

November 20, 2024

SALEM TOWNSHIP BOARD OF SUPERVISORS
MEETING AGENDA
November 20, 2024
7:00pm

- 1C.** Motion to preliminarily approve and advertise the 2025 Proposed Budget for Salem Township with final approval to be considered at the Board of Supervisors public Meeting on December 18, 2024 at 7:00 p.m .

Motion_____ Second_____ Vote: Zundel_____ Trumbetta _____ Jobe _____

- 1D.** Motion to advertise notice of the Township's intent to appoint a certified or competent public accountant, or a firm of certified competent accounts to replace the elected auditors and conduct the township's 2024 fiscal year audit, and to solicit quotes for same. Quotes will be solicited prior to December 9, 2024, and an appointment will be made at the Salem Township Reorganization Meeting of January 6, 2025.

Motion_____ Second_____ Vote: Zundel_____ Trumbetta _____ Jobe _____

- 1E.** Motion to advertise to solicit bids for traffic signal safety modifications and upgrades at six (6) signalized intersections along State Route 22 and one flashing school zone devise along State Route 119 within the Township.

Motion_____ Second_____ Vote: Zundel_____ Trumbetta _____ Jobe _____

- 1F.** Motion to approve reimbursement of \$42.05 to Kepple Farm Properties, LLC for County taxes paid on April 18, 2024. Calculations were made by the County and reimbursement is due to Catastrophic Loss.

- 1G.** Motion to approve an agreement with UPMC Health Plan for the 2024-25 renewal period.

Motion_____ Second_____ Vote: Zundel_____ Trumbetta _____ Jobe _____

- 1H.** Motion to approve an updated service agreement with a new pricing structure with Definiti that will be effective January 1, 2025.

Motion_____ Second_____ Vote: Zundel_____ Trumbetta _____ Jobe _____

- 1I.** Motion to approve a \$1000 donation to Mutual Aid Emergency Medical Services.

Motion_____ Second_____ Vote: Zundel_____ Trumbetta _____ Jobe _____

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- 1J.** Motion to approve a \$60,000 disbursement from the General Fund to be split equally between Forbes Road VFD and Slickville VFD.

Motion _____ Second _____ Vote: Zundel _____ Trumbetta _____ Jobe _____

- 1K.** Motion to approve an agreement with the PA Townships Health Insurance Cooperative Trust to provide dental insurance to Township employees. Price will increase from \$10,770.10 to 11,308.30 per year.

Motion _____ Second _____ Vote: Zundel _____ Trumbetta _____ Jobe _____

- 1L.** Motion to hire _____ as a Road Crew employee for Salem Township.

Motion _____ Second _____ Vote: Zundel _____ Trumbetta _____ Jobe _____

- 1M.** Motion to approve Grant Application and Resolution No. **29-2024**, entitled:

A RESOLUTION OF THE TOWNSHIP OF SALEM, COUNTY OF WESTMORELAND,
COMMONWEALTH OF PENNSYLVANIA APPROVING GRANT APPLICATIONS FOR
FUNDS SUPPLIED UNDER THE PENNSYLVANIA RACE HORSE AND GAMING ACT
THROUGH THE COMMONWEALTH FUNDING AGENCY FOR THE SALEM TOWNSHIP
MULTI-AREA WATERLINE EXTENSION PROJECT, DESIGNATING AN AGENT TO ACT
ON BEHALF OF THE TOWNSHIP IN ALL MATTERS ASSOCIATED WITH THE GRANT
AND APPROVING THE EXECUTION AND SUBMISSION OF PRO FORMA DOCUMENTS
IN FURTHERANCE OF SAME

Motion _____ Second _____ Vote: Zundel _____ Trumbetta _____ Jobe _____

- 1N.** Motion to approve Grant Application and Resolution No. **30-2024**, entitled:

