

**SALEM TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**May 15, 2024**  
**7:00PM**

23608

- ⌘ Call the meeting to order
- ⦿ Pledge of Allegiance
- ⦿ Prayer
- ⦿ Introduction Bob Zundel, Kenneth Trumbetta and Kerry Jobe  
Atty. Falatovich and Secy. Otto
- ⦿ Public discussion from residents and taxpayers taken during the meeting, as each item is brought up for motion
- ⦿ Announcements: No smoking during the meeting.
  - : Residents, please give your name when addressing Supervisors
  - : Please turn off all cell phones

**1. ADMINISTRATION**

- 1A. Motion made by Ken Trumbetta and seconded by Kerry Jobe to approve the Minutes of the April 17, 2024 public meeting.

Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
Motion passed unanimously.

- 1B. Motion made by Kerry Jobe and seconded by Ken Trumbetta to approve the Minutes of the May 1, 2024 special meeting to reset bid opening dates.

Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
Motion passed unanimously.

- 1C. Motion made by Ken Trumbetta and seconded by Kerry Jobe to approve expenditures for the month as follows, noting those disclosures filed of record with the Township Secretary, by Supervisors of their routine business dealings with certain of those vendors whose invoices may be paid pursuant to this Motion:

General Fund	\$49,278.74
Payroll Fund	\$54,019.51
Liquid Fuels	\$96,805.65
Machinery	\$2,525.65
Street Lights	\$407.26
Sewage	\$2,532.29
<b>TOTAL</b>	<b>\$205,512.10</b>

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Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
Motion passed unanimously.

- 1D. Motion made by Kerry Jobe and seconded by Ken Trumbetta to approve the placement of comprehensive insurance coverage contracts through Assured Partners, previously known as Hicks Heim Mustio for 2024-2025 for an annual premium of \$59,376 up from \$54,563.

Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
Motion passed unanimously.

- 1E. Motion made by Ken Trumbetta and seconded by Kerry Jobe to approve the 2024-2025 VFD Workers Compensation annual premium and renewal charges through the State Workers Insurance Fund (SWIF) for an annual premium of \$32,917 down from \$33,514.

Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
Motion passed unanimously.

- 1F. Motion made by Kerry Jobe and seconded by Ken Trumbetta to advertise the Township's 2023 audit information is available for public review.

Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
Motion passed unanimously.

- 1G. Motion made by Kerry Jobe and seconded by Ken Trumbetta to approve the request of Brandon and Rachel Gallagher to create two new building lots shown as parcel "B" and Parcel "C" from the lands of Brandon Gallagher & Rachel E. Gallagher bearing tax map number 57-20-00-0-007. Approval is subject to the following conditions being met:

1. Amend the Township Seal to read "Salem Township Board of Supervisors" (Section 502.H.5.c).
2. Amend the County Seal to read "Westmoreland County Planning Department" (Section 502.H.5.d).
3. The side and rear setbacks for Parcels "B" and "C" should be ten (10) feet and labelled on the Plan (Sections 412.D and 502.H.11).
4. The SR or TR number for Tucker Road needs to be added to the Plan (Section 307.D.6).
5. Amend the Plan Data for "Utilities Available" to indicate that Parcel "B" will be serviced by public water and Parcel "C" will be serviced by a private water well.

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6. Amend the Township Certification to read as follows (Section 502.H.22):

**Township Certification:**

“Approved by the Board of Supervisors of Salem Township, Westmoreland County this \_\_\_\_ day of \_\_\_\_\_, 2024. Approval of this Plan by the Salem Township Board of Supervisors is for recording purposes only and does not constitute acceptance of any dedicated roads into the township road system.”

Attest: \_\_\_\_\_  
Secretary Chairman

7. Amend the Westmoreland County Certification to read as follows (Section 502.H.22):

**Westmoreland County Planning Certification:**

“This subdivision was reviewed and approved by the Westmoreland County Planning Department this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Attest: \_\_\_\_\_  
Director, Westmoreland County Planning Department

8. The property is in an Agricultural Security Zone. The Owners need to submit a written request to the Supervisors to remove Parcel “B” and Parcel “C” from its Agricultural Security Area.
9. The Planning Module must be approved by the SEO, Township and DEP.
10. A Revision Number and Date must be shown on the Plan.

Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
Motion passed unanimously.

- 1H. Motion made by Ken Trumbetta and seconded by Kerry Jobe to approve resolution 13-2024 entitled;

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF  
SALEM, COUNTY OF WESTMORELAND, COMMONWEALTH OF PENNSYLVANIA  
APPROVING A SEWAGE FACILITIES PLANNING MODULE FOR THE  
GALLAGHER MINOR SUBDIVISION**

Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
Motion passed unanimously.

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- 1I. Motion made by Kerry Jobe and seconded by Ken Trumbetta to approve resolution **14-2024** entitled;

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF  
SALEM, COUNTY OF WESTMORELAND, COMMONWEALTH OF PENNSYLVANIA  
REMOVING PORTIONS OF PROPERTY BEARING WESTMORELAND COUNTY TAX  
MAP PARCEL NO. 57-20-00-0-007 FROM ITS AGRICULTURAL SECURITY AREA**

Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
Motion passed unanimously.

