

Anderson Island Park & Recreation District

Minutes of Board of Commissioners Meeting of January 17, 2024

Commissioners Present: Rick Anderson, Elizabeth Emerick, John Larsen, Lane Sample and Belen Schneider. **Guests:** Chuck Hinds, Bill Spears, Dale Goodin, Co Goodin, Gus Comacho, Mary Rabe, Ann Prater, Troy Prater and Chantelle Kudlacek. . The meeting was called to order at 6:00 PM at the Anderson Island Library by Chair Belen Schneider. The minutes of December 12, 2023, were reviewed and it was moved by Belen and seconded by John to approve them as corrected. Motion was unanimously approved. The Financial Officer's report for November, 2023 was presented by Elizabeth. It was moved by Rick and seconded by Lane to approve expenses for the period November 15, 2023 – December 19, 2023, including checks #1717728, 1717729, 1717730, 171731, 1719105, 1719105, 1719106 and 17819107, totalling \$12,110.41. Motion carried unanimously.

Park Reports Dale reported that trees and debris were down in all parks. Cleanup is 50% complete.

Wide Awake Hollow and Tom White Park: Bids were solicited for resurfacing the tennis court.

Montalvo Park and Cammon Park: No further report.

Andy's Wildlife Park: Panels for the bridge repair were ordered.

Idie Ulsh Park: No further report.

Lowell Johnson Park and Tom's Park: No report.

Jacobs Point: Storm debris was cleaned up. Measurements were taken for an elevated walkway above the ravine near the brickyard.

St. Anne's Park: No report.

Andrew Anderson Marine Park: No report.

Johnson's Landing: No report.

Guthrie Center: The roof was treated for moss and the gutters were repaired. Dale will get a bid for replacing the roof.

The tractor was hauled to town, repaired and returned to the island. UTV will be ordered by 2/29.

Old Business:


Bill Spears gave a presentation on zoning and permitted uses in R-10. It was moved by Belen and seconded by Rick that we offer the Anderson Island Healthcare Advocates an option to lease the second floor of the Guthrie Center until 12/31/2024 while they determine the feasibility of moving forward with their plans for a Healthcare Facility. Motion carried unanimously. It was moved by Belen and seconded by John to insure the Guthrie Center for its "Actual" value. Motion carried unanimously. Elizabeth will request a Customer Meeting with the County about permits for Guthrie Center.

New Business

Ann Prater gave a presentation requesting certain improvements be made to the Dog Park, as follows: move small dog pen west and double the size of the parking lot; install gutters and rain barrels at the covered area; place gravel around the gazebo and fill trenches with gravel; provide more bags for Dog Doo and schedule work parties for users. Belen will post these items on social media. Belen announced that the Fire District had requested a \$25/yearly payment for providing fire protection to the District. This was accepted. Camp hosts Cliff and Anne Marie Smith will not be returning this year as planned. John will advertise to find replacements. Belen reviewed the project calendar.

At 8:10 PM it was moved by Rick and seconded by Belen to adjourn. Motion carried unanimously.


Richard G. Anderson, Secretary


Approved


Date

Anderson Island Park & Recreation District

Minutes of Board of Commissioners Meeting of February 21, 2024

Commissioners Present: Rick Anderson, Elizabeth Emerick, John Larsen, Lane Sample and Belen Schneider. **Guests:** Dale Goodin and Co Goodin. The meeting was called to order at 6:04 PM at the Anderson Island Library by Chair Belen Schneider. The minutes of January 17, 2024, were reviewed and it was moved by John and seconded by Lane to approve them as written. Motion was unanimously approved. The Financial Officer's reports for December, 2023 and January, 2024, were presented by Elizabeth. It was moved by Rick and seconded by Belen to approve expenses for the period December 20, 2023, to January 16, 2024, including checks #1720360, 1720361, 1723569, 1723570 and 1723571, totaling \$8267.95. Motion carried unanimously. It was moved by Rick and seconded by John to approve expenses for the period January 17, 2024, to February 20, 2024, including checks #17256752, 17256753, 17256754, 1727101, 1727102, 1727103, 1727104, 1727105, 1725650 and 1725651, totaling \$51,103.85. Motion carried unanimously.

Park Reports Dale reported that the Gator had been picked up and successfully test-driven.

Wide Awake Hollow and Tom White Park: Shrubs around the Old Schoolhouse were trimmed. Tanner confirmed that they will clean up the area around the recently installed transfer box. Bids for resurfacing the tennis courts ranged from \$15,000-20,000, plus concrete. Grant covers \$12,000.

Montalvo Park and Cammon Park: Downed trees were removed from the trail.

Andy's Wildlife Park: Dale reported that he had met with a group of Dog Park users and reviewed their requests for improvements. Safety barriers were installed close to the ditch, as requested, and a bridge was built over a wet area. Gravel was placed on the trail between the Wildlife Park and the Dog Park. Fiberglass panels were picked up for a planned bridge at the top of the trail. A few downed trees were cut up and dispersed.

Idie Ulsh Park: Rebuilt the bridge damaged by fallen trees.

Lowell Johnson Park and Tom's Park: No report.

Jacobs Point: Panels were installed at the wet area near the brickyard and vandalism was repaired.

St. Anne's Park: No report.

Andrew Anderson Marine Park: Gravel was delivered and non-skid surfaces were installed on walk ways. Some downed trees were cut up and dispersed.

