



Anderson Island Park & Recreation District Request for Proposal (RFP)

Community use of the top floor of the Guthrie Center

A. Organization or Individual Information

Organization/Individual name: Anderson Island Arts

Telephone Number:

Email Address: andersonislandarts@gmail.com

B. AIPRD Statement of Intention

Starting in the year 2025 it is the desire of the AIPRD to offer lease(s), for the benefit of the community, for the useful space of the top floor of the recently acquired Guthrie Center.

C. Specifically, state your proposed use of the space and what portion of the island population would most benefit.

Anderson Island Arts (AIA) began with a small group of like-minded individuals wanting to bring cultural and art events to rural our island community. In 2000 AIA was incorporated as a not-for-profit 501c3 organization. We have proudly served the community and produced and supported many of the community art events that have become island traditions. The mission of AIA is to enrich the lives of people on Anderson Island by making the arts an integral and dynamic part of the community. Our volunteer organization's vision is to grow and sustain a vibrant Anderson Island arts community,

where support of the arts serves as a catalyst for creativity, collaboration, and collective benefit. Our year-round concert series, art shows, writing workshops, and art classes are enjoyed by permanent residents, as well as, residents with summer homes and island visitors alike.

The ultimate mission of AIA is to develop an arts center that will provide an indoor performance center, art gallery, art studios, workshop/classroom space, storage, and accommodation for an Artist-In-Residence. However, the appropriate next step in this wider plan is to locate a suitable office location. AIA Board of Directors is looking for an office space with internet connectivity that will accommodate a desk, small meeting table, file cabinet, and storage closet space of approximately 10' x 8'.

If our request is granted, the office space will serve the community by affording a location where the business of AIA can be conducted. In addition to the regular business of AIA e.g., record keeping, bookkeeping, registration. Events will be scheduled, promoted, and organized from the office.

The AIA board has long thought that AIA would be best served with an office space that will serve as the public face of the organization and where island residents can easily contact us. The office will also serve as an anchor for the organization providing much needed visibility and access between AIA events. The space may also be used to showcase upcoming events along with rotating small-scale artworks.

*Note that alternatively, the AIA Board may have an interest in the Old School House, should it become available as a result of the opening of the Guthrie Center.

D. Additional Requirements

Prior to the submittal of the RFP, applicants are required to request an appointment to view and inspect the useful space with one or more park board commissioners.

** Note, Tour completed with park board commissioners Dec 2023 -*

E. RFP Timeline

Nov. 1, 2023- Nov 30, 2023	Accomplish appointments for viewing facility
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Jan 3, 2024	RFP submittal due
Jan 15, 2024, 6pm	Public input and review at the ALCC. Applicants must attend and be prepared to respond to public inquiries.
Jan 17, 2024, 6pm	Monthly AIPRD park board meeting. Discuss and review RFP submittals.
Jan 24, 2024	AIPRD final decision

F. Submittal Instructions

After touring the facility, please sign and return your completed proposal by: 6 pm, Jan. 3, 2024 to:

John Larsen, AIPRD Commissioner
 jlarsen@andersonislandparks.org
 Phone # 253-732-5204

G. Submitted by: __Vickie R Driver- Member AIA Board of Directors (Submitted on behalf of AIA Board of Directors)

December 17,2023