



Position Description: Working Group Volunteer

Equality Indiana Educational Fund, Inc. (dba Equality Indiana, a 501(c)(3) entity)

As a member of an Equality Indiana Working Group, you will have many important responsibilities with at least one of these working group areas: Events, Fundraising, Volunteer Management, Voter Outreach, Communications & Marketing, or Coalition-Building.

Working Group Volunteer Expectations

Working Group members are expected to actively support the organization's mission and contribute meaningfully to its success. Key responsibilities include:

- Understand and positively represent the organization's mission in your community and networks.
- Attend meetings regularly; communicate absences and stay informed on updates.
- Review materials in advance and engage by asking questions or sharing feedback.
- Commit to 5 to 10 hours per month, except during Indiana's Pride Celebration Season (typically June through September), contribute an additional 10–15 hours per month supporting our outreach at Pride events.
- Act in the best interest of the organization while maintaining confidentiality and professionalism.
- Collaborate respectfully, contribute your skills, and remain open to additional responsibilities.
- Support fundraising efforts, including making a personal contribution, cultivating donors, and helping build relationships.
- Disclose any conflicts of interest and commit to ongoing learning and development.

Working Group terms are one year (renewable), and all positions are voluntary and unpaid. Additional responsibilities may be assigned as needed.

Contact and Application Details

If you have questions about this position or would like to discuss how your professional experience and/or personal passions aligns with this role, please contact us at board@equalityindiana.org