Johnson's Landing: No report.

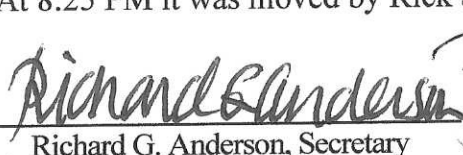
Guthrie Center: Electric bill for January was noted as being very high - \$289.


Old Business. The requested Customer Meeting with the County about permits for Guthrie Center has been scheduled for Wednesday, February 28, at 10:00. Rick will investigate whether the RCW for Park & Recreation Districts allows us to lease space to other organizations. Security at Lowell Johnson Park was discussed. No camp hosts have been recruited yet. Elizabeth explained our high 2023 election costs.

New Business

Belen, John and Captain Corey met with a representative of the Vashon Island Youth Sailing Program. A number of Sunfish sailboats are being made available for \$300 each. Since these boats would be ideal for teaching sailing to kids, it was moved by Lane and seconded by Elizabeth to allocate \$1800 to purchase 6 of them. Motion carried unanimously. Belen met with our RCO grant manager and worked out a structured process for RCO grants. Two grants are available this year, one for community outreach athletic facilities, and one for general Park & Recreation purposes. The District will create signage designating the "Grandmother Tree" in the Wildlife Park the largest Old Growth Douglas Fir Tree on the island.

At 8:25 PM it was moved by Rick and seconded by Belen to adjourn. Motion carried unanimously.


Richard G. Anderson, Secretary


Approved

3/20/24

Date

Anderson Island Park & Recreation District

Minutes of Board of Commissioners Meeting of March 20, 2024

Commissioners Present: Rick Anderson, Elizabeth Emerick, John Larsen, Lane Sample and Belen Schneider. **Guests:** Dale Goodin, Co Goodin, Michael French, Brian Metke and Gus Comacho. The meeting was called to order at 6:00 PM at the Anderson Island Library by Chair Belen Schneider. The minutes of February 21, 2024, were reviewed and it was moved by John and seconded by Belen to approve them as written. Motion was unanimously approved. The Financial Officer's report for February, 2024, was presented by Elizabeth. It was moved by Belen and seconded by Rick to approve expenses for the period January 17, 2024, to March 20, 2024 including checks #1720360, 1720361, 1723569, 1723570 and 1723571, totaling \$8267.95. Motion carried unanimously. It was moved by Rick and seconded by John to approve expenses for the period January 17, 2024, to February 20, 2024, including checks #1729499, 1729500, 1729501, 1731015, 1731016, and 1731017, totaling \$11,426.53. Motion carried unanimously.

Park Reports

Wide Awake Hollow and Tom White Park: Lawn was mowed.

Montalvo Park and Cammon Park: Trail was trimmed and grass mowed.

Andy's Wildlife Park: Gravel was placed and new signs installed at the Dog Park. Grass was mowed. The trail to the Grandmother Tree was started. Several downed trees were cut up and dispersed. Ruts due to vandalism were filled. Ben Wiggins will install gutters to feed rain barrels.

Idie Ulsh Park: No report.

Lowell Johnson Park and Tom's Park: Startup procedures initiated. The five year sanitation audit is due this year.

Jacobs Point: No report.

St. Anne's Park: No report.

Andrew Anderson Marine Park: Gravel was delivered and non-skid surfaces were installed on walk ways. Some downed trees were cut up and dispersed.

Johnson's Landing: No report.

Guthrie Center: Occupancy needed for permit application. Riviera should be asked if they can increase the flow in the adjacent water line.

Old Business. Elizabeth reported on the Customer Meeting with the County about permits for Guthrie Center. The Health Department will require us to decommission our well and obtain water from a Class "A" well. Belen reported that only a few details remained in the process of obtaining our contract for the Department of Commerce grant. No camp hosts have been recruited yet. New addresses for the Lutheran Church and the Park Board (Suite A & Suite B) should be active by the end of the month.

New Business

Belen reported on the availability of RCO grants and the need to update our Comprehensive Plan. The COAF grant application to fund a new track at Russ Cammon Field was submitted. Belen suggested putting off our application for a WWRP grant until 2026. The project list was reviewed. Brian Metke offered to return lumber from the portion of the fence he had removed at Johnson's Landing. He reported safety issues and demanded improvements to the road. He brought and displayed a CGS monument, formerly located on the beach, which he claimed beachcombers had found. A long discussion of surveys and surveying ensued. Mr. Metke was presented with a bill for the destruction of the fence and given 30 days to pay. After discussion, it was moved by Belen and seconded by Rick to purchase and install a minisplit heat pump at the Old Schoolhouse. Motion carried unanimously. Lane suggested establishing a Youth Ambassador program to attract the participation of young people.

At 8:02PM it was moved by Belen and seconded by Rick to adjourn. Motion carried unanimously.


Richard G. Anderson, Secretary


Approved

4/17/24
Date

Anderson Island Park & Recreation District

Minutes of Board of Commissioners Meeting of April 17, 2024

Commissioners Present: Rick Anderson, Elizabeth Emerick, Lane Sample and Belen Schneider. **Absent:** John Larsen. **Guests:** Dale Goodin, Co Goodin, Chuck Hinds, Paul Duggar, Linda Duggar, Jeff Gillette, Cory Feldon and Mark Chiles. The meeting was called to order at 7:33 PM at the Anderson Island Library by Chair Belen Schneider. The minutes of March 20, 2024, were reviewed and it was moved by Elizabeth and seconded by Lane to approve them as written. Motion was unanimously approved. The Financial Officer's report for March, 2024, was presented by Elizabeth. It was moved by Belen and seconded by Rick to approve expenses for the period March 21, 2024, to April 16, 2024 including checks #1733417, 1733418, 1733419, 1733420, 1738503, 1738504, and 1738505, totaling \$29,139.71. Motion carried unanimously.