A RESOLUTION OF THE TOWNSHIP OF SALEM, COUNTY OF WESTMORELAND,
COMMONWEALTH OF PENNSYLVANIA APPROVING GRANT APPLICATIONS FOR
FUNDS SUPPLIED UNDER THE PENNSYLVANIA RACE HORSE AND GAMING ACT
THROUGH THE COMMONWEALTH FUNDING AGENCY FOR THE TOWNSHIP
EQUIPMENT PURCHASE PROJECT, DESIGNATING AN AGENT TO ACT ON BEHALF
OF THE TOWNSHIP IN ALL MATTERS ASSOCIATED WITH THE GRANT AND
APPROVING THE EXECUTION AND SUBMISSION OF PRO FORMA DOCUMENTS IN
FURTHERANCE OF SAME

Motion _____ Second _____ Vote: Zundel _____ Trumbetta _____ Jobe _____

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- 1O.** Motion to approve a setback line waiver from Chris Ickes, who resides at 212 Congruity Road, of the required set-back distance for the construction of a 4,000 square foot accessory building.

Motion_____ Second_____ Vote: Zundel_____ Trumbetta _____ Jobe _____

- 1P.** Motion to approve the request of John Randall Koenig to subdivide Tax Map Parcel No. 57-09-00-0-110 to create one (1) new buildable lot containing 8.4801 acres for commercial purposes. Approval is subject to the following conditions being met:

1. The “Statement of Purpose” needs amended to read:

“The purpose of this Plan is to create one (1) new buildable Lot (Lot 4) containing 8.4801 acres from the lands of John Randall Koenig (Map No: 57-09-00-0-110) containing an existing building, septic system and cistern in the locations shown on the Plan.”

2. A Revision Number and Date must be shown on the Plan.

Motion_____ Second_____ Vote: Zundel_____ Trumbetta _____ Jobe _____

- 1Q.** Motion to grant approval of the request of Alquin Heinnickel to subdivide Tax Map No. 57-16-00-0-013 into two lots for future development, subject to the following conditions:

1. Amend the Notes on the Plan to read:

- a. Front Building Line Setback is 30 feet;
- b. Minimum Lot Size is 2.0 acres for commercial developments; and
- c. Minimum Lot Size is 1.0 acres with minimum frontage of 125 feet for residential developments.

2. The minimum lot size for commercial developments is 2.0 acres, as per Section 601(B)(2).

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- a. A modification of the minimum lot size for the existing commercial development on Lot 1 and the proposed commercial development on Lot 2 must be submitted in writing to the Township.
- b. If granted, the following Note must appear on the Plan:

“By approval of this Plan the Board of Supervisors of Salem Township approves the modification of the minimum lot size requirement of the Township’s Subdivision and Land Development Ordinance for Lot 1 to enable its subdivision and the continuation of its existing commercial use, and the modification of the minimum lot size requirement of the Township’s Subdivision and Land Development Ordinance for Lot 2 to enable its subdivision and use for future commercial purposes, subject to any required Land Development Plan approval by the Township.”

- 3. A Revision Number and Date must be shown on the Plan.

Motion_____ Second_____ Vote: Zundel_____ Trumbetta _____ Jobe _____

2. COMMUNITY DEVELOPMENT

3. SEWAGE

4. COMMITTEE REPORT

4A. Solicitor's Report –

4B. Treasurer's Report - submitted for the month ending October 31, 2024.

4C. Park Initiative Report

5. OLD BUSINESS

6. NEW BUSINESS

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7. ADJOURNMENT

Motion to adjourn meeting with the next meeting being a Regular meeting to be held on December 18, 2024, at 7:00 P.M. at the Salem Township Municipal Building.