- 1J. Motion made by Ken Trumbetta and seconded by Kerry Jobe to approve resolution **15-2024** entitled;

**A RESOLUTION OF THE TOWNSHIP OF SALEM, COUNTY OF WESTMORELAND,  
COMMONWEALTH OF PENNSYLVANIA APPROVING THE ENTRY OF A GRANT  
AGREEMENT WITH THE COMMONWEALTH FINANCING AUTHORITY FOR THE  
CONSTRUCTION, ENGINEERING, AND ADMINISTRATION OF COSTS  
ASSOCIATED WITH THE SALEM TOWNSHIP PUMP STATION IMPROVEMENTS –  
VARIABLE FREQUENCY DRIVES PROJECT**

Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
Motion passed unanimously.

- 1K. Motion made by Kerry Jobe and seconded by Ken Trumbetta to approve resolution **16-2024** entitled;

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF  
SALEM, COUNTY OF WESTMORELAND, COMMONWEALTH OF PENNSYLVANIA  
AUTHORIZING AND APPROVING THE SUBMISSION OF A GRANT APPLICATION  
THROUGH THE COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF  
COMMUNITY AND ECONOMIC DEVELOPMENT FOR THE SEANOR FARM PARK  
PHASE 3 BALLFIELD PROJECT, DESIGNATING AN AGENT TO ACT ON BEHALF  
OF THE TOWNSHIP IN ALL MATTERS ASSOCIATED WITH THE GRANT  
APPLICATION AND APPROVING THE EXECUTION AND SUBMISSION OF PRO  
FORMA DOCUMENTS IN FURTHERANCE OF SAME**

Kerry Jobe explained that there are two grants running concurrently. We received a grant from DCNR which is a 50% match. We are moving the ballfield location from the left to the hillside so it increased the scope of the project. This DCED grant is an 85% grant 15% match. Each grant is approximately \$250K.

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Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
 Motion passed unanimously.

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- 1L. Motion made by Ken Trumbetta and seconded by Kerry Jobe to accept the resignation of Arlene Rosatti as Assistant Secretary-Treasurer of Salem Township effective June 29, 2024.

Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
 Motion passed unanimously.

- 1M. Motion made by Kerry Jobe and seconded by Ken Trumbetta to advertise for the Assistant Secretary-Treasurer of Salem Township with part-time hours.

Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
 Motion passed unanimously.

- 1N. Motion made by Ken Trumbetta and seconded by Kerry Jobe to accept the resignation of Mark Cypher as Code Enforcement Officer of Salem Township effective May 15, 2024

Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
 Motion passed unanimously.

- 1O. Motion made by Kerry Jobe and seconded by Ken Trumbetta to advertise for a Code Enforcement Officer of Salem Township.

Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
 Motion passed unanimously.

- 1P. Motion made by Ken Trumbetta and seconded by Kerry Jobe to approve a written request to Greensburg Salem School District and Westmoreland County to exonerate delinquent real estate taxes including all associated fees for the years 2018-2023 against parcel 57-15-00-0-003 that is owned by Salem Township. The amount to be exonerated is \$870.06.

Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
 Motion passed unanimously.

- 1Q. Motion made by Kerry Jobe and seconded by Ken Trumbetta to deny the subdivision application dated March 20, 2024 from Florence Jean Artman and Sarah Starrett to have Lot #1 bearing tax map No. 49-16-00-0-099 located in the Municipality of Murrysville and tax map No. 57-07-00-0-035 and -36 located in Salem Township to be moved into one Municipality.

**Solicitor Falatovich - We asked for a time waiver to be signed to give them time to resubmit plans. They didn't come to the May meeting. There is a 90-day time period from the time the application is**

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received for the Supervisors to take action. If they don't take action within the 90-day period, the plan automatically gets approved as the plan was submitted. The June 19 meeting would be two days past the 90-day period so they had to take action at this meeting because the signed time waiver was not received.

Resident Connie Mattei asked if the denial letter is coming from the Planning Commission or the Solicitor. Solicitor Falatovich to send a denial letter to the applicant.

Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
Motion passed unanimously.

- 1R. ~~Motion to accept the waiver of time request dated \_\_\_\_\_ from Florence Jean Artman and Sarah Starrett for their subdivision application that was submitted March 20, 2024 to the Township.~~

~~This was removed from the agenda because a waiver of time wasn't received. If they showed up at this meeting with the waiver, the previous motion would have been taken off and this one would have stayed.~~

Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
Motion passed unanimously.

## 2. COMMUNITY DEVELOPMENT

Clean up day is Saturday 8-3

## 3. SEWAGE

Resident Eric Hageder asked what is going on with sewage since Solicitor Falatovich's bill invoiced for many sewage related issues. Solicitor Falatovich mentioned that most were due to problems associated with Berkshire Hathaways connections to the sanitary sewage system.

## 4. COMMITTEE REPORTS

- 4A. Solicitor's Report
- 4B. Treasurer's Report - submitted for the month ending April 30, 2024
- 4C. Park Initiative Report

## 4. OLD BUSINESS

Forbes Road Volunteer Firefighter Joe Maruca asked for a street light across from the Fire Department. There currently isn't a light there. There is a pole that provides power to the Post Office and Firehall.

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- 6. **NEW BUSINESS**
- 7. **ADJOURNMENT**

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- 7A. Motion made by Ken Trumbetta and seconded by Kerry Jobe to adjourn meeting with the next meeting being a special meeting on June 12<sup>th</sup> to open bids followed by a regular meeting of the Board of Supervisors to be held on June 19, 2024, at 7:00 P.M. held at the Salem Township Municipal Building.

Vote: Bob Zundel, Ken Trumbetta and Kerry Jobe voted for the motion.  
Motion passed unanimously.

Time of adjournment: 7:50PM

Respectfully submitted,



Kelly Otto