Park Reports

Wide Awake Hollow and Tom White Park: Beams were delivered and reconstruction began of the bridge across Schoolhouse Creek. All trails were manicured and trimmed. Schoolhouse lawn was mowed and more currants were planted. Grass on the other side of the road was fertilized. The new heat pump was installed in the Old Schoolhouse and is working well.

Montalvo Park and Cammon Park: Trail was trimmed and grass mowed.

Andy's Wildlife Park: Gravel placement continued and Dog Park was mowed. Users have requested a picnic table in the small dog area of Freddie's Dog Park.

Idie Ulsh Park: Trails were trimmed and manicured.

Lowell Johnson Park and Tom's Park: A huge tree fell in Tom's Park and was cut up and removed.

Jacobs Point: More flowering currants were planted.

St. Anne's Park: No report.

Andrew Anderson Marine Park: Graveling of the trails continued. The remote porta potties were retrieved for cleaning. Vandalism was repaired, sign reinstalled and the parking area was mowed and trimmed. Flowers were planted in several places.

Johnson's Landing: No report.

Guthrie Center: The new mailbox has been installed.

Old Business

Captain Corey discussed options for a training program using the recently purchased Byte sailboats. Chase boats will be needed in the ratio of one per four student boats. Volunteers are needed as instructors and to assist with maintenance, as well as to administer the program. Corey and Jeff will meet and discuss options. Corey estimated one year of ramp-up to get the program in place. Paul and Linda Duggar have both been involved in youth sailing programs and would be willing to help. They suggested observing the youth training programs offered during the summer by Tacoma and Gig Harbor Yacht Clubs. Nothing has been heard back from the Fire Department about access and parking zones at Johnson's Landing. New signage is needed at the site to direct parking. Payment for destruction of park property was not received from Brian Metke. The Board is considering several options in response. Belen met with Glenn Kassman regarding the future of the Guthrie Center. The Healthcare Advocates are planning to pursue a change in the Anderson Island Community Plan, enabling the site to be used for a Healthcare Facility. Elizabeth will pursue the renovation permit based on a multipurpose facility. Belen reported that the Department of Commerce grant contract has been finalized. Reimbursement will start soon. Our grant application for a lifejacket loaner program was turned down, but Paul and Linda have many lifejackets they are willing to donate. Information from John Larsen indicated that Julie McGuire is the only candidate for the Lowell Johnson Camp Host. Details are forthcoming. Belen reported that there are only three remaining spots open for the Summer Nature Camp. Five scholarships have been awarded. After discussion of the upgrade of the Wide Awake Hollow tennis court, it was moved by Belen and seconded by Lane to proceed with placing a 4.5 inch average concrete topping on the existing court. Motion carried unanimously.

New Business

Lane discussed the need to improve our connection with Island youth and advocated for a Youth Ambassador program. Jeff Gillette will discuss the idea with the young people and report on the level of interest. Chuck reported on the app "Agents of Discovery" he discovered on a recent trip.

At 9:22 PM it was moved by Rick and seconded by Belen to adjourn. Motion carried unanimously.


Richard G. Anderson, Secretary


Approved

5/15/24
Date

Anderson Island Park & Recreation District

Minutes of Board of Commissioners Meeting of May 15, 2024

Commissioners Present: Rick Anderson, Elizabeth Emerick, John Larsen, Lane Sample and Belen Schneider. **Guest:** Rob Tate. The meeting was called to order at 7:02 PM at the Anderson Island Library by Chair Belen Schneider. The minutes of April 17, 2024, were reviewed and it was moved by John and seconded by Lane to approve them as written. Motion was unanimously approved. The Financial Officer's report for April, 2024, was presented by Elizabeth. It was moved by Rick and seconded by Belen to approve expenses for the period April 18, 2024, to May 14, 2024 including checks #1740390, 1740391, 1740392, 1740393, 1740394, 1740395, 1740396, 1742132, 1742133 and 1742134, totaling \$22,125.50. Motion carried unanimously.

Park Reports Rob Tate reported that mowing and weed-eating had taken place in all parks.

Wide Awake Hollow and Tom White Park: No further report.

Montalvo Park and Cammon Park: No further report.

Andy's Wildlife Park: Gravel was placed on the Deweyert Trail. The small dog area will get a picnic table.

Scot's Broom on Sandberg needs cutting.

Idie Ulsh Park: No further report.

Lowell Johnson Park and Tom's Park: Park is being readied for use. Dale replaced several boards on the dock on the kiddie side. A sign with a weight limit is needed for the slide on that side. The trails were raked. Well test was completed. One more is required. Repairs were made to the men's bathroom. Goose poop was cleaned up. The ladder on the floating dock needs replacing.

Jacobs Point: The fan and battery in the composting toilet were replaced.

St. Anne's Park: No report.

Andrew Anderson Marine Park: The fire pits were cleaned out. Garbage was collected and the portapotties were cleaned out and returned.