Motion_____ Second_____ Vote: Zundel_____ Trumbetta _____ Jobe _____


Time of adjournment: _____

SALEM TOWNSHIP
Treasurer's Report - General Use
As of October 31, 2024

	<i>Deposit</i>	<i>Debit</i>	<i>Balance</i>
100-160 · Road Project Account			505.85
Total 100-160 · Road Project Account			505.85
100.010 · ACT 13 Funds			169,394.02
Total 100.010 · ACT 13 Funds	235.02		169,629.04
100.020 · Emergency Operation Center Acct			22,506.88
Total 100.020 · Emergency Operation Center Acct			22,506.88
100.030 · Fire Protection Fund			11,656.28
Total 100.030 · Fire Protection Fund	1,098.80	3,039.75	9,715.33
100.040 · General Fund			822,486.30
Total 100.050 · Health Maintenance Account	16,221.41	16,096.69	157,345.29
100.060 · Machinery Fund			190,836.44
Total 100.060 · Machinery Fund	1,305.07	2,200.00	189,941.51
100.070 · Park Initiative Account			46,570.93
Total 100.070 · Park Initiative Account	464.95	100.00	46,935.88
100.080 · Payroll Account			49,219.65
Total 100.080 · Payroll Account	32,071.47	31,056.74	50,234.38
100.090 · Petty Cash			60.16
Total 100.090 · Petty Cash			60.16
100.100 · Recreation Fund			15,649.60
Total 100.100 · Recreation Fund	21.71		15,671.31
100.120 · Sewage Fund			283,339.41
Total 100.120 · Sewage Fund	742.21	2,269.00	281,812.62
100.130 · Small Stream Discharge Account			7,454.39
Total 100.130 · Small Stream Discharge Account	10.34		7,464.73
100.140 · State Fund / Liquid Fuels			332,731.62
Total 100.140 · State Fund / Liquid Fuels	453.88	21,412.56	311,772.94
100.150 · Street Light Account			6,916.48
Total 100.150 · Street Light Account	163.63	394.96	6,685.15

SALEM TOWNSHIP
Treasurer's Report - General Use
As of October 31, 2024

		<i>Deposit</i>	<i>Debit</i>	<i>Balance</i>
	100.160 · Special Projects Account			673,785.96
	Total 100.160 · Special Projects Account		720.00	673,065.96
	107.000 · Money Market			1,006,332.76
	Total 107.000 · Money Market	2,404.25		1,008,737.01
	109.000 · Certificate of Deposit			756,037.57
	109.001 · 6 Month CD			503,998.04
	Total 109.001 · 6 Month CD	1,946.13		505,944.17
	109.002 · 3 Month CD			252,039.53
	Total 109.002 · 3 Month CD	926.70		252,966.23
	Total 109.000 · Certificate of Deposit	2,872.83		758,910.40

Bill Sheet for Meeting of:	November 2024	
General Fund		
Advance Auto Parts	parts	\$13.47
Bankosh Sanitation	trash collection	\$131.25
Cecchini, Fred	Code Enforcement	\$637.50
Certified Labratories	patroleum products	\$2,451.50
Cintas	uniforms/rugs	\$1,761.27
Comcast	fax/internet	\$191.28
Dearborn Group	life insurance	\$211.73
Downs, Jean	janitor municipal bldg & restrooms at park	\$490.00
Export Fuel	diesel/gasoline	\$2,238.30
Falatovich, Gary	legal services	\$3,021.00
The Fastner Stop	Nuts	\$3.58
First Commonwealth credit card	postage/intuit payroll fee	\$79.36
FirstNet/At&T	EOC Center phone bill	\$331.19
Fletchers	chain loop	\$78.00
Ford	Remote workstation support	\$259.98
Ford	phone service	\$276.11
Ford	microsoft 365 monthly licensing	\$24.90
Hoffman	dog control	\$210.00
Jobe Inspection	permits	\$3,473.88
Keith Walters Electrical Svc	dusk/dawn light municipal bldg	\$150.00
Lawson Products	coupler/tip	\$219.90
Lowe's	parts	\$202.91
MEIT	insurances/sht.&llong term disabil.	\$842.80
Mockenhaupt	actuarial services	\$210.00
Murray Automotive	parts	\$212.67
PA one call	one call fees	\$45.24
Penn Franklin News	advertising	\$69.40
Redi-Mix Stone	cement	\$56.94
Regola & Assoc.	engineering	\$6,290.00
Regola consulting	consulting	\$2,500.00
Thrift Supply	parts	\$48.53
Sam's Club	lunchroom/office supplies	\$76.06
Scott Electric	electrical parts	\$141.31
UPMC Health Plan	health insurance	\$16,000.00
Vector Security	security system	\$74.98
West Central Equipment	parts	\$28.88
West Penn Power	traffic lights/utilities	\$2,460.45
	T O T A L:	\$45,514.37
Liquid Fuels		
Hei-Way	Bituminous material	\$444.15
Heidelberg	Stone	\$14,641.79
Schultheis Electric	traffic light repair	\$3,635.80
Tresco	19MM	\$224.25
Pleasant Unity Supply	Pipe	\$2,331.20
		

