



ST JAMES' PRESCHOOL

St James' The Great RC Church Hall, Lakeswood Road, Petts Wood, BR5 1AY
07815 464837

St James Preschool is looking for a qualified member of staff to join our team, who will be the 1:1 support worker for one of our children with additional needs. The new staff member will start with us on 2 February 2026 and finish at the end of the summer term (July) when the child leaves us to start primary school in September. We are a friendly, enthusiastic team with a passion for helping the little people in our care to thrive.

Job Title	1:1 for Named Child
Job Type	Temporary & part-time
Experience	<i>Required</i> – Childcare (3 years)
License	<i>Required</i> – Minimum NVQ Level 2 in Childcare or equivalent and First Aid Trained
Salary	Dependent upon qualifications and experience

About the role:

Being a 1:1 support worker for one of our children is a rewarding, challenging and exciting role. You will need to be a motivated and responsible member of the team, in an ever evolving and vibrant setting.

You will be responsible for one child, and you will always need to be with the child. You will be required to:

- Lift the child in and out of their buggy and lift the child to assist with them using the toilet;
- Always stay behind them as and when they are standing to offer support if they need;
- Help the child with social interaction with our other children;
- Promote independence whilst following the risk assessment;
- Use a visual timetable with the child to depict their daily routine;
- Ensure the child stays in the same shoes with his specialised insoles; and
- Ask the child about their level of pain and document it.

The child will not attend the setting during all of your employed hours and so the remaining time will be used to:

- Conduct your own independent research into the child's condition to ensure you can help them in the best way possible; and
- Plan weekly activities and learning for the child using the Development Matters Framework.

Your 21 hours of employment must be done on-site at the setting.

Prior to the child starting at the setting, the new member of staff will be required to make a home visit to meet them and their parents. This will be an informal stay and play session, whereby you can get additional information from the parents and ensure the child joins St James' with a familiar face.

You will have support from Great Ormond Street Hospital (GOSH) who can offer phone calls and/or face-to-face meetings for additional support if required.

About you:

You will be a (minimum) level 2 qualified practitioner with a range of experience of working in early years and must be first aid trained. Whilst it would be beneficial if you have worked as a 1:1 support worker being, this is not necessary.

Hours:

This is a term-time only role, consisting of 21 hour per week, across 4 days.

	Working Hours	Preschool Opening Hours
Monday	9am-3.30pm	9am-3pm
Tuesday	9am-12.30pm	9am-12pm
Thursday	9am-3.30pm	9am-3pm
Friday	9am-12.30pm	9am-3pm

The two longer days (Monday and Thursday) include a thirty-minute unpaid lunch break. The preschool is closed on a Wednesday.

Safeguarding Requirement:

St James' Preschool is committed to safeguarding and promoting the welfare of children and young people. It is a requirement of all staff that they share this commitment and follow the prescribed policy and procedure to continuously promote a culture of safeguarding. The nature of this role means you will need to complete an enhanced DBS check. We will also seek two references.

St James' Preschool is an equal opportunities employer.

If you think you would be a good fit for our preschool, please send your CV to stjamespreschool@live.co.uk or call 07815 464837 if you would like any more information!