Johnson's Landing: No report.

Guthrie Center: No report.

Old Business

After discussion, it was moved by Belen and seconded by Lane to approve the proposed contract with Beyler Consulting for \$12,000 for engineering services related to the restoration of the Guthrie Building. Motion carried unanimously. Belen reported that the RCO grant status was complete and that the reimbursement process would be activated soon. Belen's letter to Metke's attorneys was reviewed. Belen reported that our RCO COAF grant application was ranked #7/32 and looks promising. John reported that he had not received any applications for camp host but he would try again. A core group of volunteers to teach youth sailing has formed. A recommendation for Tiffany Tartar was received for the Youth Ambassador Program. Lane will contact her. Basic concepts for the program were expressed in today's email.

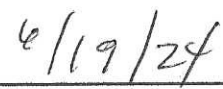
New Business

A letter was received from Glenn Robb asking for spaces to install Little Free Libraries. Glenn will be told that we are open to the idea but that more specifics are needed. The Fire Department Contract was approved. Youth Basketball Camp for 8-12 year olds will be held July 8 – 18.

At 8:25 PM it was moved by Rick and seconded by Belen to adjourn. Motion carried unanimously.


Richard G. Anderson, Secretary


Approved


Date

Anderson Island Park & Recreation District

Minutes of Board of Commissioners Meeting of June 19, 2024

Commissioners Present: Rick Anderson,, John Larsen , Lane Sample and Belen Schneider. **Absent:** Elizabeth Emerick. **Guests:** Eric Quinn, Chuck Hinds, Dale Goodin, Co Goodin and Gus Comacho. The meeting was called to order at 6:57 PM at the Anderson Island Library by Chair Belen Schneider. It was moved by Belen and seconded by Lane to move to Executive Session under RCW 42.30.110 §1, Subsection I. Motion carried unanimously. At 7:45 the meeting emerged from Executive Session with no decisions reached. The regular meeting then resumed. The minutes of May 15, 2024, were reviewed and it was moved by John and seconded by Lane to approve them as written. Motion was unanimously approved. The Financial Officer's report for May, 2024, was presented by Belen. It was moved by Rick and seconded by John to approve expenses for the period May 15, 2024, to June 18, 2024 including checks #1744158, 1744159, 1744160, 1744161, 1747923, 1747924, 1747925, 1747926, and 1747927, totaling \$30,751.52. Motion carried unanimously.

Park Reports Dale reported that mowing, weed-eating and trail manicuring had taken place in most of the parks.

Wide Awake Hollow and Tom White Park: The tennis court was pressure washed and cracks prepped for filling. The Schoolhouse siding and walkways were pressure washed. The paint is starting to flake off and the Schoolhouse siding needs repainting.

Montalvo Park and Cammon Park: No further report.

Andy's Wildlife Park: Graveling continued on the trails. The derelict bridge was demolished and rebuilt. Work continued on the trail to the Grandmother Tree. Poison oak was sprayed. Dale will dispense with a hornets' nest in the gazebo at the Dog Park.

Idie Ulsh Park: No further report.

Lowell Johnson Park and Tom's Park: The water system survey was accepted as submitted. Daniel Rice is being asked to make a proposal to break up the road surface and improve it to keep down dust on the road to the Old Swimming Hole. Host Mark has been mowing and weeding at the park.

Jacobs Point: Poison oak was sprayed.

St. Anne's Park: No report.

Andrew Anderson Marine Park: Poison oak was sprayed.

Johnson's Landng: No report.

Guthrie Center: The District's kayaks were stored on the upper floor.

Old Business


Belen gave an update on our application for a COAF grant for the track upgrade at the new schoolhouse. It was moved by Rick and seconded by Belen to adopt Resolution 2024-1, appointing Belen to serve as our authorized representative for all documents in conjunction with this grant. Motion passed unanimously. It was reported that Corey Feldon had purchased materials for refurbishing the recently purchased sailboats. Lane reported that she had interviewed Trinity Tarter for the Park Ambassador position.


New Business

A letter from Lynn Towers describing illegal removing of old growth Douglas Fir trees was reviewed. It was agreed that the proper State and County authorities need to be kept informed of this practice.

At 8:55 PM it was moved by Belen and seconded by Rick to adjourn. Motion carried unanimously.


Richard G. Anderson, Secretary


Approved

 July 17, 2024
Date

Anderson Island Park & Recreation District

Minutes of Special Board of Commissioners Meeting of July 28, 2024

Commissioners Present: Rick Anderson, Elizabeth Emerick (by telephone), John Larsen, Lane Sample and Belen Schneider. The meeting was called to order at 4:00 PM at the Anderson Island Historical Society McGoldrick Library by Chair Belen Schneider.

The purpose of the meeting was to discuss safety and enforcement issues at the Old Swimming Hole.

The Park Host, Mark, has given notice of his imminent departure due to a family emergency.

John reported on his conversations with Guy Bailey, a new islander who has served as a magistrate at Grand Canyon National Park. The gist of their discussions was to consider restricting access to Lowell Johnson Park.

Belen presented her ideas for a survey to assess public opinion of several options for the park.

1. Keep Park open if a new host can be engaged.
2. Close Park, perhaps in the context of work that needs to be done.
3. Close Park on Friday, Saturday and Sunday.
4. Leave Park open even if no supervision or enforcement is secured.