	TOTAL:	\$21,277.19
Machinery		
K&R Commercial Tire	tires/mount	\$3,589.24
Manor Motors	seal kit	\$261.80
National Hydraulic Inc	repair cylinder	\$280.00
R&L Supply, LLC	hydraulic motor	\$659.85
	TOTAL:	\$4,790.89
Park Initiative		
Fahringer McCarty, Grey	npdes permit fees/GPS/Drafting	\$5,045.00
	TOTAL:	\$5,045.00
Sewer Revenue		
Morris Knowles	CCTV engineering work	\$490.00
McElhinny Plumbing	314 Links Ct lateral	\$325.00
	T O T A L:	\$815.00
Special Projects		
Morris Knowles	Crabtree Feasability	\$504.00
	TOTAL:	\$504.00
Street Lights		
West Penn Power	street lights	\$394.96
	T O T A L:	\$394.96

Preliminary Adoption 11/20/2024																
Final Adoption:																
2025-- Assessed Value -\$85,000																
General 6 mill Mach. 1 mill/ Fire 1 mill																
(incr. from 4 mill to 6 mill in 2010)																
	GENERAL	STATE	MACHINERY	Street Lts	FIRE	Act 13	EOC	Sewage	Health Mnt.	Recreation	Park Initiat.	Seonor Grant	Road Projects	Sm. Stream Discharge	Special Projects	
Cash Brought Forward 1-1-2025	1,834,584	288,549	188,979	5,662	7,847	168,909	22,507	1,080,985	155,901	15,671	47,035	0	506	7,465	664,000	
300 Taxes	1,693,000		80,000	5,100	80,000											
320 Licenses/Permits	115,000															
330 Fines	1,000															
340 Interest	10,000	4,800	1,500	80	500	1,300	0	3,500	1,500	200	500	0	0	90	0	
342 Rents/ Royalties/Refunds	1,500										1,200					
350 Intergov.Allocat/Grants	91,000	370,000									40,000	0				
360 Charges for Services	86,050							180,000								
380 Misc./Scrap Revenue/Rfnds	1,500															
390 Inter-Fund Transfers									192,000							
Total Revenue	1,990,550	374,800	81,500	5,180	80,500	1,300	0	183,500	193,500	200	41,700	0	0	90		
Revenue & Cash on Hand Brought Fwd	3,825,134	663,349	270,479	10,842	88,347	170,209	22,507	1,264,485	349,401	15,671	88,735	0	506	7,555	664,000	
EXPENDITURES																
400 General Government	248,700															
410 Public Safety	155,020	447,636														
420 Health & Welfare	5,000				80,200			70,000								
430 Public Works	842,200		90,000													
431 Street Light Fund				4,300												
435 Health Maint. Expenses	192,000								196,440							
440 Park Initiative						10,000					40,000					
450 EOC Cntr/Phone	1,300						2,000									
450 Seanor Park Grant												0				
Recreation Account																
470 Storm Water Management																
480 Misc. / Prop. Acquisition																100,000
481 Payroll Withholds	135,000															
483 Pension Obligation	47,000															
483 Emp. 457 Contrib.	10,000															
484 Commc.Ins. & W/Comp	96,000															
486 Employee Insurances	26,000															
TOTAL EXPENDITURES:	1,758,220	447,636	90,000	4,300	80,200	10,000	2,000	70,000	196,440	0	40,000	0	0	0	100,000	
ASSETS 12/31/2025	2,066,914	215,713	180,479	6,542	8,147	160,209	20,507	1,194,485	152,961	15,671	48,735	0	506	7,555	564,000	