time request dated_____ from Florence Jean Artman and Sarah Starrett for their subdivision application that was submitted March 20, 2024 to the Township.

Motion_____ Second_____ Vote: Zundel_____ Trumbetta _____ Jobe _____

2. COMMUNITY DEVELOPMENT

3. SEWAGE

4. COMMITTEE REPORTS

- 4A. Solicitor's Report
- 4B. Treasurer's Report - submitted for the month ending April 30, 2024
- 4C. Park Initiative Report

5. OLD BUSINESS

6. NEW BUSINESS

7. ADJOURNMENT

- 7A. Motion to adjourn meeting with the next meeting being a regular meeting of the Board of Supervisors to be held on June 19, 2024, at 7:00 P.M. held at the Salem Township Municipal Building.

Motion_____ Second_____ Vote: Zundel_____ Trumbetta _____ Jobe _____

Time of adjournment: _____