It was moved by Lane and seconded by John to host a public meeting at the Archival Building on July 31. Motion carried unanimously.

It was agreed that we should negotiate a stipend for anyone interested in serving as park host.

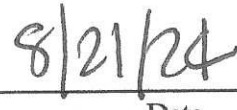
At 5:20 PM it was moved by Rick and seconded by John to adjourn. Motion carried unanimously.



Richard G. Anderson, Secretary



Approved



Date

Anderson Island Park & Recreation District

Minutes of Board of Commissioners Meeting of July 17, 2024

Commissioners Present: Rick Anderson, Elizabeth Emerick, John Larsen, Lane Sample and Belen Schneider. **Guests:** Dale Goodin, Co Goodin, Tiffany Tarter, Trinity Tarter, Nori Hashibe, Chuck Hinds, Toni Heitzman and Gus Comacho. The meeting was called to order at 7:02 PM at the Anderson Island Library by Chair Belen Schneider. The minutes of June 19, 2024, were reviewed and it was moved by Belen and seconded by John to approve them as written. Motion was unanimously approved. The Financial Officer's report for June, 2024, was presented by Elizabeth. It was moved by Belen and seconded by Lane to approve expenses for the period June 20, 2024, to July 17, 2024 including checks #1749827, 1749828, 1751357, 1751358, 1751359, 1751360, and 1751361, totaling \$33,202.10. Motion carried unanimously.

Park Reports Dale reported that mowing, weed-eating and trail manicuring had taken place in most of the parks. Summer Kids Camp is done. The Gator was very helpful for moving things around.

Wide Awake Hollow and Tom White Park: A bench was installed near the bridge.

Montalvo Park and Cammon Park: ~~Pine~~ cones were blown off the trails.

Andy's Wildlife Park: The trail to the Grandmother Tree was widened and a bench was installed near the tree. Applications of gravel continued and debris from the old bridge was removed. Dale and Co will meet up with Dog Park users to plan the new parking lot.

Idie Ulsh Park: No further report.

Lowell Johnson Park and Tom's Park: The Health Department has notified us that a tap must be installed at the well head. Mark, the host, has been mowing and trimming around the park. Randy Wilkerson will facilitate the RV septic hook-up at the park. Storage is needed for Bytes at the Guthrie Center. Life jackets are getting used at the Swimming Hole.

Jacobs Point: Poison oak was sprayed, and downed trees were cut up and scattered.

St. Anne's Park: No report.

Andrew Anderson Marine Park: Poison Oak was sprayed. A tree which had fallen on the porta potty was removed.

Johnson's Landing: No report.

Guthrie Center: No report.

Old Business

Lane introduced Trinity Tarter, our new Park Ambassador. Trinity will attend park board meetings and give input from island youth. Eric Quinn has filed a motion to dismiss Metkes' lawsuit. The Court date for ruling on this motion was set as July 27. The bid for road maintenance at the Swimming Hole was tabled until next year. The Anderson Island Health Care Advocates have notified us that they are no longer interested in using the Guthrie Center for a Health Clinic. The Fitness Association will be asked to come up with their plans for use of the second floor. Riviera will hold a vote of the membership to approve providing water to the Guthrie Center.

New Business

Nori Hashibe discussed aspects of fire prevention that apply to wooded areas. The State of Washington will pay up to 100% of our costs for shrub control. DNR should be invited to visit and make a walk through the parks. The board discussed community interest in having Life Guards at the Swimming Hole. It was moved by Lane and seconded by Elizabeth to adopt Resolution 2024-2, adding Addendum C to the 2021 Park Comprehensive Plan. Motion carried unanimously. Thank you notes from the summer campers were passed around.

At 9:16 PM it was moved by Belen and seconded by Elizabeth to adjourn. Motion carried unanimously.

Richard G. Anderson

Richard G. Anderson, Secretary

[Signature]

Approved

8/21/24

Date

Anderson Island Park & Recreation District

Minutes of Board of Commissioners Meeting of August 7, 2024

Commissioners Present: Rick Anderson, Elizabeth Emerick, John Larsen and Belen Schneider. **Absent:** Lane Sample. **Guests:** Eric Quinn (by telephone). The meeting was called to order at 4:07 PM at the Anderson Island Historical Society McGoldrick Library by Chair Belen Schneider. It was announced that the meeting would go into executive session, to conclude at 4:50 PM.

At 4:50 the board returned from executive session.

It was moved by Rick and seconded by John that we decline the offer from Metkes' attorneys to take their lawsuit to mediation. Motion carried unanimously.

At 5:00 PM it was moved by Rick and seconded by Belen to adjourn. Motion carried unanimously.

<u>Richard G. Anderson</u>	<u>Belen Schneider</u>	<u>8/21/24</u>
Richard G. Anderson, Secretary	Approved	Date

Anderson Island Park & Recreation District

Minutes of Board of Commissioners Meeting of August 21, 2024

Commissioners Present: Rick Anderson, Elizabeth Emerick, John Larsen and Belen Schneider. **Absent:** Lane Sample. **Guests:** Dale Goodin, Co Goodin, Guy Bailey and Aaron Reynolds. The meeting was called to order at 7:02 PM at the Anderson Island Library by Chair Belen Schneider. The minutes of July 17, 2024, were reviewed and it was moved by Elizabeth and seconded by John to approve them as corrected. Motion was unanimously approved. The Financial Officer's report for July, 2024, was presented by Elizabeth. It was moved by Rick and seconded by Belen to approve expenses for the period July 17, 2024, to August 21, 2024, including checks #1753495, 1753496, 1753497, 1751358, 1753499, 1753500, 1755546, 1755547, 1765548, 1755549 and 1755550, totaling \$34,501.61. Motion carried unanimously.

Park Reports Dale reported that mowing, weed-eating and trail manicuring had taken place in most of the parks.

Wide Awake Hollow and Tom White Park: No further report.

Montalvo Park and Cammon Park: No further report.

Andy's Wildlife Park: Poison Oak was sprayed. Materials were delivered for new fencing and removal of fencing from the small dog park was initiated.

Idie Ulsh Park: No further report.

Lowell Johnson Park and Tom's Park: Sanitary Survey requirements were met and a tap was installed at the well head. Shallow water floats were installed at the north swimming area. Signs for life jackets were installed and the water slides were repaired.

Jacobs Point: Poison oak was sprayed, and downed trees were cut up and debris scattered.

St. Anne's Park: No report.

Andrew Anderson Marine Park: No further report.

Johnson's Landing: No report.

Guthrie Center: No report.

Old Business

Belen reported that she had contacted DNR about wildfire mitigation and available grants. They will come out and inspect our parks and advise us about practices we should initiate. Belen also spoke to WRPA about fire prevention practices. She contacted the City of Anacortes and spoke with their staff about their policies with respect to wildfires. Aaron Reynolds stated that our Fire Department is not Wildland certified, a program under which, for an annual fee, DNR would respond to large wildfires. First step is to develop a Landowner Contingency Protection Plan. Lawyers from Enduris will contact Eric Quinn regarding the Metke lawsuit. Riviera has been notified by the state that they cannot supply water to the Guthrie Center. John will request a new hydrant from the Riviera General Manager. The Health Care Advocates will communicate with John Larsen regarding their future interest in the Guthrie Center. Elizabeth presented preliminary drawings for the remodel of the top floor of the Guthrie Center. John presented conceptual plans for a storage compound surrounded by a six foot chain link fence at the Guthrie property. Consensus was to move ahead ASAP.

New Business

The need to define activities for volunteers was discussed, plus the need for a Volunteer Coordinator. Unauthorized activities including camping and erection of a shrine at one of the parks were discussed. It was agreed to locate and dismantle the shrine. Witnesses to camping should be encouraged to call 911.

At 9:02 PM it was moved by Belen and seconded by Elizabeth to adjourn. Motion carried unanimously.

Richard G. Anderson
Richard G. Anderson, Secretary

[Signature]
Approved

9/18/24
Date

Anderson Island Park & Recreation District

Minutes of Board of Commissioners Meeting of September 18, 2024

Commissioners Present: Rick Anderson, Elizabeth Emerick, John Larsen, Lane Sample and Belen Schneider. **Guests:** Trinity Tarter and Rob Tate. The meeting was called to order at 7:01 PM at the Anderson Island Library by Chair Belen Schneider. The minutes of August 21, 2024, were reviewed and it was moved by Belen and seconded by John to approve them as written. Motion was unanimously approved. The Financial Officer's report for August, 2024, was presented by Elizabeth. It was moved by Belen and seconded by Lane to approve expenses for the period August 22, 2024 to September 18, 2024. including checks #1757838, 1757839, 1757840, 1757841, 1760036, 1760037, 1760038, 1760039, and 1760040, totaling \$21984.17. Motion carried unanimously.

Park Reports Rob reported that mowing and trail manicuring had taken place in most of the parks.

Wide Awake Hollow and Tom White Park: No further report.

Montalvo Park and Cammon Park: Several downed trees were cut up and the debris scattered..

Andy's Wildlife Park: Poison Oak was sprayed. Fencing at the Dog Park is nearly complete, with one more gate to install. Scraping and gravelling the parking area will take place over the next few weeks.

Idie Ulsh Park: No further report.

Lowell Johnson Park and Tom's Park: The final water test was accepted. Park is still open and will be shut down September 30. John reported that one couple has expressed interest in serving as camp hosts next summer.

Jacobs Point: Several downed trees were cut up and the debris scattered.

St. Anne's Park: No report.

Andrew Anderson Marine Park: No further report.

Johnson's Landing: No report.

Guthrie Center: The yard was mowed.

Old Business

Elizabeth circulated the updated drawings for the Guthrie Center remodeling. Rick discussed an archaeology project at the Brickyard on Jacobs Point. It was agreed by consensus to commit some labor to this. Lane will contact Karen Carter to schedule a walk through the Brickyard area. John displayed a drawing outlining the location of the Guthrie Center storage area with respect to the on-site septic system location. The only application for the Parks Maintenance contract was from Goodin Homes. It was moved by Belen and seconded by Lane to enter into a new one year contract with Goodin Homes to serve as the Park Maintenance Contractor. Motion carried unanimously.

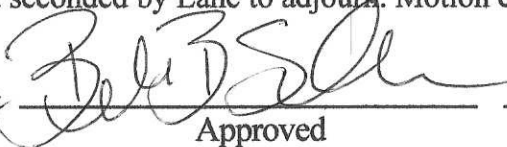
New Business

Kitt Bender has been hosting sports from 1-3 on Sundays at Russ Cammon Field. It was agreed that Kitt should be reimbursed for any necessary sports equipment he purchases. John discussed water issues for the Guthrie Center. Using the existing well at Lowell Johnson Park seems to be the best option. Our County Council Representative Jani Hitchen will be contacted about the availability to us of impact fees collected by Pierce County. It was moved by Rick and seconded by Lane to authorize Belen to sign the conflicts waiver and enter into a local agreement with Anderson Island Fire and Rescue. Motion carried unanimously.

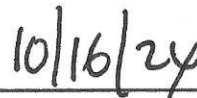
At 8:31 PM it was moved by Belen and seconded by Lane to adjourn. Motion carried unanimously.



Richard G. Anderson, Secretary



Approved



Date

Anderson Island Park & Recreation District

Minutes of Board of Commissioners Meeting of October 16, 2024

Commissioners Present: Rick Anderson, Elizabeth Emerick, John Larsen, Lane Sample and Belen Schneider. **Guests:** Dale Goodin, Co Goodin and Chuck Hinds. The meeting was called to order at 7:01 PM at the Anderson Island Library by Chair Belen Schneider. The minutes of September 18, 2024, were reviewed and it was moved by Lane and seconded by Belen to approve them as written. Motion was unanimously approved. The Financial Officer's report for September, 2024, was presented by Elizabeth. It was moved by Belen and seconded by John to approve expenses for the period September 19, 2024, to October 16, 2024, including checks #1761679, 1761680, 1761681, 1763972, 1763973, 1763974, 1763975 and 1763976, totaling \$15665.78. Motion carried unanimously.

Park Reports: Dale reported that mowing and trail manicuring had taken place in most of the parks, and daffodils were ordered for various sites.

Wide Awake Hollow and Tom White Park: No further report.

Montalvo Park and Cammon Park: Several downed trees were cut up and the debris scattered..

Andy's Wildlife Park: Fencing at the Dog Park is complete, with one more gate to install. Gravel and fabric were placed. Parking curbs will be installed this week. A rain barrel was installed, gutters next. Downed trees were cut up and dispersed in the park.

Idie Ulsh Park: No further report.

Lowell Johnson Park and Tom's Park: No further report.

Jacobs Point: Several downed trees were cut up and the debris scattered. Karen Carter, Lane and Kyle will walk the trail and look for evidence of the brickyard on Monday and Tuesday.

St. Anne's Park: No report.

Andrew Anderson Marine Park: The Portable Toilets were switched out.

Johnson's Landing: No report.

Guthrie Center: No further report.

Old Business

Rick stated that our attorney needs pictures of the Johnsons Landing site. John reported that the contract with Northwest Water Systems for the Guthrie Center is ready to sign. It was moved by Rick and seconded by Lane to approve entering into this contract, not to exceed \$25,000. The drain field at the Guthrie Center will be scoped to determine its location. Upstairs power needs to be hooked up.

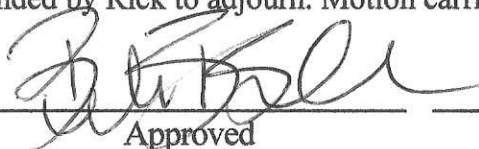
New Business

Chuck Hinds gave an update on the Schoolhouse Creek project. The County is considering replacing the big culvert where the creek flows into Oro Bay. Chuck has picked out about a dozen trees to plant at Charlie's Creekside Park. Lane reported that she had met with Captain Corey and discussed six potential teachers and coaches for the youth sailing program. The possibility of storing the Bytes in Bob FitzGerald's garage at Ray Park was discussed. Belen announced that we are in the Queue for a visit from DNR regarding fire protection in the parks. It was moved by Rick and seconded by John to nominate Vickie Driver to represent the Park Board on AICAB. Motion passed unanimously. Belen circulated the grant agreement for the Russ Cammon Playfield Track Upgrade. The project is scheduled for completion by September 30, 2026.

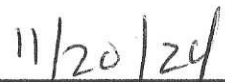
At 8:31 PM it was moved by Belen and seconded by Rick to adjourn. Motion carried unanimously.



Richard G. Anderson, Secretary



Approved



Date

Anderson Island Park & Recreation District

Minutes of Board of Commissioners Meeting of November 20, 2024

Commissioners Present: Rick Anderson, Elizabeth Emerick, John Larsen, Lane Sample and Belen Schneider. **Guests:** Dale Goodin, Co Goodin and Trinity Tartar. The meeting was called to order at 6:55 PM at the Anderson Island Library by Chair Belen Schneider. The minutes of October 16, 2024, were reviewed and it was moved by John and seconded by Elizabeth to approve them as written. Motion was unanimously approved. The Financial Officer's report for October, 2024, was presented by Elizabeth. It was moved by Belen and seconded by Lane to approve expenses for the period October 17, 2024, to November 20, 2024, including checks #1766529, 1766530, 1768310, 1768311, 1768312 and 1768313, totaling \$25,874.04. Motion carried unanimously.

Park Reports: Dale reported that storm cleanup had taken place in most of the parks, in addition to some mowing, trimming and manicuring on all trails.

Wide Awake Hollow and Tom White Park: Vandalized hinges on the shed were repaired, security cameras are being installed.

Montalvo Park and Cammon Park: No further report.

Andy's Wildlife Park: Gravel has been placed in the parking area as it settles. Tom McCarthy and Kyle Larsen have been pulling Scots Broom in the park and planting daffodils and currants.

Idie Ulsh Park: No further report.

Lowell Johnson Park and Tom's Park: Daffodils and currants were planted in the park.

Jacobs Point: Several downed trees were cut up and the debris scattered. Gravel has been placed on the trail up to the bridge.

St. Anne's Park: No report.

Andrew Anderson Marine Park: No further report.

Johnson's Landing: No report.

Guthrie Center: Elizabeth reported that we are still waiting to hear back from the Fire Marshall regarding permit requirements. The drain field has still not been located. We are still waiting for an estimate for the cost of installing a hydrant.


Old Business

Belen reported on meeting with the DNR regarding forest resilience and the availability of their support in generating a Forest Management Plan. Cost sharing is available for clearing easements to facilitate Fire Department access for wildfire suppression. Lynne and Eric Tower have been very supportive of this effort. Lane reported on meeting with the sailing group to develop a kid's program. Next meeting is scheduled for December 15. The board will meet with Arron Reynolds on December 6 to assess the parking situation at Johnsons Landing. A letter was received from Eric Quinn offering the option of carrying over funds not used for legal services and allowing us to pay an hourly rate for future services. The board agreed to accept this offer.

New Business

After discussion, it was moved by Rick and seconded by Lane to approve Resolution 2024-3, adopting a budget of \$390,000 for the District's 2025 operations. Motion passed unanimously. It was moved by Rick and seconded by Belen to adopt Resolution 2024-4, requesting a 1% increase in the levy collected in 2025 over that collected in 2024. Motion passed unanimously. Trinity passed on a request from the island youth for more trashcans in the parks and a place for skate boarding. The board will meet at 6:00 PM from December-March.

At 8:50 PM it was moved by Rick and seconded by Belen to adjourn. Motion carried unanimously.


Richard G. Anderson, Secretary


Approved


Date

12/18/24

Anderson Island Park & Recreation District

Minutes of Board of Commissioners Meeting of December 18, 2024

Commissioners Present: Rick Anderson, Elizabeth Emerick, John Larsen and Belen Schneider. **Absent:** Lane Sample. **Guests:** Chuck Hinds and Rob Tate. The meeting was called to order at 6:00 PM at the Anderson Island Library by Chair Belen Schneider. The minutes of November 20, 2024, were reviewed and it was moved by John and seconded by Belen to approve them as written. Motion was unanimously approved. The Financial Officer's report for ^{November} October, 2024, was presented by Elizabeth. It was moved by Belen and seconded by John to approve expenses for the period November 20, 2024, to December 17, 2024, including checks #1770099, 1770100, 1774013, 1774014, 1774015, 1774016 and 1774017, totaling \$10,669. Motion carried unanimously.

Park Reports: Rob reported that downed trees in the Wildlife Park and the Marine Park will be cut up.

Wide Awake Hollow and Tom White Park: Leaves were raked and the cottonwood trees were trimmed.

Montalvo Park and Cammon Park: No report.

Andy's Wildlife Park: Gravel and large crushed rock were placed in the Dog Park parking area.

Idie Ulsh Park: No further report.

Lowell Johnson Park and Tom's Park: John and Dale will investigate the possibility of eliminating the hairpin curve in the parking area.

Jacobs Point: No report.

St. Anne's Park: No report.

Andrew Anderson Marine Park: No further report.

Johnson's Landing: There is no news about the lawsuit. The Board met with Arron Reynolds on December 6 regarding parking. "No Parking: Emergency Lane Only" signs will be installed in the appropriate locations in the Right of Way. Belen is putting finishing touches on a letter that will go out to adjacent property owners regarding upgrading the parking arrangements in the Right of Way.

Guthrie Center: Elizabeth reported that the Fire Marshall has determined that we do not need a fire hydrant or a sprinkler system. A NFPA 72 monitored fire alarm *will* be required. 200 feet of the drain field has been located. It was noted that about 40 emergency cots could be stored in the attic. An engineer from Northwest Water Systems will visit the site January 21.


Old Business

Belen reported on developing a Forrest Management Plan in cooperation with DNR. Wide fire breaks ^{are} and envisioned in heavily forested areas. Rick will approach Wendy Shaw to determine her willingness to contribute land for half of the fire break where our property abuts hers. The Youth Sailing Program Budget is being prepared. An electric motor is sought. A bench honoring Scott Gaspard is being considered. Rick will contact Eric Quinn concerning the legality of a swap and donation of property adjacent to the Cemetery. Belen circulated a project schedule for the COAF grant for the Russ Cammon Field Track Upgrade project.

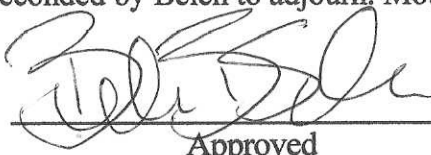
New Business

Belen reported on the request by the family of the young man who recently drowned at the Old Swimming Hole to install a memorial for him. She will reach out to the family to discuss this. The possibility of a potluck in April to present the work of the Nisqually Land Trust was discussed. It was moved by Rick and seconded by Elizabeth to reelect all officers to their current positions for 2025. Motion passed unanimously.

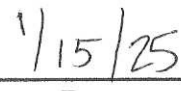
At 7:30 PM it was moved by Rick and seconded by Belen to adjourn. Motion carried unanimously.



Richard G. Anderson, Secretary



Approved



Date